

## Job Information

Employer Name: City of Calgary

AAA Member :  Yes  No

Job Title: Senior Planner - Urban Design

Job Type (F/T or P/T): Full Time

Location(s): Calgary

Expected Start Date: Nov.15

Website Address: www.calgary.ca/career

## Job Description

As the Senior Planner, with a focus on Urban Design you will play a key role in implementing The City's vision for growth in the Municipal Development Plan through managing complex Urban Design policy projects and major land use, subdivision, outline plan and development permit applications. The position offers professional opportunities for individuals demonstrating strong leadership and teamwork abilities coupled with proven analytical and policy formulating skills. Primary duties include:

- Focus on and lead initiatives that include creation and review of new Urban Design policy and guideline content.
- Develop project plans, coordinate teams, set priorities, assign work to team members, provide progress reports and make recommendations on project delivery to management.
- Work with staff, applicants and consultants in ensuring that urban design expectations are set and high quality design outcomes achieved on development applications.
- Conduct research and technical analysis, to assist in formulating recommendations for land use amendments, outline plans, and development permit applications, as well as various policy projects.
- Provide professional planning advice and explanation of decisions to internal and external stakeholders.
- Coach, direct and train staff on project structure, processes, methods and content as well as overall professional planning direction.
- Coordinate the implementation of approved planning policies by communicating changes to internal and external stakeholders.

### Qualifications

- A degree in Planning recognized by the Alberta Professional Planners Institute (APPI) or a related degree (such as Architecture, Landscape Architecture) and a minimum of 6 years of progressively more responsible and varied planning experience.
- Membership with the Alberta Professional Planners Institute (APPI) would be considered an asset.
- Working knowledge of planning legislation and experience involving a broad range of projects in a major urban municipality.
- Experience and working knowledge of planning, working knowledge of computerized analysis techniques, superior planning analysis, with a track record of accomplishments.
- Urban Design, Architecture or Landscape Architecture education and experience will be considered an asset.
- Knowledge of computer graphics software, including 3D rendering programs is also an asset.
- Sensitivity to the business and political environment with sound judgment skills.
- Proven leadership skills; able to motivate staff and adapt to a variety of work environments.
- Strong communication skills with the ability to effectively negotiate and collaborate on strong outcomes.
- Demonstrated ability to work in a customer-oriented and collaborative environment while adhering to tight timelines and changing priorities.
- Equivalent combinations of experience and education may be considered.

**Qualifications & Skill Sets**

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**Contact Information**

(Please indicate any documents which applicants are required to submit, i.e. portfolios, cover letter, etc)

[www.calgary.ca/career](http://www.calgary.ca/career)