

**Job Information**

Employer Name: **CKDESIGN Licensed Interior Design Inc.**

AAA Member :  Yes  No

Job Title: **Architectural Technologist**

Job Type (F/T or P/T): **Flexible**

Location(s): **Edmonton**

Expected Start Date: **January 2021**

Website Address: **www.ckdesignassociates.com**

**Job Description**

**ARCHITECTURAL TECHNOLOGIST**

CKDESIGN Licensed Interior Design is an award-winning commercial design firm specializing in Alberta's most innovative restaurant and corporate environments. The firm is led by Chris Kourouniotis, a Ryerson University Graduate and Licensed Interior Designer with over 23 years of experience in Alberta and over 1,600 completed projects.

Reporting to the Principal, the Architectural Technologist will be responsible for supporting activities of the Senior and Intermediate Design team. This includes working to produce the market's most accurate CAD drawings and project documentation according to industry best CKDESIGN "standards". A meticulous attention to interior design details and a passion for environmental design excellence is an asset.

**Why join CKDESIGN?**

- Your work contribution will have an immediate impact on the firm;
- Competitive salaries and the opportunity to grow professionally with our company;
- We are a fun group of individuals who work hard and play harder;
- We are a focused team of design professionals whose industry leading work can be seen throughout the restaurant and hospitality industry in Edmonton, across Alberta and beyond;
- Health and dental benefits;
- Additional wellness benefits – yoga, gym memberships paid for;
- Education fund provided;
- Trendy newly renovated office on 124 Street within walking distance to coffee bars, restaurants, or snack and drink at the office with the provided goodies.

## Qualifications & Skill Sets

### KEY RESPONSIBILITIES:

- Accurate application of AB building code without assistance;
- Site verification and site measurement;
- Prepare working drawings and specifications for tender documents;
- Coordination of mechanical and electrical consultant drawings and specifications;
- Ability to meet with clients and contractors with good level of confidence;
- Conduct tender calls, prepare addenda's, and interpret drawings to contractors and prepare tender analysis;
- Contract administration including office paper work and site work;
- Ability to manage a job specific design team, their output, and deadlines;
- Accountable for quality control and responsible for drawing errors and omissions (QC);
- Managing client communication and satisfaction on all projects;

### QUALIFICATIONS:

- Minimum 2 year diploma completed in Architectural Technology or Architectural degree;
- AutoCAD 2020 and REVIT;
- Excellent written and oral use of the English language;
- Excellent interpersonal communication skills;
- Meticulous attention to detail;
- Team player attitude;
- Strong work ethics and willingness to learn;
- Ability to multitask and prioritize projects;
- Excellent understanding of interior design documentation, detailing, millwork drawings & commercial construction.
- Excellent knowledge of the ALBERTA building code – including barrier free standards and all parts of Section 3.

## Contact Information

(Please indicate any documents which applicants are required to submit, i.e. portfolios, cover letter, etc)

### HOW TO APPLY:

Please submit your cover letter, resume and portfolio to: [careers@ckdesignassociates.com](mailto:careers@ckdesignassociates.com) - all resumes must include a references and a commercial design portfolio to qualify.

We thank all applicants for their interest, however, only those selected for an interview will be contacted.