Terms of Reference

Committee Name: Interior Design Legislation Task Force (ID Task Force)  
Type: Ad Hoc Task Force

Chairperson: Appointed by Chair, Legislation Review Committee

Responsible to: Council / Chair, Legislation Review Committee

AAA Administration Support: Executive Director

Composition: The ID Task Force composition is as follows:
• Chair, who shall be a member of the Interior Design Advisory Committee
• Other Licensed Interior Designers as the Task Force Chair and Chair of Legislation Committee considers necessary
• At least one Registered Architect
• Other members of the interior design community as the Task Force Chair and Chair of Legislation Committee considers necessary
• Executive Director
• Such other AAA administrative staff, as the Executive Director considers necessary

Term of Office: Task Force members serve on the Task Force until 2020 or until the new Act and General Regulation are released.

SPECIFIC AREAS OF RESPONSIBILITY

Mandate: The ID Task Force is responsible for review of the portions of the Architects Act, General Regulation, and AAA Bylaws that relate to the profession of interior design and to make recommendations related to proposed changes for governing legislation.

Deliverables:
• Review the current Architects Act, General Regulation and AAA Bylaws with respect to:
  o How the profession of interior design is represented, governed and regulated through the legislation
  o Recommended revisions to the Legislation Committee
• Review action items identified in the November 21, 2017 letter to the Interior Designers of Alberta and see how legislative changes can support these items.
• Submit progress summaries to the Legislation Committee.
• Engage with members of the AAA and external stakeholders to create a dialogue concerning proposed changes, as required.
• The ID Task Force shall carry out such other functions as may be delegated to it from time to time by the Legislation Committee.
• Prepare a recommendation report to go to the Legislation Committee and the AAA membership.

Meetings, Timeframes, and Deadlines: Meetings can be via teleconference, video conference or in person. The task force will meet on an ad-hoc basis as necessary. It is anticipated that the task force would meet for 1 hour per month from February 2018 September 2018, then infrequently after that. The members may be called upon from time to time until the Act/Regulation/Bylaws are complete.

Proposed Approval / Review Date: Open, as necessary