

**Job Information**

Employer Name: Lemay + Toker

AAA Member :  Yes  No

Job Title: Registered Architect

Job Type (F/T or P/T): FT

Location(s): Edmonton, Ab

Expected Start Date: ASAP

Website Address: [www.lemaytoker.com](http://www.lemaytoker.com)

**Job Description**

Lemay + Toker is always looking for top talent. Our vision is to be a world leader in the design of sustainable living environments. Join our integrated team of passionate designers.

**CORE RESPONSIBILITIES**

We are seeking a Registered Architect to lead projects in our Edmonton studio. This is an opportunity to leverage the Lemay + Toker brand across Canada. Your role will include the following responsibilities:

- Develop creative and innovative concepts with other team members
- Manage the delivery of design projects throughout all phases of a project
- Identify opportunities & target markets by promoting the company's innovative and creative solutions
- Lead client meetings: identify clients' need, scope, timeline and overall project budget
- Perform or coordinate space planning studies: programming documents, area calculations, code review
- Conduct or coordinate site supervision and contract administration for major projects
- Prepare or oversee construction drawings and specifications

### Qualifications & Skill Sets

- Professional degree in Architecture from a recognized post secondary institution
- Registered Architect with the AAA or eligible for Registration
- 5+ years of relevant experience as a project manager and/or lead designer
- Knowledge of Alberta Building Code, Specifications, and Contract Administration procedures
- Experience in Transportation, Health Care, Mixed Use, and Commercial Interiors are an asset
- Proficient in REVIT, Adobe Suite, MS Office (Outlook, Excel, Word)
- Ability to work independently and manage multiple projects and priorities simultaneously
- Positive and proactive attitude
- Excellent organizational skills and ability to prioritize

#### ADVANTAGES

High-visibility projects

- Competitive salary
- Group insurance plan
- Fast-paced, creative learning environment
- Collaborative, transdisciplinary studios

#### PLACE OF WORK

Lemay + Toker Edmonton #202 10526 Jasper Ave NW Edmonton, AB

\*Travel to the Calgary Office is required\*

### Contact Information

(Please indicate any documents which applicants are required to submit, i.e. portfolios, cover letter, etc)

Please send your application by email to [mgarcia@lemaytoker.com](mailto:mgarcia@lemaytoker.com)  
Subject: "Edmonton Registered Architect"