Professional Development Requirements for Intern Architects and Intern Interior Designers

Effective January 1, 2016, the Alberta Association of Architects (AAA) Intern Professional Development Program applies to all Intern Architects and Intern Interior Designers who have completed seven (7) years in the applicable Internship Program. Interns will be required to complete the same Professional Development (PD) requirements as registered and licensed members.

Professional Development Requirements
The following are the requirements for interns who have completed seven years in the AAA Internship Program:

- If an intern reaches their seven year anniversary date between July 1 and December 31 (the first six months of the two year PD reporting period) they are required to complete 100% of the required learning hours (LHs) by the reporting period deadline. That is, the intern is required to complete 70 LHs, with a minimum of 35 Structured LHs by the reporting period deadline.
- If an intern reaches their seven year anniversary date between January 1 and December 31 (the middle 12 months of the two year reporting period) they are required to complete 50% of the required learning hours by the reporting period deadline. That is, the intern is required to complete 35 LHs with a minimum of 18 Structured LHs. The intern will be required to complete the full PD requirements for the next reporting period.
- If an intern reaches their seven year anniversary date between January 1 and June 30 (the last six months of the two year reporting period) they are not required to complete PD hours for that reporting period. However, the intern will be required to complete the full PD requirements for the next reporting period.

The intern requirements for the 2018 – 2020 reporting period are captured in the following table:

<table>
<thead>
<tr>
<th>Reporting Period Deadline</th>
<th>Anniversary Date (completed 7 years as an intern)</th>
<th>Total Minimum Structured LHs</th>
<th>Total Minimum Unstructured LHs</th>
<th>Total Minimum LHs</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 30, 2020</td>
<td>July 1, 2018 to December 31, 2018</td>
<td>35</td>
<td>35</td>
<td>70</td>
</tr>
<tr>
<td>June 30, 2020</td>
<td>January 1, 2019 to December 31, 2019</td>
<td>18</td>
<td>17</td>
<td>35</td>
</tr>
<tr>
<td>January 1, 2020 to June 30, 2020</td>
<td>*required to complete full PD for the 2020 – 2022 period</td>
<td>None</td>
<td>None</td>
<td>None</td>
</tr>
</tbody>
</table>

Non-Compliance
Interns must complete and report the required learning hours by the June 30th reporting deadline. Interns who are non-compliant on July 1st will be assessed a PD Arrears Fee and will have their name referred to the Registration Committee who may initiate cancellation of membership proceedings.

Questions
If you have any questions about the PD Program and/or the Intern requirements, please direct them to education@aaa.ab.ca.