

ROAD MAP TO REGISTRATION: Becoming a Licensed Interior Designer, AAA via the Intern Interior Designer Program (IIDP)



1. Complete CIDA Degree ✓
Complete a Bachelor of Interior Design degree from a Council for Interior Design Accreditation (CIDA) program.
2. Apply to the AAA IIDP ✓
Visit the AAA website (www.aaa.ab.ca). Download, complete and return the required IIDP application package. Approval takes 3 weeks.
3. Select a Mentor ✓
You need to select a mentor in order to log experience hours in IIDP. Your mentor will advise and guide you through the IIDP.
4. Select an Employer ✓
Your employer must be a RA or LID within a firm or organization registered with the AAA. This employer will personally supervise and direct your work. Your employer cannot also be your mentor.

Congrats! Upon application approval, you are now an 'Intern Interior Designer, AAA'.



5. Log Experience Hours ✓

3520 hrs

Complete the 3520-hour work experience requirement under the supervision of a Registered Architect or Licensed Interior Designer. Record your hours using the IIDP log book.

You can log up to 1000 hours (approx. 6 months) in each submission. For many IIDs it's possible to complete the hours in 3 years. Keep submitting hours until you reach the full 3520!

6. Pass the NCIDQ Exams ✓

Submit a copy of your NCIDQ certificate to the AAA.

7a. Apply for Registration ✓

Upon completion of the IIDP requirements, apply to become registered as Licensed Interior Designer. Process takes approx. 6 weeks. To apply, email intern@aaa.ab.ca to request an application.

7b. Legislation Courses ✓

All new members joining the AAA must complete the *Architects Act* and an Alberta Building Code course as part of licensure requirements. These online courses can be found on the AAA website www.aaa.ab.ca.

8. Pass the Oral Interview ✓

Attend the oral interview to validate your knowledge, experience, professional judgement and competency to practice as a LID in Alberta.

9. 15 Day Public Notification ✓

Your name will appear on the AAA website for 15 days to allow for public notification.

10. Congrats! You are now a Licensed Interior Designer and may use the designation 'Licensed Interior Designer, AAA'.

Legend

- Prerequisites for IIDP application
- Application to become an Intern Interior Designer, AAA
- Provincial Registration Requirements
- Application to become a Licensed Interior Designer, AAA

Notes

Upon completion of registration requirements, a Licensed Interior Designer in Alberta can:

- own a stamp/seal,
- apply for a Firm Licence or Permit to Practice,
- vote on bylaws,
- join AAA Council, and
- volunteer for AAA Boards and Committees.