

Job Information

Employer Name: Kumar architecture Ltd.	AAA Member : <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Job Title: Architect / Intern Architect	Job Type (F/T or P/T): FT
Location(s): Edmonton, AB	Expected Start Date: ASAP
Website Address: www.kumararchitecture.com	

Job Description

We are seeking a motivated person to join our growing design oriented practice in Edmonton. Our Practice is expanding and we are looking for Architectural staff to become part of our dynamic Team and possibility of becoming an associate in the firm. We are currently working on a variety of Commercial, Institutional, and Multi Unit Residential Projects in the Alberta, BC and Manitoba.

Responsibilities: Design and coordinate project work through all phases of design, permitting, and construction. Produce Design and Development Permit drawings for Commercial, Institutional , & Multi-Unit Residential projects. Job captain / coordinate junior staff on projects. Maintain project schedules and milestones. Client presentations and liaison. Research and apply information from Building Codes and Zoning Bylaws. Conduct and coordinate meetings and submissions with consultant and Clients. Conduct site reviews and assist in providing Contract Administration Services During Construction.

Qualifications & Skill Sets

Bachelor's Degree in Architecture or Technical Diploma (3-5 years of experience working as a Architect/ Intern Architect or Project Manager)

- Experience in creating drawing sets and taking projects from start to finish, through all phases
- Working knowledge of Alberta Building Codes, Edmonton By-laws and accessibility requirements meeting provincial standards
- Deadline and detail-oriented, self-starter and takes initiative
- Understands and appreciates the importance of collaboration and is a "team player"
- Effective and concise communicator: verbal and written English
- Precise decision-making and document checking abilities, accuracy and accountability
- Strong proficiency required in Revit, AutoCAD, 3D programs a plus, MS Office, Photoshop will be an asset

Contact Information

(Please indicate any documents which applicants are required to submit, i.e. portfolios, cover letter, etc)

Submit Your Resume in Confidence!

We are an open and collaborative teamwork focused environment where we value our employees and offer the potential for growth within the firm. Please, no phone calls or drop-ins. Submit your resume and portfolio of work by e-mail (pdf) indicating the position you are applying for in the Subject line.

Attention: Rajesh Kumar, Principal Architect, Kumar Architecture Ltd.
Email: admin@kumararchitecture.com