

Job Information

Employer Name: Cover Architectural Collaborative Inc. AAA Member : Yes No
Job Title: Intermediate to Senior Architectural Technologist Job Type (F/T or P/T): f/t
Location(s): Nelson, BC Expected Start Date: when filled
Website Address: www.coverac.ca

Job Description

Cover Architectural Collaborative Inc

Organization Description: Cover Architecture, based in beautiful Nelson BC, provides services throughout the province. We are a multidisciplinary firm working across a range of scales and disciplines, including Architecture, Planning, Landscape Design, Interior Design and Industrial Design. Our portfolio includes residential, mixed use, healthcare, commercial, municipal, industrial and institutional clients. We have a strong interest in sustainable design and are currently working on a number of certified PassiveHouse projects. If your ready to escape the city and move to the idyllic yet busy mountain town of Nelson, BC, we offer a balanced lifestyle and interesting projects.

Job Description: We are looking for a full-time Architectural Technologist. The ideal candidate would have, at a minimum, the following:

- Architectural Technology Certificate
- 5+ years working as a Technologist in an Architect Firm
- Experience managing people

The position involves the following scope of work:

- Be involved in the full life cycle of the project, from design and planning, pre-construction, construction, to project close-out
- Assist the Principal and Project Manager in project design and related administration
- Work alongside and regularly communicate with owners, architects, contractors and engineers
- Review, interpret and update Architectural drawings and specifications
- Translate ideas, sketches and specifications of an engineer, architect or designer into working plans
- Maintain accurate and up-to-date shop drawings, track the status of RFI's, obtain quotations for notices of change, update and assemble as-built documents
- Conduct quality control activities, inspection programs and periodic updating of construction progress records
- Maintain and file accurate and easily accessible records

Qualifications & Skill Sets

Required Skills:

- Excellent interpersonal skills; thrives in a collaborative team atmosphere
- Strong command of English; Excellent verbal and written English communication
- Highly proficiency in Microsoft Office, AutoCAD, InDesign, SketchUp, Revit and the National Building Code of Canada
- Strong graphic skills and keen design sensibility
- Ability to read and understand construction documents
- Ability to work on multiple projects at once and meet deadlines
- Highly organized and motivated individual
- Take initiative and strong problem-solving skills
- Diploma in Architectural Technology

Contact Information

(Please indicate any documents which applicants are required to submit, i.e. portfolios, cover letter, etc)

Please email your resume, cover letter and portfolio to alie@coverac.ca.
We will contact potential candidates.