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The Alberta Association of Architects | 2012 Annual Report
Organization Design

External Committee List 2012

Alberta Infrastructure: Design Build Advisory Committee
Ian Morgan, Architect, AAA

Alberta Infrastructure: Construction Management Advisory Committee
Norbert Lemermeyer, Architect, AAA

Alberta Safety Codes Council: Barrier Free Council
Ron Wickman, Architect, AAA

Alberta Safety Codes Council: Building Technical Council
Gregory Beck, Architect, AAA

Alberta Safety Codes Council: Elevator Technical Council
Amir Hemani, Architect, AAA

Alberta Safety Codes Council: Fire Sub-Council
Ulrik Seward, Architect, AAA

Alberta Construction Association Standards Practice Committee
Kenneth Goodman, Associate Member, AAA

Banff Heritage Advisory Committee
Roland Charpentier, Architect, AAA

City of Edmonton Historical Resources Review Panel
David Murray, Architect, AAA

City of Calgary Urban Design Review Panel
Tomasz Sztuk, Architect, AAA
James McLaughlin, Architect, AAA

City of Calgary Planning Commission
Jeremy Sturgess, Architect, AAA

City of Calgary Land Use Bylaw Stakeholder Review Forum
Manu Chugh, Architect, AAA

Edmonton Design Committee
Anneliese Fris, Architect, AAA
Peter Osborne, Architect, AAA
Myron Nebozuk, Architect, AAA

University of Calgary EVDS Faculty Council
Mark Chambers, Architect, AAA

CALA: ExAC Committee
Jane Pendergast, Architect, AAA

CALA: International Relations Committee
Peter Streith, Architect, AAA

Association 2012 Committee Mandates

Executive Committee
Mandate
› Assess performance & compensation of ED
› Acts on issues for Council in-between meetings

Registration Committee
Mandate
› Candidate assessment
› Registration approval

Joint Board of Practice
Mandate
› APEGGA relationship
› Architect and P.Eng firm registration

Reinstatement Committee (Ad Hoc)

Registrar
Mandate
› Candidate assessment
› Registration approval
› Registrar’s list

Communications Advisory Committee

Practice Advisory Committee
The Alberta Association of Architects (AAA) is a self-governing professional body charged under the Architects Act, R.S.A. 2000, c. A-44 and General Regulation with the registration and practice of Architects and Licensed Interior Designers for the protection of the public in the province of Alberta.

**Vision Statement**
To enhance our members’ competence to work collaboratively; innovating safe and sustainable spaces and communities in an ever-changing world.

**Mission Statement**
To advance the profession of architecture and interior design in the province of Alberta.

**Mandate**
To regulate the professions and practices of architecture and interior design in Alberta, ensuring members’ continued relevance and competence to address the public’s needs.

**1st Column (bottom to top):** Scott Pickles, Beverly Wilson, Henry Howard, Patti Swanson, Alanna Swityk, Jan Kroman, Darryl Rewnaik

**2nd Column:** Ryan Schwartz, Helen Evans Warren, Ron Wickman, Mark Chambers, Neil Mackenzie

**3rd Column:** Gregory D. Sim, Peter Streith, Tang Lee, Stephanie Clancy, Donald Davidson, Dianne Johnstone
Strategic Plan

In July 2010, Council established a strategic plan for the association that highlighted the priorities and goals to be carried out from 2011 to 2014. This plan was put into effect in January 2011.

Strengthen Governance of the AAA
- Objective: Provide a clear understanding and guide of the AAA governance structure for Council, Committees, Volunteers and Administration.
- Key Strategies: Active leadership by Council.

Strengthen Administrative Support of the AAA
- Objective: Provide the support required to implement the strategic plan.
- Key Strategies: Efficient and effective workflow and administrative processes.

Grow The Membership
- Objective: To increase membership by 50 annually.
- Key Strategies: Proactive programs to gain additional Interns and review and enhance affiliate membership.

Strengthen Governance of the AAA
- Objective: To have a communication strategy that will engage all stakeholders of AAA.
- Key Strategies: Develop ways and means to have “touch points” and to deliver “Our Value Proposition” with/to stakeholders.

Increase Member Competence
- Objective: To be proactive in assisting members on issues of professional practice.
- Key Strategies: To provide “meaningful” professional development program (pre and post) where members look to AAA first for support to enhance their practice.
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<tr>
<th>Year</th>
<th>President</th>
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<td>F. Deggendorfer</td>
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<td>James Wize</td>
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<td>1966-67</td>
<td>Kenneth L. Bond</td>
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<td>J. J. O’Gara</td>
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<td>Richard P. Blakey</td>
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<td>Cecil S. Burgess</td>
<td>1971</td>
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<td>1924-25</td>
<td>William George Blakey</td>
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<td>George Heath MacDonald</td>
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<td>Robert McDowal Symonds</td>
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<td>John Martland</td>
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<td>Jack B. Jamieson</td>
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<td>1945-47</td>
<td>Maxwell Cameron Dewar</td>
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<td>Morley K. Workun</td>
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<td>Kelvin Crawford Stanley</td>
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<td>Fraser C. Brinsmead</td>
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<td>Richard R. Lindseth</td>
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<td>Douglas L. Sollows</td>
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<td>Lynn L. Webster</td>
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<td>Barbara L. Shipman</td>
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<td>Leonard O. Rodrigues</td>
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<td>David A. Down</td>
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<td>Arthur J. Ferrari</td>
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<td>Craig Webber</td>
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<td></td>
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<td>Doug Ramsey</td>
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<td></td>
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<td>2011</td>
<td>Scott Pickles</td>
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</table>
Honorary Members

Mac Bourassa
Fred Colborne
James Dow

Justice Robert Alexander Graesser
Denis Herard
Peter Odinga

William Perks
Michael Ross
Gerald Tersmette

Life Members

J. B. “Jock” Bell
Howard Bouey
Robert Bouey
Allan Burrows
Norman Croll
George Gerencser
Barry Graham
Ken Hutchinson

Conrad Loban
Rudy Mangold
William Milne
David Monsen
Joseph Naito
Blake Pratt
George Robins
John Rockliff

Harold Saxby
Walter Spotowski
Nicholas Stroich
Ronald Waterfield
Morley Workun
Artur Zajdler

AAA Administration

Dianne Johnstone,
Executive Director

Helen Wong,
Accountant

Michelle Morrell,
Registration Manager

Jenine Cerny,
Communications Manager

Kathy Saunderson,
Professional Development Coordinator

Yasmin Tejpar,
Intern Administrator

Heather Pack,
Marketing Assistant

Erin Letendre,
Executive Assistant

Megan Tupper,
Legal Research Assistant

Keely Cronin,
Professional Development Assistant
As yet another year draws to a close, Council remains dedicated to strengthening our Association, growing the membership and streamlining our processes to better support our members. Your Council has been focused on reviewing of the *Architects Act and General Regulation*, as well as meeting our obligation as a self regulating profession. The Legislation Committee and its various Task Forces have been engaged in discussions with a large number of our members on the future of our profession. It is extremely important that we debate changes to our legislation that were not originally contemplated in the existing *Architects Act and General Regulation*, and to explore ways to expand and improve our profession to meet the ever changing demands of society. Council is fully committed to this endeavour and held a joint meeting with the Legislation Committee last September to discuss the overarching goals and objectives of the various Task Forces, and to ensure the necessary resources would be available to meet these goals. I have personally gained a better understanding of the responsibility of the Association and our collective responsibility to protect the public good. Government will continue to exert pressure to ensure that our profession meets the overarching legislative requirements, so we must never take for granted our self regulating responsibilities and the benefits of a protected scope of practice.

At our 2012 Think Tank, Council discussed ways of improving our process and further developing our governance structure through leadership training. This will ultimately allow Council to focus on the key issues of our profession. Council identified and prioritized five issues; communication with members, procurement, advocacy, membership growth and leadership, in addition to the legislation review which is already well underway. While these issues are already addressed in our Strategic Plan in some shape or form, they create a priority list where Council can further define goals, outcomes and timelines. I look forward to working with Mark Chambers as he takes on the President’s role, working with the new Council to move these initiatives forward in a more formal way at Think Tank 2013 and understanding that the legislation review is still our first priority.

With the completion of the Duggan House renovations, Council made application to the City of Edmonton for historical status. We received approval and the associated funding support for the completion of the restoration to
Duggan House. Our modernized facility now provides barrier free access, while increasing its efficiency and size to meet the needs of the association for years to come.

Council meetings have become more efficient, with more time spent debating the critical issues and allowing time to identify the key issues facing our profession. Items such as competition standards, a policy on the acceptable use of electronic seals/stamps and professional development harmonization have been reviewed and will be highlighted in future Practice Bulletins.

As one of our strategic goals is to increase the membership, Council continues to strengthen its relationship with the University of Calgary’s School of Architecture and Mount Royal University’s Interior Design Department by holding a meeting at each facility. These meetings allow Council to interface with both institutions and their faculty. We meet with the upcoming graduates to discuss the process of becoming a fully registered Architect and/or Licensed Interior Designer as well as the benefit of being part of a self regulating profession.

On the national front, our Association has continued to play an important leadership role in strengthening the architectural profession in Canada. I have had the honor of representing the AAA at the Canadian Architecture Licensing Authorities (CALA) meeting in St. John’s, Newfoundland, and in Yellowknife, Northwest Territories. Meeting topics included harmonization of the continuing education program across the country, the Internship in Architecture Program (IAP) and ways to improve the architectural educational standards in Canada to ensure they meet the needs of today’s profession. We welcomed the Architectural Institute of British Columbia (AIBC) into the national fold by utilizing the Examination for Architects in Canada (ExAC), which nationally harmonizes our licensing exams. We also had a fall launch of Broadly Experience Foreign Architects (BEFA) Program by all regulators. We look forward to the National Validation Conference in 2014 to ensure that the Canadian Architectural Certification Board (CACB) and the Canadian schools of architecture are meeting the ever changing needs and competency requirements for architectural education.

Internationally, the Internal Relations Committee (IRC) continued to develop the new Inter-Recognition Agreement (IRA) with National Council of Architectural Registration Boards (NCARB) which is scheduled to be adopted by January 2014. In addition, the IRC made a funding application to the Government of Canada for support in developing a Mutual Recognition Agreement with Europe and the Asia / Pacific Economic Cooperation (APEC), as well as support for the APEC Secretariat which will culminate in international conference in Canada in the fall of 2014. These and other international files, when finalized, will increase the opportunities for our membership to practice in multiple jurisdictions around the world.

At this time, on behalf of Council, I would like to take the opportunity to sincerely thank the numerous members of our Association who have dedicated their valuable time in supporting the various Standing Committees, Legislative Committee Task Forces and sub-committees. With the launch of our Volunteer Recruitment program “The Profession is What you Create”, we have experienced an overall increase in member participation from 7% in 2011 to 12% in 2012. Without the support of these dedicated individuals, our profession would not be as strong and vibrant as it is today.

I would thank all my fellow Council members whose commitment, support and wisdom have been inspirational.
We made amazing strides in completing numerous deserving goals set out for us in the Strategic Plan. Council and AAA Administration has continued to strengthen its processes to reduce the tactical workload of our volunteers, allowing members to focus on the truly important role of providing professional insight and vision of what our profession should be in Alberta. A strong Association does not rely on a select group of individuals but encourages all members to become engaged in the aspirations of the profession, further highlighting the fact that our profession is what the membership creates. Council is the voice of the membership in an ever-changing social dynamic that demands the continual advancement of our profession. It is paramount that you, the membership, seize the opportunity to enhance our profession by adding your voice to its evolution.
I am honoured to have been elected as Vice-President. Following the competent leadership of our current President, Peter Streith, I have been busy becoming informed of the numerous issues and files our Association is addressing both inside the province and with respect to the profession nationally and internationally.

The Alberta Government’s request that the AAA conducts a rigorous review of the *Architects Act and General Regulation*, and Bylaws has set in motion an intense discussion within the profession and among members. The Legislation Committee and the numerous Task Forces are working diligently to distill the essence of the legislation as it exists so it can be scrutinized and, if required, modified relative to our contemporary context and in anticipation of our future realities. I have been involved with the Practice Entities Task Force over the last year and this has been an educational as well as a challenging experience. We have found that the issues across the breadth of the *Architects Act and General Regulation* are not isolated from one another and must be regarded with due consideration in a holistic manner. I encourage all members to become involved in the discussions and debate as we prepare our position for consideration by the Alberta Legislature in roughly two years time. Working for the public good in all of its facets is a truly lofty goal and our ability to do that will, to a degree, be contingent on the outcome of our legislation review.

We didn’t choose the coldest month to travel to Yellowknife, NWT, as November 2012 was still relatively mild at the 62.44 degree north latitude where the CALA’s national meeting was held. Our gracious hosts from the NWTAA greeted the Presidents, Executive Directors and representatives from all jurisdictions in Canada. Also present were representatives of the CACB. With the acceptance of ExAC by AIBC all jurisdictions in Canada now offer the Canadian exam as a prerequisite for registration. My involvement in the two days of meetings was to become acquainted with provincial, interprovincial, national and international issues as I prepare to assume the role of President.
The Nominations Committee continues to be busy as the AAA receives multiple requests from internal committees and external groups seeking representation from the Association. As these opportunities emerge, notices are posted on the eBulletin to source interest from the membership at large. Broadcasting to all of the membership ensures there is equal opportunity for those interested in volunteering.

The sourcing of qualified and appropriate appointments has been strained by the volunteers required to staff various subcommittees associated with the Legislation Committee. Despite this strain the committee has been able to source a sufficient number of candidates to run for Council to hold an election. We wish to thank those who have shown an interest in volunteering and we appreciate their willingness to serve.

Moving forward we would like to stress how important it is for members to provide active participation in all aspects of our volunteer needs. While historically a limited circle of individuals have participated, it is becoming critical that more volunteers come forward due to the growing importance of the legislation review and the requests stemming from national, provincial, municipal and other bodies. Relying on your colleagues for years on end is no longer sufficient. Volunteer opportunities come in many forms and time commitments. We encourage you to connect with Duggan House Administration to identify what you are willing to provide. We will ensure to find you an appropriate opportunity within your means to serve. This can range from participation in standing or ad hoc committees, to the ability to seek positions on Council.

I wish to thank the members of this year’s Nomination Committee who will continue to serve for another year. Each individual was able to bring forward recommendations stemming from their specific area of expertise and geographic location.

To our many AAA volunteers I wish to thank you for your willingness to give your time and resources often without the praise or notice of your colleagues.

Scott Pickles, Architect, AAA
CHAIR, NOMINATIONS
COMMITTEE, IMMEDIATE PAST PRESIDENT
National Initiatives Report

AAA actively engages with the regulators in Canada, and the Canadian Architectural Licensing Authorities (CALA) on several initiatives. At present, there are five committees. This will become four as the BEFA Committee and CACB Standing Committee become one.

Broadly Experienced Foreign Architects’ Program (BEFA) Task Force
The BEFA Task Force, lead by David Edwards, Architect, AAA, SAA, had the BEFA launch in September of 2012. The regulators have signed an agreement with the CACB to run the program. A call for additional assessors went forward to the membership as Alberta has the second highest number of candidates in the Program for assessment.

Assessors:
Thomas O’Scolai, Architect, AAA
John Iwanski, Architect, AAA
Steward Inglis, Architect, AAA
Claudia Schaaf, Architect, AAA
Daryl Procinsky, Architect, AAA

CACB Standing Committee
The Standing Committee has worked with the CACB to continue establishing communications and understanding between the CACB, CCUSA, and CALA. They recently made a recommendation for a Validation Conference to be held in 2014.

Internship in Architecture Program (IAP) Task Force
The IAP Task Force will be putting forward recommendations to CALA in June of 2013 for additional work to be done in an effort to harmonize the items in the Appendix B. As well, this Task Force will be looking at the experience requirement and if it is still relevant as we move the profession forward.

International Relations Committee (IRC)
Every time Governments reach agreements with other countries, they realize that regulation of the profession must come into play after the fact. Therefore, it is important that the Regulators be at the table for such issues.

The IRC is currently working on the following files:
- Inter-Recognition Agreement (Canada/US);
- Tri-National Agreement (NCARB/CALA/FCARM);
- Architect’s Council of Europe (ACE);
- Asia/Pacific Economic Cooperation (APEC);
- Canberra Accord;
- Union Internationale des Architectes (UIA); and
- Quebec/France Bi-Lateral Agreement.

CExAC Committee
The 2012 sitting of the ExAC had only slightly fewer interns than years previous. This tells us that participation in the ExAC remains strong. The Committee of the ExAC (CExAC) continues to press for efficiencies in the administration, construction and review of the ExAC to ensure it remains a fool-proof vehicle for testing Canadian architectural interns. This year British Columbia came to the table so we are really pleased that the entire country is now involved. The exam dates for 2013 are November 4th & 5th, and registration will open the first week of June 2013. The CExAC thanks all of the many volunteers from Alberta who worked so hard to make this year’s sitting of the exam such a great success.
Many of you have been involved in question writing, marking, vetting or sitting on related committees. The exam would not be possible without you.

Jane Ferrabee-Pendergast, Architect, AAA
CExAC Committee, AAA Representative

Respectfully submitted on behalf of the Executive Committee, Scott Pickles, Peter Streith, Neil Mackenzie, and Mark Chambers.

Dianne Johnstone
Executive Director

National Initiative Expenditures
Total expenditure on CALA initiatives is anticipated to be $78.63 per member for 2013. This is an increase from the previous year mainly due to increase in CACB and CExAC. It is expected that the costs per member for CExAC will decrease in 2013 with AIBC joining.

<table>
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<th>Total:</th>
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<tr>
<td>CACB:</td>
<td>$28.00 per member for 2013</td>
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<td>International Relations Committee:</td>
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<td>Intern Architect Program:</td>
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<tr>
<td>CALA Meetings Participation</td>
<td>$12.63 per member for 2013</td>
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During 2012, the AAA experienced a significant increase of approximately 7% in both the number of Architects and the number of Interns registered with the AAA. The number of Licensed Interior Designers remained substantially unchanged in 2012. In a reflection of the demographic changes occurring in the working public at large, the number of retired members increased by over 30%. Also of demographic interest, of our 324 Intern Architects, almost 60% are female; and of our 39 Licensed Intern Interior Designers close to 90% are female. When all categories of memberships are considered, the number of those on record with the AAA has grown by over 6% to a total of 1,632 members during 2012.

We continue to review and approve new practices and revisions to existing practices, in an increased effort to maintain both uniformity, and compliance with the *Architects Act and General Regulations*. Our records currently include a total of 656 firms and corporations, 219 of which are located outside of Alberta.

2012 has seen a continuation of efforts to streamline and simplify the registration process for Architects and Licensed Interior Designers and their practices. Conformity with mandatory continuing education requirements has been given attention, to ensure that all members are meeting the established standards.

In September of 2012, the national initiative to develop assessment and processes regarding the registration of BEFA launched. The first BEFA applications were received by the AAA. Following evaluation and interview the first two BEFA candidates were admitted to AAA membership. Seven BEFA applications are currently in the assessment process.

As Registrar, I have confidence in the careful procedures and record keeping which attends the registration of Architects, Licensed Interior Designers, and their practices at the AAA. I express my gratitude to the Administration at Duggan House who continue to be on top of the considerable administrative challenges posed by the registration process, and who contribute purposefully to the regulation of the practice of architecture and interior design within our mandate to protect the Alberta public.
## Membership as at December 31, 2012

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## Registry Changes January - December 2012

**New Registered Architects**
- Alexis Rae Finlay
- Andrew Bramm
- Asma Javed
- Benjamin Thomas Gardner
- Brett Parker Hotson
- Carey Walker McKinley
- Chadwick Allan Oberg
- D. Cameron Gillies
- Dina Mohamed
- Dustin Michael Couzens
- Erik Isfeld
- Erin Nagata
- Farhad Mortezaee
- James M. Clark
- Jasbir Singh Bhamra
- Jay Boyce
- Jeffrey Douglas Reidl
- Jeffrey Lyness
- Jerry Ronald Hacker
- Jocelyne Belisle
- Jon Astolfi
- Kathleen S. Busby
- Kristen Lien
- Lee F. K. Miller
- Michael D. Sheehan
- Michael David James deBoer
- Michael Dub
- Michael Joe Barros
- Michael Leigh Farrar
- Michelle D. Rowles
- Oscar Cena
- Patricia Girardi Costa
- Peter James Atkinson
- Scott Gilbert Field
- Sudiro Wijaya
- Susanna Tina Pon
- Tai Kasey Ziola
- Tyson R. Bolduc
- Vanessa Graham
- Victor Joseph Muego
- William Craig
- Xue Wang
Registry Changes January - December 2012

New Licensed Interior Designers
Colleen M. Cridland
Janet S. Lewis
Karen Lynn Robertson
Kerri Michelle Peyton
Susan A. Padua

Architects Under Canadian Reciprocity/U.S. Inter-Recognition Agreement/BEFA
Alain-Serge Marchand
Alan Arthur Boniface
Alexi Lernay
Bassem Tawfik
Brad Cloepfil
Bradley M. Lamoureux
Brett Cato
Brian Charles Wakelin
Brian Christianson
Brian R. Johnson
Carolyn Jones
Christopher Gowing
David C. Batterby
David C. K. Sin
David J. Wilkinson
David Pontarini
Denis G. Rioux
Dirk R. Buttjes
Dominic Cristofaro
Douglas B. Simpson
Douglas Strout
Duane Siegrist
Duncan Brock Croome
Eileen Fletcher
Eric P. Peterson
Fernando Aristi
Frances M. Martin DiGiuseppe
Garry Tomporowski
Geoffrey Lim
George M. Heinlein
Graham Coleman
Gur Alp Soykandar
Heather J. Howat
James H. Carter-Huffman
James Puleo
Jan Joost Bakker
Jerry Coviensky
Jesse Hindle
John H. Wall
John Hafner
John Stark
Joyce M. Drohan
Julie Verville
Karen A Marler
Kirsten Reite
Leo C. Zerjav
Lisa Bobulinski
Louis D. Conway
Marie Theresa LeBlanc
Marie-Odile Marceau
Mariella Salas
Mark Siegel
Marten W. Duhoux
Martin Bruckner
Michael Moser
Michael Ray McCollough
Mobolanle O. Geroge
Nick J. Milkovich
Patrick Edward MacLeamy
Paul Marques
Philip Y. F. Kwan
Pradeep Kapoor
Randall D. Huggins
Robert H. Lee
Robert Greig
Robin Murphy
Sharif Senbel
Siamak Hariri
Stephen Mak
Susan Fitzgerald
Susan M. Gushe
Tara Simmer
Tavis P. McAuley
Tobias Edward Fellows
Todd Jeffrey Voshell
Valentina Castilla
Vincent August Van Den Brink
Vincent James Santamaura
Vipul Chauhan
William David Fisher

Intern Architects
Abundancio Ubaldo
Alexa Collopy
Alexander Llerena Aguila
Alicia Yip
Andrea Haake
Andrew Slinko
Antonio Rigor
Azadeh Eshghzadeh Zanjani
Brett Osness
Bryan Gartner
Caylen Thompson-Barks
Christopher Chevalier
Christopher Onyszchuk
Christopher Sparrow
Christopher Vander Hoek
Collin Gallant
Coralee Brin
David Vera
Derek Kaplan
Edmundo Alcaide
Emerito Tubang
Erika Goodman
Erin Blankenau
Registry Changes January - December 2012

Erin Hampson
Esha Das
Frank Van Roekel
Galin Hristov
Grace Coulter
Harley Grusko
Harold Zapata
Harpunit Singh
Hazem El Sayed
Jaclyn Burgess Chevalier
Jay Brauneisen
Joanne Sparkes
Joao Faria De Deus
Joceline Martel
John A. G. Speed
Jonas Harvey Hibo
Joseph Miller
Josephine Ho
Kathryn E. Pearce
Keith McIntyre
Keolopile Rabatsheko
Kevin Porter
Khuyen Khuong
Kristin St. Arnault
Kurtis Von Kuster
Kyle Auch
Lauren MacKenzie
Leah Kyllo
Mareko Geoboe
Meghan Froehlich
Miao Dong
Michele Smith
Najilla Jaber Akl
Natalie Babenduck
Nooshin Esmaeili
Rebecca Lu
Richard Anderson
Richard Cotter
Robert Truchon
Sabrina Keichinger
Spencer J. R. Andreasen
Stephanie L. Da Silva
Steven Van Ellenberg
Susan Emerson
Todd R. Brooks
Wilson S. Bautista
Yiming Su
Zheng Liu

Intern Interior Designers
Angela Mok
Denyne Foss
Doris Martin
Kelly VanderHooft

Students
Alana Piche
Alanna J. Swityk
Alexander Bradley Egberts
Amy Letourneau
Andrew Pun
Caleb Salomons
Chantel Bromley
Claire Lafleche
Courtney Clark
Donald Wolcott
Gregory Wilson
Jamie Moore
Krista Lauridsen
Kurtis Nishiyama
Laila McMillan
Magdalena Kurylowicz
Margo J. Glenn
Maricris Ussher
Mary Swain
Matthew Stewart

Meghan Coslovich
Michael Chu
Ryan Schwartz
Sean Kimak
Stephe Rowe

Associate Members
Ian Annand
James Marika
W. Lloyd Vincent

Visiting Project Interior Designers
Tara Ann Mackenzie,
  Collaborator: John Riddell

Retired Members
Alexander N. S. Fisher
Anthony K. Eng
Brian W. Tokar
Carolyn Tavender
Catherine Ann Wilcox
David A. Roth
David S. Faling
David W. Ryder
Eva Bartel-Dub
Florian Walicki
Fred J. Collins
Gerald J. Gongos
James Carman Bennett
Kim Ziola
Lloyd H. Steen
Manfred W. Grote
Robert J. Scott
Robert Ross
Ronald Stephen Kovitz
Ross E. Hayes
Junichi Hashimoto
Registry Changes January - December 2012

Life Members
Artur Zajdler

Corporation Change of Status
(Practising/Non Practising)
David Parker Architect Ltd. (NP to P)
Doug Campbell Architect Inc. (P to NP)

New Corporations
360 Architecture Canada Inc.
ACI Architects Inc.
Allied Works Architecture, Inc.
AMEC Architectural Services Ltd. (Calgary Location)
Architectural Alliance, Inc.
BattersbyHowat Architects Inc.
Bohlin Grauman Miller Architects, Inc.
Busby Perkins + Will Architects (Alberta) Ltd.
Cities Edge Architecture Canada, Ltd.
Dalla Costa Architecture Inc.
David Parker Architect Ltd.
DB Simpson Architect Inc.
FarMor Architecture Inc.
Gardner Architecture Incorporated
Gary James Mundy Architect Ltd.
Grace Architecture Inc.
GRC Architects Inc.
Hindle Architects Ltd.
ISIS Design and Architecture, Inc.
Iwanski Architecture Inc.
Jenkins & Associates Architecture and Town Planning Ltd.
KAG Licensed Interior Designer Inc.
Keesa Hutchinson Architect Ltd.
Lamoureux Architect Incorporated
Marjorie Alger Interior Design Inc.
Maxam Architecture Inc.
McGinn Architecture Limited
Mckinley Burkart Architects Inc.
Morrison Hershfield Architects Inc.
(Edmonton Location)
Nyhoff Ferrari Westwood Babits Architects Ltd. (Calgary Location)
Nyhoff Ferrari Westwood Babits Architects Ltd. (Lethbridge Location)
Parallel Architecture Inc.
Parkin Architects Western Ltd.
Peyton Licensed Interior Design Inc.
Planworks Architecture Inc.
Seika Architecture Ltd.
SG2 Architecture Ltd.
Stacy Christensen Architect Inc.
Stephen BarneCut Architecture Corporation
Stephen Kozak ACI Architects and Planners Inc.
Studio Senbel Architecture + Design Inc.
STV Canada Architects, Inc.
Transept Architecture Inc.
UED Architecture, Inc.
URS Northern Architecture, Inc.
WMW PUBLIC: Architecture + Communication Inc.

New Joint Firms
URS Architects & Engineers Canada Ltd.

New Firms
Alp Soykander Architect
B + H Architects (Calgary Office)
Bramm Architecture
Brock Croome Architect
Butties Architect
Christopher Bain, Licensed Interior Designer, AAA
David Sin Architect

Denis Gerald Rioux, Architect
Gardner Architecture
GEC Architecture (Edmonton Location)
Genesis Architecture, LLC
Geoffrey Lim Architect
GHA Architecture
Graham Coleman Architecture
Groupe Marchand Architecture & Design
Hariri Pontarini Architects
Idea+Ology Architecture Interior Design & Planning
Jayson Hood Architecture
Jerry Coviensky Architect
Kevin Michael Mullin Architect
KMD Architect
Mara + Natha Architecture
Maria R. Bertucci Architect
Nick Milkovich Architect
Office of McFarlane Biggar Architecture & Design
Parker Seminoff Architects
Q4 Architect
Randall D. Huggins Architect
S2 Architecture (Edmonton Location)
Spiracle Design Architect
Stark Architect
Stricker Cato Murphy Associates, P.S.
Studio Presbar Architecture + Design
Studio Senbel Architecture + Design
Sweeny Sterling Finlayson & Co Architects
T.RTA Architecture
Vincent James Santamaura Architect (Alberta)
W. Jappsen Architect
W.D. Fisher Architect
Voluntary Cancellation of Registration

Architects
Alain-Serge Marchand
Andrzej Lipinski
Anthony K. Eng
Brett Hotson
Bronislaus R. Nurkowski
Carson Lee
Craig Henderson
Daniel J. Krulac
Dermot Joseph Sweeney
Donald D. Searle
Eric Norman
Garry E. Stephens
Gianni Gildo Debortoli
Girish Ghatalia
Grant Stewart
Grant Van Iderstine
Gregory Dowling
Hagen H. Materne
Harvey Freeman
Ian Annand
Joakim A. Backstrom
John Ducar
John Knox
John L. Constenius
John Mayell
John Richard Williams
Kathryn Gowling
Kathryn Quinn
Kenneth L. Tsai
Lionel Merson
Marilyn Palmer
Mark Greatrix
Mark S. Wasescha
Merle S. Bachman
Millard Arthur Gensler Jr.

Visiting Project Architects
Geoffrey Cresswell,
  Collaborator: John Riddell
Jon Pickard, Collaborator: L. Wade Gibbs

Visiting Project Interior Designers
Calvin Slinn,
  Collaborator: Tom Cerkvenac
Lori Ireland,
  Collaborator: Sheldon Quinn

Voluntary Cancellation of Firms and Corporations
02 Architecture Inc.
Andrew Terrett Architects
Andrzej Lipinski Architect
Anthony K. Eng Architect Ltd.
Carman Bennett Architect Ltd.
Christopher Bain Design Associates
  Licensed Interior Design Corporation
Christopher Bain, Licensed Interior
  Designer, AAA
David A. Roth Architects Ltd.
EVMPA Architecture
Gensler Architecture, Design & Planning P.C.
Gerald J. Gongos Architect Ltd.
Goodfellow DGBK Architects
HIP Architects
Holland Roth Architects
John Murray Architect Ltd.
K.M. Ziola Architect Ltd.
Kathryn Quinn Architects
L. Wade Gibbs Architect Ltd.
Marchland Group Architecture & Design
Marika Architecture Ltd.
Mayell Architect Ltd.
Mitchel S. Smith Architect
Murray Bateman Architect Ltd.

Licensed Interior Designers
Christopher Bain

Restricted Practitioners
Nigel Histon

Associate Members
Rodger F. Woods
Wendy Andrews

Retired Members
Alexander N. S. Fisher
Ching-Wah Tse
Jenny K. Tse
Jerry R. Browning
Leonard John Clark
Ross E. Hayes
William Hamilton
Registry Changes January - December 2012

Neil Humphreys Architect
Paul Blaser Architect
Peter J. Dandyk Architect Inc.
R. Gary Glueck Architect
Randall Stout Architect, ULC
Robert J. Scott Architect
Robert Merchant Architect Ltd.
Robert Ross Architect
Solares Architecture Inc.
Steven Purdy Architect Ltd.
Stewart + Tsai Architect Inc.
Streetscape Architecture Inc.
Sweeny Sterling Finlayson & Co Architects
TKL Architect
WZMH Gibbs Gage Architects
Zak Ghanim Architect

Cancelled by the Association
Ali Elsafadi
Gabriel Chaparro
Herbert Bassler
Kishan Gajjar
Lazarus Yotamu
Ruth Varvas
Sally Miller
Thom Weeks
Robert Carl Cicozzi
Robert Ciccozzi Architecture
Henry Eric Zuehlke

Association Cancellation of 5+ Year Associate Member Status
Anthony Boni
Bernard Werner
Carolyn Tavender
Eva Bartel-Dub
Florian Walicki
Graham Livesey
Unfortunately in 2012, the Complaint Review Committee (CRC) was very active. The number of complaint cases was comparable to last year, but the cases were more complex which resulted in more time spent. We entered 2012 with cases carried over from 2011. In 2012, the general types of complaints ranged from succession issues, negligent practice of architecture, business dealings between architects/businesses, and lack of proper disengagement.

I would like to give a huge thank you to our membership, and particularly to those who served on the various committees such as hearing panels and investigations, and to those who were always ready to do so. The CRC is confidential by nature with its ongoing cases, which precludes me from commenting on the specifics of any case. It does not, however, prevent me from summarizing my opinion of the relevance of apparent trends and reoccurrences in types of complaints or cases. These trends include:

- Delivery of services without agreement or clear definition of scope, leading to dispute between client and the professional.
- Delivery of service by those not licensed or registered to do so.
- Lack of proper disengagement for professional services prior to another firm soliciting commencing services.
- Negligent practice in terms of project documentation, project delivery and project management.
- Lack of professionalism and recognition that the member who seals or stamps documents is to have directed or been in control of the work to which the documents pertain.

Other incidences of complaints lodged are legal tactics in positioning for civil suits that use this as a tool for bargaining or to use the AAA for assistance. As a Committee, we must still do our due diligence on all cases. We must not be perceived in waiting for a court decision, yet not prejudicing the court.

Once again, thank you to the membership for the volunteers and the on-going support. But also, thanks to my fellow members on Council, our Executive Director and the Administration at Duggan House for their commitment and guidance that resulted in a successful and fulfilling year for me as Chair of the CRC.
This year has been a time of change for all those involved with Council and the governance of our Association. As we prepare for the upcoming review of our legislation there is no aspect of the AAA that will not be affected. The Practice Review Board (PRB) is no exception; as issues come forth we try to make decisions that are mindful of the work going on concurrently in the Practice Support Committee and the Practice Advisory Committee. The Practice Review Task Force is assigned to complete the legislation review specific to the PRB. Collectively, along with the membership, the PRB is working hard to determine a Practice Review model that is more effective and more beneficial to us all.

This past year CCDC and RAIC have used the AAA (PRB) as part of a peer review of proposed changes to the CCDC3 “Cost Plus Contract”. Our comments have been added to the many clarifications made to this contract.

In addition the PRB has been in lengthy discussions regarding a number of issues that directly affect each member including electronic signatures; the issuance of Schedule Cs, and clearly defining our Licensed Interior Designers’ scope. Work on these topics, and where required, will become motions to Council and will be put into Practice Bulletins in the upcoming months.
The Practice Support Program (PSP) has made significant strides over the last 6 months defining what types of support can be delivered effectively to our members, as well as the manner that support can be delivered most effectively. The other challenge that we have been facing is developing the triggers that would generate concerns for the Practice Review Board.

The PSP is a very positive approach for guiding and aiding our members through professional practice issues. The first major component of the PSP is based on developing a set of tools and guidelines to help Architects and Licensed Interior Designers run their business. This is based on developing templates that could be used and references to other material.

The support programs focus is on three areas of practice. Section one deals with behaviours: integrity, ethics and professionalism issues. Section two is practice and project management: the realm of skilled practice, responsibility and accountability. Section three is reference to standard documents for use and their guides. These would include insurance, surety, liens and dispute resolution. Information here is routine knowledge informing skilled practice.

Additional items that have formulated include developing aids to ensure that mandatory items are being met by an AAA member. For example if a member is low in learning units, what options and courses are readily available to them.

The practice support is also looking into focusing courses and material on newly occurring construction industry issues.

The major second component is developing the triggers that would engage the Practice Review Board of a firm or member. This is currently being openly discussed with the membership as we review our legislation.
The mandate of the AAA Registration Committee is to assess and approve all experience submitted by an Intern, and to validate the Intern’s knowledge, experience, professional judgment and competency to practice architecture or interior design. Our Committee members in Edmonton and Calgary provide much needed support in the logbook review and interview process.

A significant change in the Internship in Architecture Program (IAP) took effect in 2012. The number of minimum mandatory hours of work experience has been reduced from 5,600 to 3,720. The former 1,880 hours of discretionary experience has been eliminated. Experience while working as a student will no longer be counted towards the mandatory experience requirement.

At the end of 2012, there were 323 Intern Architects and 39 Intern Licensed Interior Designers registered with the AAA. An Intern Licensed Interior Designer Task Force (ILIDTF) was established in 2012 to develop and review a competency map and to recommend improvements to the Intern Licensed Interior Designer program under the leadership of Beverly Wilson, Licensed Interior Designer, AAA. The Task Force recommendations are expected to be implemented in early 2014.

I remain confident that, over the year, we have developed a thorough and fair system of due diligence, and that our ability to respond to our Interns and to unique situations has evolved to be efficient and equitable. I thank the Committee and the Administration at Duggan House for their impressive efforts. Thanks also to our Registrar, Robert Bennett, Architect, AAA, who continues to assist the Committee, and to our Vice Chair, Councillor Beverly Wilson, Licensed Interior Designer, AAA, who connects the committee directly to Council.

David Murray, Architect, AAA
CHAIR, REGISTRATION COMMITTEE
The Alberta Architects Act will be opened for review and revision by the Alberta Legislature. In preparation for this opportunity, Council for the AAA has established a Legislation Committee to take a proactive approach. The Committee’s mandate, through consultation with the AAA membership, is to put forward recommendations and guiding principles to the Government for possible revisions to the legislation.

Created in the early 1980’s, this is the first time that the Act has been opened to this degree. It is the Association’s opportunity to make recommendations so that the legislation reflects the practice of Architecture and Interior Design in Alberta today and into the future. The Government has requested that the Association review specific items; these include Professional Liability Insurance as well as the possibility of including Allied Professions within our legislation.

The Task Force Chairs make up the membership of the Legislation Committee. All members of Council participate in a Task Force. The Legislation Committee identified eight Task Forces to explore areas of revision.

Code Review, a Sub-Task Force of Title and Scope (TSA), was established to review the Building Code and Safety Code, and to identify within these documents areas currently included in the scope of Architects and Licensed Interior Designers where clarification may be necessary as we move forward.

The work and recommendations of the Task Forces are interrelated, therefore; a recommendation from one Task Force can easily affect another. The Legislation Committee meetings highlight and discusses these issues. It is expected that the Registration Task Force and the Joint Board Task Force will become active in the fall, and they will both be directly affected by the recommendations made by the other Task Forces. There has been extensive research into other professions, other regulators and legislative precedents. These background documents have been provided to each of the Task Forces to assist in the discussions.

As the revised Architects Act and General Regulation will shape the practice of Architecture and Interior Design in Alberta into the future, Council has indicated that the consultation of members is key in the development of the recommendations. Members have
been encouraged to become part of the process, through conversations with their peers and participation on the Task Forces. It is the Association’s intent that all members have the opportunity to provide input and feedback on the issues being explored. We have developed a consultation strategy whereby each and every member shall be contacted and invited to be part of the review process. This strategy also includes information provided in the AAA eBulletin and eBlasts, in the website pages dedicated to the legislation review, and most importantly in face-to-face consultation sessions with the members. The first member consultation sessions occurred in the fall of 2012. These sessions discussed with members issues regarding professional liability insurance and the opportunity to include Allied Professions in our Act. A second round of consultations were held in Calgary and Edmonton in February of 2013. These consultations again were facilitated round table discussions, but the focus of these sessions was specific questions developed by the Task Forces to seek opinion and direction from the members.

The AAA website has also been used to solicit responses and feedback from members. A survey was posted on the website that reflected the same questions posed to the membership in the consultations to give members an alternative opportunity to provide comment. The Member Forum at the Annual General Meeting will be used by the Legislation Committee to present to the members a “What we Heard” document. Additional rooms and time slots have been booked for the afternoon during the Continuing Education Sessions to allow for members to meet with Task Force Members, to ask further questions and provide feedback. There will also be a presentation by the consultants hired by AAA to provide an analysis of the various models of professional liability insurance available to us.

More focused consultations with members and other stakeholders will occur in the fall 2013, and the Task Force recommendations will be presented to Council in late 2013/early 2014. These recommendations will be presented to the members for vote in principle at the 2014 Annual General Meeting so we can then move forward in our discussions with the government.

I would like to personally thank the Task Force Chairs and members, as well as the AAA Council for their ongoing work. Our Executive Director and the Administration at Duggan House have provided the Legislation Committee and Task Force members tireless support through research, development of documents, organization of meetings and consultation sessions.
The AAA with support from the Professional Development Advisory Committee (PDAC) hosted another successful Banff Session in April 2012. The attendance and sponsorship have increased, and the membership survey responses were positive, noting that this was one of the best sessions ever. The Banff Session is always a great time to reconnect with our colleagues, while reminding ourselves on a collective scale, the positive impacts of our profession and our designs.

In October 2012, we hosted our annual Professional Development (PD) Day in Calgary. The keynote speaker, Michelle Kaufmann was particularly inspiring, and let us all know of our capacity to be super heroes. It was a full day of learning, networking, and inspiration. Our Committee is challenged to follow this event’s success, as we have already begun to work on the next PD Day for October 2013.

In 2011 Council approved the move to the National Harmonization goal of 70 learning hours over a 2 year reporting period. In order to achieve that goal the PDAC recommended incremental increases to the program requirements over the next few years. The following changes were approved by Council in November 2012:

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As part of the move toward the National Harmonization, the categories of learning activities will be undergoing a change in their name and in their definitions. Core learning activities will be referred to as Structured learning activities while Self-Directed learning activities will be known as Unstructured learning activities. The Committee has just finalized the criteria and definitions of these categories and members can expect to receive information about this change in the near future. This change will take effect July 1, 2013.

The PDAC is currently reviewing software programs which would allow each member to submit their own learning hours and track their own professional development status online. This should dramatically
ease the chore of reporting all non AAA courses and the non-structured LHs. The Communications Advisory Committee will also be engaged in this project to ensure the appropriate fit with our web based communication tools.

There have been significant strides made in the development of the online version of the Building Envelope Course. This course development is in its final stages and should be available to the membership by summer 2013.

The AAA has partnered with the Safety Code Council in reviewing and customizing Safety Code course packages which are in keeping with the scope of practice of our Licensed Interior Designers and Architects. These customized courses will soon be available to our membership through the Safety Code Council. We believe this partnership will particularly assist our Intern Licensed Interior Designers who are required to complete a Building Code course as part of their internship.

A recommendation was put forward by the PDAC to Council to approve up to 4 structured (core) LHs per 2 year reporting period for AAA Council/Committee/Task Force volunteer work and up to 4 structured (core) LHs per 2 year reporting period for mentoring interns. This recommendation was approved by Council and will take effect July 1, 2016. Volunteering can be very rewarding and in doing so members can support the Association, improve the profession, make new contacts and keep abreast of new information.

I really appreciate all the time, energy and knowledge each member of the PDAC brings to our meetings. Thank you for your commitment.
The mandate of the Communication Advisory Committee is to provide leadership, advice and feedback on the communication portfolio as it relates to the AAA’s Strategic Plan.

With the opening of the Architects Act and General Regulation, the Committee’s focus this year has been on membership engagement with the Legislation Committee Task Forces, as input from our members is essential in this process. On-going engagement will continue to be an important part of the Committee’s focus until the process of legislative review is complete. To aid the Association in developing dialogue with our membership, the Committee was involved in the selection of a communication consulting company who has been retained to not only provide strategic direction, but also to plan and implement our consultation process.

The Committee was successful in assisting the AAA with a number of its strategic goals for 2012 which included organizing meaningful events for members. Some of the most successful events were the 2012 Induction Ceremony, Holiday Socials in both Calgary and Edmonton, and the first annual Golf Tournament.

The existing Communication Plan was reviewed by the Committee and new priorities were set for 2013 in terms of how best to meet the requirements of the Association’s Strategic Plan. These priorities include:

- The website and how best it can serve the public and our members.
- An in-depth engagement survey to analyze membership and determine how best to meet their needs.
- Rebranding of the AAA.

Finally, and perhaps most exciting, our committee has been investigating the social media phenomena and ways that it could be utilized within our Association. We have developed a draft document of “Social Media Guidelines” and look forward to implementing new ways of connecting with our members.

I wish to extend a warm thanks to the Committee members, our Executive Director and the Duggan House Administration for their dedication, innovation and commitment to this committee.
During this past year I continued to focus on the development of the Intern Licensed Interior Design Program (ILIDP) while participating in a number of Task Forces related to the Legislation Committee.

The ILIDP Task Force developed recommendations for the Intern Program specific to the profession and practice of interior design in Alberta. In January 2013 a proposal was submitted for Council review that included the following items: baseline educational requirements, additional course requirements, work experience, and required core competencies.

Engagement with Mount Royal University at both the student representative and academic level continues to provide opportunities to meet with the future members and create meaningful linkages in a number of areas.

At this time I would like to thank our members who have volunteered their time and urge all members to contribute at some level. There are many interesting opportunities for involvement; particularly at this time with the discussions regarding legislative changes.
I am very pleased to be the newly appointed Public Representative to the governing Council of the Association this year.

In my short time as a member of Council, I have observed that the Association and its membership are very active in regulatory initiatives to better govern the profession and to benefit the people of Alberta. Some of these initiatives include implementing labour mobility across North America as well as internationally with Mexico, Europe and the Pacific Rim. Minimizing barriers to labour mobility between the regulating bodies increases efficiency and opportunities for those in the architectural professions. In turn, the Alberta public benefits from a much larger group of professionals practicing architecture in Alberta.

The Association, the Council and the profession at large is engaged in a major initiative to re-write the Architects Act and General Regulation. This has been and will continue to be a tremendous undertaking with members of the Association and the Council volunteering much of their time for committee work, extensive consultations, research and reporting. I am confident this undertaking will produce a new Architects Act and General Regulation that will be the most modern and forward thinking regulatory legislation in Alberta and across Canada.

The Association has also recently completed extensive renovations to its office space, the historic Duggan House. The Association will be well equipped to support the profession and meet its administrative needs for many years to come.

The members of the governing Council of the Association have demonstrated themselves to be very committed to the Association’s primary regulatory purpose to protect the public interest. I have no hesitation in reporting to the Alberta public and to the Government that this profession is exceptionally well-governed.
It has been a pleasure and an honour to serve as the Intern Representative on Council over the past year. The passion for our profession exhibited by the Council is infectious and inspiring.

I believe that there is a feeling of momentum building within the Intern community. This is in large part due to the recent changes to the Internship in Architecture Program (IAP), as well as, local AAA initiatives.

Intern membership continues to grow, and is a testament to the AAA’s focus on recruitment and retention of new graduates. Following on the success of last year’s Intern information sessions held in Edmonton and Calgary to discuss changes to the IAP, similar sessions were held this year. Both sessions were well attended and the Interns were eager to share their experience and questions. Two of the key issues raised were:

- The ability of Interns to meet and share their experiences with each other. Interns often graduate from out of province academic institutions and are in need of support networks during their tenure.
- The ability to finish Internship in the NCARB system even though there is no longer Canadian content after July 2013. The majority of new interns are now pursuing the licensure through the ExAC (Examination for Architects in Canada), however those in the NCARB program will continue to be supported by the AAA.

In the coming year the AAA is pursuing the use of social media to facilitate Intern interaction, allowing for self-organization of study groups as well as general socialization. With the ExAC being offered annually there is also the opportunity to create an intern-centric event that coincides with the completion of the exam. The goal of these initiatives is to ensure that Interns begin their membership at the AAA feeling supported and empowered, and leveraging this energy professionally within the Association in the years to come.

I would like to thank Council for their support of Intern initiatives, as well as all their time and advice. I look forward to continuing to help with all the changes yet to come.
The Master of Architecture (MArch) professional program attracted a record 220 applications in 2012: 33 newly admitted students began their professional studies in the first year; 18 joined the second year, and 29 continued from last year. In the third year, 25 of 47 students went to Barcelona for their study abroad term. In the Architectural Studies minor program 15 students enrolled in the Studio One course, which had a total of 48 enrollees. Close to 150 students are studying architecture in the 2012-2013 academic year; 46 students were awarded the Master of Architecture degree at the Convocation ceremony in June.

In a continuing effort to raise design awareness and appreciation of architecture and design among undergraduate students, an introductory survey course was offered for the second time. The course attracted 120 students.

Several new elective courses were offered in 2012 to further enrich educational opportunities for architecture students. Elective course offerings in the 2012 Winter term featured “Exploration in Public Realm”, “Performatve Surface Fabrications”, “Integrative Design”, “Responsive Architecture”, and “Swarm Legacies”. The fall term electives included “Current Themes in Architectural History”, “Solar Heating in High-Performance Buildings”, and “Agile Architecture”.

The new first-year students in the Master of Environmental Design thesis program are well into the development of their proposals, and in true Faculty of Environmental Design (EVDS) fashion, their research interests range across scales and topics.

The makeCalgary initiative was officially launched as an EVDS research platform in the Fall, and it now features a website containing the work of EVDS faculty, students and alumni here in Calgary.
The AAA Student Representative continues to play an important role acting as a conduit between the AAA and the architecture students at the University of Calgary (U of C). A large focus throughout this year has been bringing attention to the position of AAA Student Representative itself. Student representation is a role that the student body is generally unaware of, and last year’s lack of interest during the student representative election exemplified this point. This year the student community became more aware of the Student Representative position, and the perceived prestige increased and will help entice more applicants to the position next year. Through communications to the architecture student body, I have tried not only to inform students of the AAA and its activities, but to reinforce the idea that an important student link exists between the two groups.

AAA provided lunch and an open forum for students to ask any questions they had. Each member of Council gave a brief description of their roles and responsibilities, and then fielded numerous inquiries posed by the students. This event was very well received by the students, and provided them not only the opportunity to learn more about the profession, but to meet important members of the architectural community in a friendly atmosphere.

Throughout the remainder of my term acting as the Student Representative, I will continue to be a resource for students and foster the relationship between the EVDS and the AAA. Both parties have been extremely helpful and supportive during the past year, resulting in an enriching experience for myself, and an opportunity to engage the profession of architecture on a deeper lever.

In order to maintain the established relationship between the AAA and the architecture students at the U of C, the Faculty of Environmental Design (EVDS) proudly hosted the third annual Student Luncheon, preceded by a Council meeting at EVDS. After an update from Dean Nancy Pollock-Ellwand and a successful meeting, the
The Interior Design program at Mount Royal University (MRU) continues to be engaged in advancing design education and integrating real world projects into curriculum. The first step to move the program from a Bachelor of Applied Interior Design (BID Applied) to a Bachelor of Interior Design (BID) received approval in principle from the MRU Institutional Planning and Priorities Committee in Fall 2012. Department faculty are working on the next steps of the degree submission process to the Alberta Government and the Alberta Quality Council. The goal is to offer the first year of the new degree in Fall 2014.

A key consideration of the degree planning has been to provide the opportunity for graduates from two-year Interior Design/Technology Diploma programs to transition into the MRU new BID program. This transition would be done through a proposed bridging program that has been identified in the degree planning.

From a teaching perspective, our faculty has actively created opportunities for students to engage in design from an experiential perspective. Several real-world projects have been integrated into the curriculum. In the fall semester, third-year students worked on the design of a retail boutique for the Canadian Museum of Human Rights in Winnipeg. This winter, second-year students are working with faculty from the Department of Psychology to develop detailed programming and a schematic design for the expanded Psychology Research Lab at MRU. First-year students are working with the Alberta Children’s Hospital (ACH) through the ‘Project Heal’ initiative between MRU and the ACH. Students will be engaging in a two week design charrette in studio and on site. Proposed solutions will be presented to the ACH on February 14.

As part of an Interior Design Advisory Committee initiative to strengthen connections with alumni, industry, community and education, the inaugural DesigNite was held on November 15. The event was a great success with eight engaging speakers presenting in a PechaKucha format to over 125 people in attendance.

I look forward to continuing my participation as the AAA Interior Design Education Ex-officio council member and as a member of the ILID Task Force.
This past year has allowed the MRU Interior Design student body opportunities to make significant changes to student life and participate in exciting extracurricular activities.

Some of these significant events include ‘Design Cubed’, the redesigning of the loft space and the design excellence trip to New York City. In March, the second annual Design Cubed session was held. This informal table talk formatted event invited industry members to discuss areas of design that are not covered by our curriculum. There was a great turnout as most students were eager to see what opportunities are available to them. We look forward to the third installment of Design Cubed coming up in March 2013.

Over the summer break, the loft space within the Interior Design studio was renewed by members of the student body. The concept and design of the space was developed from a second year group project that was worked on within the winter term. The entire studio has benefitted from these modifications and upgrades, and the students continue to enjoy this space for meeting, collaborating and relaxing.

The annual field trip to study design excellence brought a group of current third year students to New York City in August. They toured many locations including the Guggenheim, MoMA, Steelcase WorkLife Center, and Philip Johnson’s Glass House. This event was such a great success that it was developed into a credit course for the students.
In 2012, the AAA continued its record of strong financial performance. This year’s Financial Report reflects Council’s focus on maintaining a balanced budget and providing financial security for the future of the Association.

The 2012 auditor’s report provides us with the necessary third party oversight and has noted that our financial statements fairly represent the Association’s financial position for the year 2012. I extend Council’s thanks to the Administration of Duggan House for their work in the management of our finances and for their diligence in preparing the financial statements.

Here are some highlights from 2012:
- After a slow start, we completed Duggan House, achieving substantial performance in March. This renovation has provided us with much needed space, improved safety and security, and enabled required upgrades to the base building. Duggan House will serve as an outstanding headquarters for years to come. Due to our strong financial position, we were able to pay for the million dollar renovation of our provincially appointed historic asset using our cash reserves, without the need to borrow. Over the next few years, we will be committing surpluses appropriately to replenish these reserves.
- We applied for and received municipal historic designation in February of 2013 which will enable us to complete the restoration of Duggan House, specifically the windows of the original building.
- We continue to develop our web presence, enhancing back of house database capability and improving user and member experience.
- The AAA continues be engaged at the national level with CALA, CACB, CExAC and BEFA. Our work with these bodies was managed at or under budget. As a result, we are looking forward to a national validation conference with the other regulators through the CACB.
- 2012 saw a significant push of our Legislation Committee’s activities which will continue into 2013 and beyond. While not without cost, Council believes this investment in our future will pay off by the AAA having played a key role in the governance of our profession.
- We advance our strategic goals by striving to grow membership for
practitioners and interns alike and continue to look for mechanisms to increase membership competence.

We commence 2013 in a strong financial position and remain committed to maintaining this position by good management and use of our resources. Council and the administration at Duggan House are dedicated to maintaining our goals of ensuring a long-term financial stability for the AAA in the years to come.
For the period January 1 - December 31, 2013

## REVENUE

<table>
<thead>
<tr>
<th>Source</th>
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</thead>
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<tr>
<td>Annual Dues</td>
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<td>Administration fees/charges</td>
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<td><strong>Total Operations Revenue</strong></td>
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</table>

### PROGRAMS REVENUE

<table>
<thead>
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<th>Source</th>
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</thead>
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<tr>
<td>Practice</td>
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<tr>
<td>Professional Development</td>
<td>182,000</td>
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<tr>
<td>Communications</td>
<td>60,000</td>
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<tr>
<td><strong>Total Program Revenue</strong></td>
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### EXPENSES

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Council &amp; Committees</td>
<td>$130,700</td>
</tr>
<tr>
<td>Interest</td>
<td>827,000</td>
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<td>Administration fees/charges</td>
<td>293,750</td>
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<tr>
<td><strong>Total Operations Revenue</strong></td>
<td><strong>$1,251,450</strong></td>
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</table>

### PROGRAMS EXPENSES

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Registration</td>
<td>96,100</td>
</tr>
<tr>
<td>Practice</td>
<td>143,500</td>
</tr>
<tr>
<td>Professional Development</td>
<td>45,350</td>
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<tr>
<td>Communications</td>
<td>112,850</td>
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<tr>
<td><strong>Total Program Revenue</strong></td>
<td><strong>397,800</strong></td>
</tr>
</tbody>
</table>

### Summary

- **Total Revenue**: $1,655,000
- **Operations Surplus**: $5,570

### 2012 Budget by Expenditure Area & Summary

- **Programs**: 397,800
- **Operations**: 1,120,750
- **Council and Committees**: 130,700
- **Total Operating Expenditures**: $1,649,250

**Summary**: Programs=24%, Operations=68%, Council and Committees=8%
Audited Financial Statements

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- Statement of Operations ................................................................. 46
- Statement of Changes in Net Assets .................................................. 46
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- Schedule of Expenses ................................................................. 53
INDEPENDENT AUDITORS’ REPORT

To the Members of
The Alberta Association of Architects

Report on the Financial Statements
We have audited the accompanying financial statements of The Alberta Association of Architects, which comprise the statement of financial position as at December 31, 2012, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management’s Responsibility for the Financial Statements
Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors’ Responsibility
Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity’s internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion
In our opinion, the financial statements present fairly, in all material respects, the financial position of The Alberta Association of Architects as at December 31, 2012 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Comparative Information
Without modifying our opinion, we draw attention to Note 2 to the financial statements which describes that The Alberta Association of Architects adopted Canadian accounting standards for not-for-profit organizations on January 1, 2012 with a transition date of January 1, 2011. These standards were applied retrospectively by management to the comparative information in these financial statements, including the statement of financial position as at December 31, 2011 and January 1, 2011 and the statements of operations, changes in net assets and cash flows for the year ended December 31, 2011 and related disclosures. We were not engaged to report on the restated comparative information, and as such, it is unaudited.

Edmonton, Alberta
February 22, 2013

PETERTON WALKER LLP
CHARTERED ACCOUNTANTS
## Statement of Financial Position - December 2012

<table>
<thead>
<tr>
<th></th>
<th>December 31 2012</th>
<th>December 31 2011</th>
<th>January 1 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ASSETS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>CURRENT ASSETS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and short-term investments (Note 4)</td>
<td>$2,764,269</td>
<td>$2,876,211</td>
<td>$2,617,783</td>
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<tr>
<td>Accounts receivable (Note 5)</td>
<td>8,224</td>
<td>58,369</td>
<td>34,778</td>
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<tr>
<td>Inventory</td>
<td>2,585</td>
<td>2,869</td>
<td>2,760</td>
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<td>Prepaid expenses</td>
<td>31,380</td>
<td>30,747</td>
<td>22,246</td>
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<td><strong>TOTAL CURRENT ASSETS</strong></td>
<td><strong>2,806,458</strong></td>
<td><strong>2,968,196</strong></td>
<td><strong>2,677,567</strong></td>
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<tr>
<td><strong>LONG-TERM INVESTMENTS</strong></td>
<td>0</td>
<td>161,371</td>
<td>476,621</td>
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<tr>
<td><strong>PROPERTY AND EQUIPMENT (Note 6)</strong></td>
<td>1,396,520</td>
<td>719,794</td>
<td>346,538</td>
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<tr>
<td><strong>TOTAL ASSETS</strong></td>
<td><strong>4,202,978</strong></td>
<td><strong>3,849,361</strong></td>
<td><strong>3,500,726</strong></td>
</tr>
<tr>
<td><strong>LIABILITIES AND NET ASSETS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>CURRENT LIABILITIES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts payable and accrued liabilities (Note 7)</td>
<td>$158,795</td>
<td>$201,336</td>
<td>$253,371</td>
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<tr>
<td>Deferred contributions</td>
<td>1,130,053</td>
<td>1,142,085</td>
<td>979,901</td>
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<tr>
<td>Current portion of capital lease obligation</td>
<td>5,257</td>
<td>8,535</td>
<td>7,759</td>
</tr>
<tr>
<td><strong>TOTAL CURRENT LIABILITIES</strong></td>
<td><strong>1,294,105</strong></td>
<td><strong>1,351,956</strong></td>
<td><strong>1,241,031</strong></td>
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<tr>
<td>Capital lease obligation (Note 8)</td>
<td>0</td>
<td>5,257</td>
<td>13,792</td>
</tr>
<tr>
<td><strong>NET ASSETS</strong></td>
<td><strong>2,908,871</strong></td>
<td><strong>2,492,148</strong></td>
<td><strong>2,245,903</strong></td>
</tr>
<tr>
<td>Invested in property and equipment</td>
<td>1,391,263</td>
<td>706,002</td>
<td>342,987</td>
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<tr>
<td>Internally restricted (Note 9)</td>
<td>1,274,735</td>
<td>1,205,094</td>
<td>1,178,194</td>
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<tr>
<td>Unrestricted</td>
<td>242,873</td>
<td>581,052</td>
<td>742,722</td>
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<tr>
<td><strong>TOTAL NET ASSETS</strong></td>
<td><strong>4,202,978</strong></td>
<td><strong>3,849,361</strong></td>
<td><strong>3,550,726</strong></td>
</tr>
</tbody>
</table>

**COMMITMENTS (Note 10)**

**CONTINGENT LIABILITY (Note 11)**

**APPROVED BY THE COUNCIL**

[Signatures]

President - Peter Streith, Architect, AAA
Treasurer - Neil Mackenzie, Architect, AAA
### Statement of Operations

#### Year Ended December 31, 2012

<table>
<thead>
<tr>
<th></th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUE (Schedule 1)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operations</td>
<td>$1,362,530</td>
<td>$1,286,724</td>
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<tr>
<td>Programs</td>
<td>709,804</td>
<td>320,130</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$2,072,334</td>
<td>1,606,854</td>
</tr>
</tbody>
</table>

| **EXPENSES (Schedule 2)** |             |             |
| Operations               | 1,081,093   | 1,012,971   |
| Programs                 | 574,518     | 347,638     |
| **Total**                | 1,655,611   | 1,360,609   |

**REVENUE OVER EXPENSES**

$416,723 $246,245

### Statement of Changes in Net Assets

#### Year Ended December 31, 2012

<table>
<thead>
<tr>
<th></th>
<th>Unrestricted</th>
<th>Invested in Property and Equipment</th>
<th>Duggan House Maintenance Fund</th>
<th>Legal Contingency Fund</th>
<th>Financial Stabilization Fund</th>
<th>Internally Restricted Funds</th>
<th>Total Internally Restricted Funds</th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Balance at beginning of year</strong></td>
<td>$581,052</td>
<td>$706,002</td>
<td>$0</td>
<td>$943,194</td>
<td>$261,900</td>
<td>$1,205,094</td>
<td>$2,492,148</td>
<td></td>
<td></td>
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<tr>
<td>Revenue over (under) expenses</td>
<td>510,757</td>
<td>(94,034)</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>416,723</td>
<td>246,245</td>
</tr>
<tr>
<td>Investment in property and equipment</td>
<td>(770,760)</td>
<td>770,760</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Repayment of capital lease obligation</td>
<td>(8,535)</td>
<td>8,535</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Transfers</td>
<td>(69,641)</td>
<td>0</td>
<td>60,000</td>
<td>7,546</td>
<td>2,095</td>
<td>69,641</td>
<td>0</td>
<td>0</td>
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<tr>
<td><strong>BALANCE AT END OF YEAR</strong></td>
<td>$242,873</td>
<td>$1,391,263</td>
<td>$60,000</td>
<td>$950,740</td>
<td>$263,995</td>
<td>$1,274,735</td>
<td>$2,908,871</td>
<td>$2,492,148</td>
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</table>
## Statement of Cash Flows

### Year Ended December 31, 2012

<table>
<thead>
<tr>
<th>CASH PROVIDED BY (USED IN)</th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Operating activities:</strong></td>
<td>$416,723</td>
<td>$246,245</td>
</tr>
<tr>
<td>Revenue over expenses</td>
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<td></td>
</tr>
<tr>
<td>Charges not affecting cash:</td>
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<td></td>
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<tr>
<td>Amortization</td>
<td>$94,034</td>
<td>66,572</td>
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<tr>
<td>Net changes in non-cash working capital items (Note 12)</td>
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<td>77,948</td>
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<tr>
<td></td>
<td>505,982</td>
<td>390,765</td>
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<tr>
<td><strong>Investing activities:</strong></td>
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<tr>
<td>Purchase of property and equipment</td>
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<tr>
<td>Decrease in long-term investments</td>
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<td>315,250</td>
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<tr>
<td></td>
<td>(609,389)</td>
<td>(124,578)</td>
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<td><strong>Financing activity:</strong></td>
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<td>Capital lease obligation repayment</td>
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<td>(7,759)</td>
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<tr>
<td></td>
<td>(111,942)</td>
<td>258,428</td>
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</tbody>
</table>

### CASH (DECREASE) INCREASE

| Cash at beginning of year | 2,876,211 | 2,617,783 |

### CASH AT END OF YEAR

| $2,764,269 | $2,876,211 |

### CASH FLOWS SUPPLEMENTARY INFORMATION

| Interest received | 36,375 | 44,727 |
NOTE 1 - NATURE OF OPERATION
The Alberta Association of Architects is a not-for-profit, self-governing professional organization which regulates architects and licensed interior designers in Alberta, in accordance with the provisions of the Architects Act, RSA 2000, c.A-44. As a not-for-profit organization under the Income Tax Act, the Association is exempt from income taxes.

NOTE 2 - FIRST TIME ADOPTIONS OF ACCOUNTING STANDARDS FOR NOT-FOR-PROFIT ORGANIZATIONS
Effective January 1, 2012, the Association has elected to apply the Canadian accounting standards for not-for-profit organizations. These are the first financial statements prepared in accordance with the Canadian accounting standards for not-for-profit organizations.

The new standards are applied retrospectively and have resulted in no changes to beginning assets, liabilities and net assets.

NOTE 3 - SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation
These financial statements have been prepared in accordance with Canadian accounting standards for the not-for-profit organizations.

Cash and Short-term Investments
Cash is defined as cash on hand, cash on deposit, net of cheques issued and outstanding at the reporting date. Short-term investments are comprised of guaranteed investment certificates and money market funds which can be converted to cash on demand.

Inventory
Inventory is valued at cost.

Long-Term Investments
Long-term investments are recorded at fair value and are comprised of non-redeemable guaranteed investment certificates with maturity terms in excess of one year.

Property and Equipment
Property and equipment are recorded at cost and amortized over their estimated useful lives using the following methods and rates:

- Building and improvements 40 years straight-line
- Furniture and equipment 10 years straight-line
- Equipment under capital leases 5 years straight-line
- Computer equipment 3 years straight-line
- Computer software 3 years straight-line

Course software under development is not amortized until it is put into use.

Leases
Leases are classified as either capital or operating leases. A lease that transfers substantially all of the benefits and risks of ownership is classified as a capital lease; all other leases are accounted for as operating leases. At the inception of a capital lease, an asset and a payment obligation are recorded at an amount equal to the lesser of the present value of the minimum lease payments and the property's fair market value. Assets under capital leases are amortized on a straight-line basis, over their estimated useful lives. Rental payments under operating leases are expensed as incurred.

Professional Conduct Matters
Costs arising from professional conduct matters are expensed as incurred. Recoveries of these costs are recognized when collection is certain.

Donated Services
The work of the Association is largely dependent on volunteer services contributed by many members. The value of donated services is not recognized in the financial statements.

Revenue Recognition
The Association follows the deferral method of accounting for contributions. Contributions are included in the revenue in the year they are received or receivable, with the exception that contributions to fund a specific future period's operating expenses are included in revenue of that later period.

Deferred contributions are comprised of membership dues collected in advance, special levies for programs to be completed in the subsequent year and amounts received with respect to discipline matters still unresolved at year end.

Administration fees, professional development, registration and communication revenue are recognized as the services are provided.

Sales of documents, forms and publications are recognized once the item has been delivered.

Financial Instruments
Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost; and tested for impairment at each reporting date. Transaction costs on the acquisition, sale or issuance of financial instruments are expensed when incurred.

Use of Estimates
The preparation of financial statements, in conformity with Canadian
The Alberta Association of Architects | 2012 Annual Report

Notes to Financial Statements (continued)

accounting standards for not-for-profit organizations, requires management to make estimates and assumptions that affect the amounts reported in the financial statements. Significant estimates include amortization, allowance for doubtful accounts, allowance for inventory obsolescence and deferred contributions. By their nature, these estimates are subject to measurement uncertainty and actual results could differ.

NOTE 4 - CASH AND SHORT-TERM INVESTMENTS

<table>
<thead>
<tr>
<th></th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash</td>
<td>$1,596,026</td>
<td>$1,556,950</td>
</tr>
<tr>
<td>Short-term investments</td>
<td>1,168,243</td>
<td>1,319,261</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$2,764,269</strong></td>
<td><strong>$2,876,211</strong></td>
</tr>
</tbody>
</table>

Cash and short-term investments include $1,274,735 (2011 - $1,205,094) which has been internally restricted for specific programs, as described in Note 9.

The Association has a revolving line of credit of $2,500 (2011 - $5,000). During the year, the Association did not access the funds.

NOTE 5 - ACCOUNTS RECEIVABLE

Accounts receivable consists of the following:

<table>
<thead>
<tr>
<th></th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounts receivable</td>
<td>$96,787</td>
<td>$96,243</td>
</tr>
<tr>
<td>Allowance for doubtful accounts</td>
<td>(88,563)</td>
<td>(37,874)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$8,224</strong></td>
<td><strong>$58,369</strong></td>
</tr>
</tbody>
</table>

During the year, the Association recorded bad debts of $50,689 (2011 - $15,073). This amount is included in the operating, professional development, practice, communications and registrations expenses. The allowance for doubtful accounts includes a provision for discipline case penalties of $63,064 (2011 - $15,766).

NOTE 6 - PROPERTY AND EQUIPMENT

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Land</td>
<td>$123,936</td>
<td>$0</td>
<td>$123,936</td>
<td>$123,936</td>
</tr>
<tr>
<td>Building and improvements</td>
<td>1,422,174</td>
<td>213,710</td>
<td>1,208,464</td>
<td>493,861</td>
</tr>
<tr>
<td>Furniture and equipment</td>
<td>125,445</td>
<td>98,994</td>
<td>26,451</td>
<td>14,210</td>
</tr>
<tr>
<td>Equipment under capital leases</td>
<td>37,580</td>
<td>37,580</td>
<td>0</td>
<td>7,516</td>
</tr>
<tr>
<td>Computer equipment</td>
<td>55,409</td>
<td>52,104</td>
<td>3,305</td>
<td>7,232</td>
</tr>
<tr>
<td>Computer software</td>
<td>142,533</td>
<td>132,497</td>
<td>10,036</td>
<td>57,548</td>
</tr>
<tr>
<td>Course software under development</td>
<td>24,328</td>
<td>0</td>
<td>24,328</td>
<td>15,491</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,931,405</strong></td>
<td><strong>$534,885</strong></td>
<td><strong>$1,396,520</strong></td>
<td><strong>$719,794</strong></td>
</tr>
</tbody>
</table>
NOTE 7 - ACCOUNTS PAYABLE AND ACCRUED LIABILITIES
Included in accounts payable and accrued liabilities are the following government remittances:

<table>
<thead>
<tr>
<th></th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>GST payable</td>
<td>$64,005</td>
<td>$41,991</td>
</tr>
</tbody>
</table>

NOTE 8 - CAPITAL LEASE OBLIGATION
The Association leases document processing equipment under an agreement which expires in July 2013. Future minimum lease payments to expiry of the lease are $5,257.

NOTE 9 - NET ASSETS
Unrestricted
The Association maintains unrestricted net assets to provide sufficient working capital for regulation of the profession and to provide services to its members.

Internally Restricted
Legal Contingency Fund
The Legal Contingency Fund was established with a minimum balance of $1,000,000 to provide for legal and other costs arising from challenges to the profession and professional conduct disciplinary matters. This balance is adjusted annually to correspond to changes in the consumer price index. Commencing in 2013, an additional annual transfer of funds from one half of the dues increase in that year will be established until it reaches the minimum balance of $1,000,000.

Financial Stabilization Fund
The Financial Stabilization Fund was established to safeguard the Association against uncertainty and to provide for unexpected expenditures and new program initiatives. The balance is adjusted annually to correspond, at a minimum, to changes in the consumer price index or by an amount determined by the Council, in order to provide for three months’ operating funds. Commencing in 2013, an additional annual transfer of funds from half the dues increase in that year will be established until it reaches the minimum balance of three month’s operating funds of $360,000.

Duggan House Maintenance and Historical Fund
The Association used $1,2000,000 on the Duggan House renovation. With the completion, there is a need to have funds available for the maintenance and the outside restoration of Duggan House. The Duggan House Maintenance and Historical Fund is set up to provide for any additional restoration and maintenance expenses.

NOTE 10 - COMMITMENTS
The Council has designated $391,500 to be used from unrestricted net assets to fund the legislation committee, website development, leadership training and capital purchases.

Legislation Review
Review and revision of the Architects Act and General Regulations.

Website Development
As part of the iMIS Implementation, the Association’s existing website was redesigned in 2011. Phase two is to continue the enhancement and engagement for members to access their accounts for dues and professional development management.

Leadership Training
To ensure Council and staff are provided with adequate training to perform their roles and duties on an ongoing basis.

Capital Purchases
Purchase of replacement computer equipment and new server, furniture and photocopier for Duggan House.

NOTE 11 - CONTINGENT LIABILITY
The Association is defending a claim filed by a former employee. Because the outcome of the claim is indeterminable, no provision has been recorded for any loss which may occur. If a loss occurs in a subsequent year, it will be charged to earnings in that year.

NOTE 12 - CASH FLOW INFORMATION
Net Changes in Non-Cash Working Capital Items
Changes in non-cash working capital items and their effect of increasing (decreasing) cash are as follows:

<table>
<thead>
<tr>
<th></th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounts receivable</td>
<td>$50,145</td>
<td>$(23,591)</td>
</tr>
<tr>
<td>Inventory</td>
<td>286</td>
<td>(109)</td>
</tr>
<tr>
<td>Prepaid expenses</td>
<td>(633)</td>
<td>(8,501)</td>
</tr>
<tr>
<td>Accounts payable and</td>
<td>(42,541)</td>
<td>(52,035)</td>
</tr>
<tr>
<td>accrued liabilities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Deferred contributions</td>
<td>(12,032)</td>
<td>162,184</td>
</tr>
<tr>
<td></td>
<td>$ (4,775)</td>
<td>$ 77,948</td>
</tr>
</tbody>
</table>
NOTE 13 - FINANCIAL INSTRUMENTS
The Association’s financial instruments consist of cash, short-term investments, accounts receivable and accounts payable and accrued liabilities.

The Association is exposed to the following risks through its financial instruments:

Credit Risk
Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation, or there is a concentration of transactions carried out with the same party. The Association is subject to credit risk though its accounts receivable.

The Association’s accounts receivable are generally the result of services to its members. The Association has a large number of members which reduces the concentration of credit risk.

It is management’s opinion that there is no significant credit risk as of December 31, 2012.

Liquidity Risk
Liquidity risk arises from the possibility that the Association might encounter difficulty in settling its debts or in meeting its obligations related to financial liabilities.

In management’s opinion, this risk has been reduced due to the large cash and short-term investment reserves kept on hand at December 31, 2012.

Interest Rate Risk
Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates.

The Association is exposed to interest rate risk arising from its interest bearing assets.

The Association’s cash and short-term investments include amounts held by financial institutions that earn interest at market rates.

The Association manages its risk by monitoring interest being earned on excess funds.

NOTE 14 - COMPARATIVE FIGURES
Some of the 2011 comparative figures have been reclassified to conform to the current year’s presentation.
### Schedule 1 - Schedule of Revenue

Year Ended December 31, 2012

<table>
<thead>
<tr>
<th></th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUE FROM OPERATIONS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Annual Dues</td>
<td>$1,314,553</td>
<td>$1,242,700</td>
</tr>
<tr>
<td>Interest</td>
<td>37,193</td>
<td>40,970</td>
</tr>
<tr>
<td>Administration fees/charges</td>
<td>10,784</td>
<td>3,054</td>
</tr>
<tr>
<td></td>
<td><strong>1,362,530</strong></td>
<td><strong>1,286,724</strong></td>
</tr>
<tr>
<td><strong>REVENUE FROM PROGRAMS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Communications</td>
<td>514,862</td>
<td>49,425</td>
</tr>
<tr>
<td>Registration</td>
<td>113,653</td>
<td>64,474</td>
</tr>
<tr>
<td>Professional development</td>
<td>75,290</td>
<td>133,405</td>
</tr>
<tr>
<td>Practice and complaint</td>
<td>6,000</td>
<td>72,826</td>
</tr>
<tr>
<td></td>
<td><strong>709,804</strong></td>
<td><strong>320,130</strong></td>
</tr>
<tr>
<td><strong>TOTAL REVENUE</strong></td>
<td><strong>$2,072,334</strong></td>
<td><strong>$1,606,854</strong></td>
</tr>
</tbody>
</table>
## Schedule 2 - Schedule of Expenses

**Year Ended December 31, 2012**

<table>
<thead>
<tr>
<th></th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>OPERATING EXPENSES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Human resources</td>
<td>$668,264</td>
<td>$651,934</td>
</tr>
<tr>
<td>Duggan House operations</td>
<td>186,305</td>
<td>194,901</td>
</tr>
<tr>
<td>Council and Committees</td>
<td>102,674</td>
<td>74,597</td>
</tr>
<tr>
<td>Amortization</td>
<td>94,034</td>
<td>66,572</td>
</tr>
<tr>
<td>National levy</td>
<td>27,590</td>
<td>26,769</td>
</tr>
<tr>
<td>Bad debts (recovery)</td>
<td>1,749</td>
<td>(3,055)</td>
</tr>
<tr>
<td>Interest on long-term debt</td>
<td>477</td>
<td>1,253</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>1,081,093</td>
<td>1,012,971</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PROGRAM EXPENSES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Communications</td>
<td>329,295</td>
<td>90,175</td>
</tr>
<tr>
<td>Practice and complaint</td>
<td>120,927</td>
<td>138,775</td>
</tr>
<tr>
<td>Registration</td>
<td>93,486</td>
<td>30,941</td>
</tr>
<tr>
<td>Professional development</td>
<td>30,810</td>
<td>31,339</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>574,518</td>
<td>347,638</td>
</tr>
</tbody>
</table>

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Expenses</strong></td>
<td>$1,655,611</td>
<td>$1,360,609</td>
</tr>
</tbody>
</table>

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Recognizing our Volunteers

Nominations Committee
Scott Pickles, Chair, Architect, AAA
James Dykes, Architect, AAA
Christopher Babits, Architect, AAA
John Harrop, Architect, AAA
Donna Assaly, Licensed Interior Designer, AAA

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Brad Kennedy, Vice-Chair, Architect, AAA
Dennis Bathory, Architect, AAA
William Boucock, Architect, AAA
Bryan Carr, Architect, AAA
Eugene Dejneka, Architect, AAA
Michael Dowler, Licensed Interior Designer, AAA
David Edmunds, Architect, AAA
Gerald Forseth, Architect, AAA
Derek Haight, Architect, AAA
Lyle Hallett, Architect, AAA
Terry Hartwig, Architect, AAA
Craig Henderson, Architect, AAA
Martin Hodgson, Architect, AAA
John Irlam, Architect, AAA
Werner Jappsen, Architect, AAA
Leonard Kraemer, Licensed Interior Designer, AAA
David Lachapelle, Architect, AAA
Robert LeBlond, Architect, AAA
William Marshall, Architect, AAA
Bruce McKenzie, Architect, AAA
David Monsen, Architect, AAA
Peter Ordynec, Architect, AAA
Barry Pendergast, Retired Member, AAA
Jan Pierzchajlo, Architect, AAA
Sergio Poles, Architect, AAA

Ronald Poon, Architect, AAA
Michele Roach, Licensed Interior Designer, AAA
William Ross, Architect, AAA
Robert Spaetgens, Architect, AAA
Jeremy Sturgess, Architect, AAA

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Jennifer Enns, P. Eng, Public Representative
Carol Belanger, Architect, AAA
Len Kraemer, Licensed Interior Designer, AAA
Randy Krebes, Architect, AAA
Barry Kowalsky, Architect, AAA
Glen Martindale, Architect, AAA
Darryl Rewniak, Architect, AAA
John Souleles, Architect, AAA

Practice Support Task Force
Suzanna Allard, Licensed Interior Designer, AAA
Perry L. Bergum, Architect, AAA
Kari Anne Gaume, Licensed Interior Designer, AAA
Henry Howard, Architect, AAA
Salvador Ibarra, Architect, AAA
Randy Krebes, Architect, AAA
John Lovell, Architect, AAA

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Beverly Wilson, Vice Chair, Licensed Interior Designer, AAA
Bob Hlavacek, Architect, AAA
Chris Greene, Licensed Interior Designer, AAA
John Webster, Architect, AAA
Martin Jones, Architect, AAA
Crystal Graham, Licensed Interior Designer, AAA
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Robert Merchant, Architect, AAA
Stephanie Clancy, Architect, AAA
Brian Oakley, Architect, AAA
Rick Scarff, Licensed Interior Designer, AAA
Henry Howard, Architect, AAA
John Wheatley, Architect, AAA

Lee Wish, Licensed Interior Designer, AAA
Helen Evans Warren, MRU Representative

Professional Development Advisory Committee
Stephanie Clancy, Chair, Architect, AAA
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Shelley Nycz, Architect, AAA
Catherine Richardson, Licensed Interior Designer, AAA
Sandra Valens, Architect, AAA
Luisa Zilla, Licensed Interior Designer, AAA

Communications Advisory Committee
Patti Swanson, Chair, Architect, AAA
Jonathan Rockliff, Architect, AAA
Joylyn Teskey, Architect, AAA
Kevin Mullin, Architect, AAA
Jan Kroman, Intern Architect, AAA

Legislation Committee
Doug Ramsey, Chair, Architect, AAA
Ron Wickman, Vice-Chair, Architect, AAA
Doug Campbell, Architect, AAA
Michele Gunn, Licensed Interior Designer, AAA
Martin Hodgson, Architect, AAA
Randy Krebes, Architect, AAA
Robert Labonte, Architect, AAA
Judith MacDougall, Architect, AAA
Scott Pickles, Architect, AAA
Darryl Rewniak, Architect AAA
Tom Sutherland, Architect AAA
Dale Taylor, Architect, AAA
Beverly Wilson, Licensed Interior Designer, AAA

Title and Scope Task Force
Dale Taylor, Chair, Architect, AAA
Cameron Gillies, Architect, AAA
Michele Gunn, Licensed Interior Designer, AAA
Chris Kourouniotis, Licensed Interior Designer, AAA
Darryl Rewniak, Architect, AAA
Allied Professions Task Force
Judith MacDougall, Chair, Architect, AAA
Stephen Barnecut, Architect, AAA
Ali Famili, Architect, AAA
Robert Labonte, Architect, AAA
Peter Osborne, Architect, AAA
Scott Pickles, Architect, AAA
Devon Skinner, Intern Architect, AAA
Beverly Wilson, Licensed Interior Designer, AAA

Intern Licensed Interior Design Program Advisory Committee
Beverly Wilson, Chair, Licensed Interior Designer, AAA
David Murray, Architect, AAA
Crystal Graham, Licensed Interior Designer, AAA
Adele Bonetti, Licensed Interior Designer, AAA
Mary Gerrard, Licensed Interior Designer, AAA
Noreen Chibuk, Licensed Interior Designer, AAA

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Martin Hodgson, Chair, Architect, AAA
Greg Beck, Architect, AAA
Dean Benvenuto, Architect, AAA
Stephanie Clancy, Architect, AAA
Don Davidson, Architect, AAA
Mike Dowler, Licensed Interior Designer, AAA
Michael Dub, Architect, AAA
James Dykes, Architect, AAA
Rob Rabinovitch, Architect, AAA

Practice Entities Task Force
Tom Sutherland, Chair, Architect, AAA
Robert Bennet, Architect, AAA
Tom Cerkvenac, Licensed Interior Designer, AAA
Mark Chambers, Architect, AAA
Grace Coulter, Intern Architect, AAA
Naomi Minja, Architect, AAA
Jan Pierzchajlo, Architect, AAA

Practice Review Task Force
Randy Krebes, Chair, Architect, AAA
Rob Copeland, Architect, AAA
Kari Anne Guame, Licensed Interior Designer, AAA
Henry Howard, Architect, AAA
Salvador Ibarra, Architect, AAA
Martin Jones, Architect, AAA
John Lovell, Architect, AAA
Brian Oakley, Architect, AAA
Darryl Rewniak, Architect, AAA

Professional Liability Task Force
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Donna Assaly, Licensed Interior Designer, AAA

Stephen Bugbee, Architect, AAA
Robert Labonte, Architect, AAA
Farhad Mortezaee, Architect, AAA
Doug Ramsey, Architect, AAA