

Members are required to complete and report their professional development requirements by the June 30th reporting deadline of the two-year reporting period. Further, members are required to complete the Alberta Association of Architects (AAA) mandatory courses by the prescribed deadline. Those who have not completed the mandatory *Architects Act* Course and/or the AAA Building Envelope course by the stipulated deadline will be subject to Professional Development Arrears Fee.

Members who are non-compliant on July 1st will be assessed a \$750.00 arrears fee and will be referred to the Registrar who, in turn, will issue a Notice of Intent to Cancel Registration. The Notice will stipulate the time period for paying the arrears fee and the time period for completing the outstanding professional development (PD) requirements. Failure to pay the invoice and/or complete the outstanding PD requirements will result in cancellation of membership. This is in keeping with Section 27(1) of the *Architects Act*.

Members designating a primary jurisdiction outside Alberta for reporting their PD must comply with the requirements of that primary jurisdiction. Non-compliance with the primary jurisdiction will mean that the member is non-compliant with the AAA and will be subject to the AAA arrears fee and Notice of Intent to Cancel Registration.