

Effective January 1, 2016, the Alberta Association of Architects (AAA) Intern Professional Development Program applies to all Intern Architects and Intern Interior Designers who have completed seven (7) years in the applicable Internship Program. Interns will be required to complete the same Professional Development (PD) requirements as registered and licensed members.

Professional Development Requirements

The following are the requirements for interns who have completed seven years in the AAA Internship Program:

- If an intern reaches their seven year anniversary date between **July 1 and December 31** (the first six months of the two year PD reporting period) they are required to complete 100% of the required learning hours (LHs) by the reporting period deadline. That is, the intern is required to complete 70 LHs, with a minimum of 35 Structured LHs by the reporting period deadline.
- If an intern reaches their seven year anniversary date between **January 1 and December 31** (the middle 12 months of the two year reporting period) they are required to complete 50% of the required learning hours by the reporting period deadline. That is, the intern is required to complete 35 LHs with a minimum of 18 Structured LHs. The intern will be required to complete the full PD requirements for the next reporting period.
- If an intern reaches their seven year anniversary date between **January 1 and June 30** (the last six months of the two year reporting period) they are not required to complete PD hours for that reporting period. However, the intern will be required to complete the full PD requirements for the next reporting period.

The intern requirements for the 2018 – 2020 reporting period are captured in the following table:

Reporting Period Deadline	Anniversary Date (completed 7 years as an intern)	Total Minimum Structured LHs	Total Minimum Unstructured LHs	Total Minimum LHs
June 30, 2020	July 1, 2018 to December 31, 2018	35	35	70
June 30, 2020	January 1, 2019 to December 31, 2019	18	17	35
	January 1, 2020 to June 30, 2020 <small>*required to complete full PD for the 2020 – 2022 period</small>	None	None	None

Non-Compliance

Interns must complete and report the required learning hours by the June 30th reporting deadline. Interns who are non-compliant on July 1st will be assessed a PD Arrears Fee and will have their name referred to the Registration Committee who may initiate cancellation of membership proceedings.

Questions

If you have any questions about the PD Program and/or the Intern requirements, please direct them to education@aaa.ab.ca.