

Job Information

Employer Name: ATB Financial	AAA Member : <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Job Title: Senior Manager, Project Delivery	Job Type (F/T or P/T): F/T (2 Year)
Location(s): Calgary or Edmonton	Expected Start Date: ASAP
Website Address: https://apply.workable.com/atb-financial/j/155F96805F/	

Job Description

As ATB's next Senior Manager, Project Delivery you will be responsible for elevating the technical knowledge of the construction project team, providing senior project leadership from design concept through to close out, and enhancing project best practices and project administration, including: standards, processes, reporting and templates. Project types will include capital projects, facility maintenance projects, space decommissioning, and moves/accommodations in both ATB's corporate and retail real estate networks.

Reporting to the Director, Real Estate & Planning, People Places & Spaces (PP&S), the Senior Manager, Project Delivery will oversee construction project management and support the strategic and operational priorities of ATB, with a constant focus on the customer. PP&S is ATB's facility team, responsible for creating environments that enable listening, learning, advising and creating by bringing to life the places and spaces that make it possible. Real Estate & Planning is responsible for ATB's overall real estate strategy and the leasing, design and construction of our physical spaces throughout the portfolio.

Senior Manager, Project Delivery Accountabilities:

- *Manage, coach and develop the projects team providing senior project leadership from design and concept stages through to construction and closeout, and finally decommissioning
- *Schedule work, manage and track all pending and active projects, forecasting as appropriate
- *Report on and develop KPIs for all project management data and relevant metrics, leveraging, modifying and analyzing databases as required
- *Prepare business cases for strategic opportunities and project plans for approved work
- *Shape and oversee a shift in project service delivery models, researching and developing recommendations as required
- *Manage project budgets and change order tracking, constantly seeking value creation and cost mitigation; develop systems/tools to do so
- *Provide technical guidance and expertise to the project team to deliver projects in a secure, regulatory environment
- *Solve complex project challenges ranging from team accommodations through to construction detailing, dispute resolutions and specialized banking equipment/practices
- *Conduct thorough drawing markups of all issued sets, with the goal of reducing on-site change orders and finding construction efficiencies
- *Create, implement document and train on project management and project delivery processes and best practices to elevate the team
- *Oversee and manage contracts and master service agreements, procuring new vendors through the bidding process or formal RFP as required
- *Improve and be accountable for the project vendor management process for all project related consultants and contractors
- *Coordinate and manage the needs of multiple internal and external stakeholders to ensure seamless project delivery
- *Manage and oversee all project close out activities, including one year warranties
- *Evaluate and document project lessons learned, and feedback captured, creating future action plans as needed
- *Work in alignment with the overall strategic direction of the team, the projects and ATB's 10 year strategy

Qualifications & Skill Sets

As the ideal candidate you possess:

- *A post-secondary degree in architecture, project management, engineering or other relevant field. Accompanying professional designation considered a significant asset
- *In addition to the above, a PMP designation or robust project management experience is required.
- *Minimum 5-8 years of experience is essential for success in the role. Equivalent combination of training and experience may be considered.
- *Direct experience working on the client side of the architecture and construction industry in projects of varying scope and scale
- *Work on projects with specialized banking equipment and practices would be considered an asset
- *Progressive leadership experience, managing and developing a small team of project professionals
- *Strong technical knowledge around building science, construction, and industry best practices achieved through ongoing and continued development
- *Experience with corporate accommodations, consolidations and space programming, as well as space decommissioning
- *Experience with a distributed retail network, and delivering projects in multiple municipalities would be beneficial
- *In-depth knowledge of CCDC/RAIC contracts that will support project delivery methodologies is required
- *Working knowledge of Bluebeam and AutoCAD are required; Experience with AssetPlanner, Trello, Jira, Confluence, Revit, Lucidcharts and the Google Suite would be considered strong assets.
- *Proven business acumen with experience in strategic proposals and business cases writing.
- *Considerable contacts within Alberta municipalities and the architecture and construction industries would be considered a strong asset.
- *Proven teamwork skills and a collaborative approach to solution development.
- *Strong analytical and interpretive skills to recognize and comprehend complex issues, policies, regulatory requirements and industry information affecting ATB's environment.

Contact Information

(Please indicate any documents which applicants are required to submit, i.e. portfolios, cover letter, etc)

At ATB, we know that highly talented people can readily transfer their skills. If you believe your skills and experience are transferable, please consider putting your name in the running.

Please apply here: <https://apply.workable.com/atb-financial/j/155F96805F/>

Purpose. Growth. Advancement. Fun. Rewards... learn about our perks and benefits.

A little about ATB:

We are Alberta's largest, home grown financial institution and for the last 80+ years, we've transformed people's understanding of what banking can—and should—make possible. Today, 5,500+ ATB team members embrace a growth mindset in order to help bring ATB's story to life, delivering happiness to our customers and team members alike. It's why we're also a highly sought after, award-winning employer. The best part is, we're just getting started. Join us, and create happiness.

To learn more about atb, visit atb.com.

What happens next?

If you make the shortlist for this role, you will hear from us within 10 business days of the posting close date. We will also keep your application on file for future roles that you may wish to consider. We are also an equal opportunity employer. Find out more about what to expect when applying. If your application is shortlisted, we will ask you to participate in a digital interview.