

Date: May 7, 2022

Venue: Banff Springs & Via Zoom Webinar

Time: 11:45 am

PREAMBLE TO AGM

The 2022 Annual General Meeting (AGM) was held in-person at the Banff Springs and virtually via Zoom Webinar.

In her introductory remarks, Barbara Bruce, Executive Director of the Alberta Association of Architects (AAA) stated that the AGM was being recorded and that the recording would be made available to the membership in the near future. She also thanked those who were working behind the scenes, then turned the meeting over to President, Keesa Hutchinson.

WELCOME / OPENING REMARKS

President and Chair, Keesa Hutchinson, welcomed members and guests to the 116th Annual General Meeting.

Before beginning the business portion of the AGM, Keesa called upon Wendy Graden, Director of Regulatory Affairs and a member of the Alberta Metis Nation, to acknowledge Treaty 7 territory on which the meeting took place and across Alberta which includes Treaties 4, 6, 8 and 10 territories and that the AAA respects the histories, languages, and cultures of the Blackfoot Confederacy (Kainna, Pikuni and Siksika) as well as the Tsuut'ina Nation, Stoney Nakoda First Nation, Métis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our vibrant community. This acknowledgment was made as an act of reconciliation, respect, and gratitude to those whose territory and lands the meeting was held on.

Keesa spoke about Council and administration's resiliency in the face of constant challenges and thanked all members for their continued patience as the AAA adapted to the everchanging environment posed by the pandemic over the past two years. Throughout, they have remained not only steadfast in continuing to serve the professions, but the goal of continuous improvement was also maintained. She also indicated that she appreciates being able to be in Banff in person and how much was missed by not being together for the past several years. She thanked the speakers for joining the members and sharing their fabulous ideas.

Keesa introduced the Honourable Kaycee Madu, Alberta's Minister of Labour and Immigration, who brought greetings to the membership via pre-recorded video.

MINISTER OF LABOUR MEMBER ADDRESS

Minister Madu stated his pleasure in bringing greetings to the members at the AGM and commented on the AAA being one of the first professional organizations recognized in the province in its first legislated session in 1906, and for over 100 years, architects have helped build this province and played an essential role in the safety and quality of life for all Albertans.

He stated that he was inspired by the timely exploration of adaptation for this conference. For the past two years, Albertans have had to become masters of agile pivots and shifts to changing realities. The AAA's Banff Session is focused on how to adapt, how to change and how to develop plans that adapt to environments to ensure future success.

MINISTER OF LABOUR MEMBER ADDRESS (cont'd)

He went on to say that the Government of Alberta has had to do the same by listening and responding to the needs of Albertans and based on the success of Alberta's recovery plan, our economy is booming. There are new investments and new businesses in Alberta. This means that the skills of our members will be in even higher demand for many years to come.

Minister Madu spoke about the government's capital plan that includes \$7.5 Billion in new spending for 2022 with a total of \$20 Billion for the next three years for new hospitals, airport expansions and post secondary institution upgrades and none will get built without our members.

He also spoke about the *Architects Act*, one of nine separate acts that the Government of Alberta is proposing to consolidate and streamline into a single Professional Governance Act. This will involve some transition for the AAA and other professional regulatory organizations (PROs), but it will create consistencies and efficiencies. As part of the process, the government will work with the PROs to develop specific regulatory schedules that meet the unique needs of each. The important thing to note is that the new act will not change the scope of our members' practices or the protected titles of the AAA. The Government of Alberta strongly supports self-governance of professions that protect the public interest and safety. He indicated that he looks forward to working with our leadership and members over the coming months to advance this new legislation. Once the task is complete, the AAA will have new flexibility to address the everchanging environment of our professions.

Looking at the range of speakers for this year's Banff Session, Minister Madu stated it is clear that the future of architecture in Alberta is one of unparalleled creativity, innovation and opportunity.

On behalf of the Government of Alberta, he wished the AAA a productive and engaging time with colleagues at this year's AGM and Banff Session.

Keesa thanked Minister Madu for bringing greetings to this year's AGM.

WELCOME TO EXTERNAL PARTNERS

Keesa indicated that the invitation to attend this year's AGM was extended to all external partners. Several attended virtually and in person:

- Emilee Kaupp – First Vice President of ASET
- Michelle Roach – Board of Directors for the Consulting Architects of Alberta
- John Brown – RAIC President
- Jason Robbins – RAIC President Elect
- Giovanna Boniface – RAIC Chief Implementation Officer
- Chantal Charbonneau – RAIS Vice President of Membership and Engagement

Keesa thanked them for taking the time to attend our AGM and stated that the AAA values the relationships we have with them.

[We apologize to Allan Partridge as President of the Consulting Architects of Alberta, as his name was inadvertently missed in the above-noted announcement.]

CALL TO ORDER

Keesa confirmed that there were over 200 members in person and virtually and was satisfied that quorum had been met. She called the 2022 AAA Annual General Meeting (AGM) to order at 12:01 pm.

IN MEMORIAM

Keesa asked all attendees to observe a moment of silence in memory of the following members of the profession who had passed since last year's AGM:

- Dennis Bathory
- Stephen Cohlmeier
- Derek Haight
- Denzal Lobo
- Casey Skakun
- Orest Solony

RECOGNITION OF PAST PRESIDENTS AND COMMITTEE CHAIRS

Keesa extended her thanks to the following for their commitment and efforts over the past year:

- Past Presidents, who have contributed to bringing the association to where it is today. Those in attendance in Banff were asked to stand and be recognized by their peers.
- Standing Committee Chairs:
 - David Murray, Chair of the Registration Committee (David has stepped down as Chair on March 31, 2022. He was thanked for his service over the past several years. Stephanie Clancy stepped into the position of Chair on April 1.)
 - Patti Swanson, Chair, Complaint Review Committee
 - Rob Swart, Chair, Practice Review Board

THANKS TO 2021 / 2022 COUNCIL & AAA ADMINISTRATION

Keesa thanked all Council members for their outstanding contributions during the past year.

She also thanked the Duggan House staff for their hard work over the past year.

REMARKS FROM EXECUTIVE DIRECTOR, BARBARA BRUCE

Keesa called on Barbara Bruce to say a few words.

Barbara stated that just like the Banff Session theme this year, "ADAPTATION" was the catchword for the past year. She indicated that she was incredibly proud of the AAA Council and staff for their creative spirit and willingness to find new approaches to most everything.

Barbara reported that the strategic plan set by Council continues to focus on supporting the core elements of regulation: entry to practice, continuing competency, complaints and discipline, and protection of title and scope.

Barbara focused the remainder of her presentation on the proposed new legislation – Bill 23, the Professional Governance Act.

ITEM	ORDER OF BUSINESS
1	<p>ADOPTION OF THE AGENDA</p> <p>Keesa called for a motion:</p> <p>That the members of the Alberta Association of Architects approve the Annual General Meeting Agenda dated May 7, 2022, as presented.</p> <p>Moved by Manu Chugh / Seconded by Bill Kumlin</p> <p>There were no questions or comments from the floor. Motion was carried.</p>
2	<p>ADOPTION OF AGM MINUTES – MAY 20, 2021</p> <p>Keesa called for a motion:</p> <p>Move that the members of the Alberta Association of Architects approve the May 20, 2021, Annual General Meeting Minutes as presented.</p> <p>Moved by Allan Partridge / Seconded by Henry Howard</p> <p>There were no questions or comments from the floor. Motion was carried.</p>
3	<p>PRESIDENT’S ADDRESS</p> <p>Keesa presented the President’s Address. (Based on pages 3-6 of the 2021 Annual Report.)</p> <p>She stated that as the 84th President of the AAA, it has been an honour to carry on the legacy of previous Councils and Past Presidents and she is looking ahead with optimism to a year of hard work and constructive transition and believes the future of our professions is bright.</p> <p>She also indicated that in her upcoming second term as President, she is excited to work alongside Council and the dedicated AAA staff to implement the Strategic Plan, create opportunities to invest in the professions and to collaborate with fellow Councillors towards positive outcomes that create a strong and cohesive association for our members and for the public.</p> <p>Keesa also thanked Keir Stuhlmiller for stepping up to chair the Governance and Human Resources Committee, Farhad Mortezaee for chairing the Finance, Audit and Risk Management Committee, and Greg Beck for taking on the treasurer role for the past several years.</p>
4	<p>REGISTRAR’S REPORT</p> <p>Keesa called on Grant Moore to present the Registrar’s report.</p> <p>Grant presented his report. (Based on the Registrar’s Report section of the Annual Report (page 14)).</p> <p>He also provided an update on supporting future licensed interior designers (page 3) and modernizing the ExAC (page 4).</p> <p>Grant thanked the administration team at Duggan House for their commitment to the protection of the public and assisting our members with dedication and integrity.</p>

ITEM	ORDER OF BUSINESS
5	<p data-bbox="214 193 548 226">TREASURER'S REPORT</p> <p data-bbox="214 239 1511 338">Treasurer, Greg Beck, stated that the AAA continues to be in a stable financial position and presented his report with the following highlights: (Note that the report refers to statements shown on page 19 in the 2021 Annual Report.)</p> <ul data-bbox="253 348 1511 856" style="list-style-type: none"> <li data-bbox="253 348 1511 520">• At the end of 2021, the AAA ended up with an operating surplus of \$187,260 which was higher than we had budgeted. We managed to avoid significant financial impact from postponing the 2020 Banff Session to 2021 by delivering the event online in 2021. Although there was no tradeshow which resulted in lower revenues, but without the venue expenses, we still managed to do well. <li data-bbox="253 531 1511 703">• The 2021 financial position was further impacted by COVID-19 due to fewer expenses for travel, Council and committee meetings held via Zoom, staff not attending any offsite professional development events, not holding the induction ceremony in person, no in-person PD, among other items in which there were savings. These reductions in expenses are not sustainable for the long run, but they helped in 2021. <li data-bbox="253 714 1511 856">• The AAA was also able to transfer \$100,926 from unrestricted funds to support projects that are not included in the regular operating budget or that may be enhanced through additional fiscal support. The unrestricted funds allow the AAA to address emerging priorities and unanticipated costs without having to cut back on programs or priorities within the budget. <p data-bbox="214 890 1458 959">Greg thanked the administrative team at Duggan House for the meticulous management of AAA finances and stated that it had been an honor to serve as Treasurer for the past year.</p> <p data-bbox="214 993 1461 1062">Greg then introduced Karen Gibson from Peterson Walker, the AAA's auditor, who presented the 2021 financials.</p> <p data-bbox="214 1096 704 1131">Financial Report by Karen Gibson</p> <p data-bbox="214 1142 1274 1178">Ms. Gibson reported on the financial statements found in the 2021 Annual Report.</p> <p data-bbox="214 1211 1458 1318">In her comments, she noted that there was a restatement of the 2020 financial statements with respect to marketable securities. This restatement resulted in an increase in assets in 2020 by \$151,688 and decreased revenue over expenses by almost \$7,000.</p> <p data-bbox="214 1352 1490 1459">In review of the financial position in 2021, the association was in a comfortable position where the current assets were 1.9 times greater than current liabilities. The association has also maintained \$3.0M in cash resources, mostly in the form of GICs. (Statement of Financial Position, Page 18)</p> <p data-bbox="214 1493 1479 1562">Operationally, the association had \$187,260 revenue over expenses which was comparable to the figure in 2020 and consistent over the past few years. (Statement of Operations, Page 19)</p> <p data-bbox="214 1596 1144 1631">Greg thanked Ms. Gibson for her report and made the following motion:</p> <p data-bbox="214 1665 1479 1738">As Treasurer, I move that the members of the Alberta Association of Architects accept the Audited Financial Statements of 2021 as presented.</p> <p data-bbox="214 1772 570 1808">Seconded by Neil McKenzie</p> <p data-bbox="214 1841 1170 1877">There were no questions or comments from the floor. Motion was carried.</p>

ITEM	ORDER OF BUSINESS
5	<p>TREASURER'S REPORT (cont'd)</p> <p>Greg Beck made the second motion:</p> <p>As Treasurer, I move that the members of the Alberta Association of Architects appoint Peterson Walker as Auditor for 2022.</p> <p>Seconded by Adrian Benoit</p> <p>There were no questions or comments from the floor. Motion was carried.</p> <p>Keesa thanked Greg and Ms. Gibson for their presentations.</p>
6	<p>2022 COUNCIL ELECTION</p> <p>Keesa thanked the Governance and Human Resources Committee for their Council recruitment efforts this year.</p> <p>A notice was sent to all voting members on March 23 indicating that there would not be a Council vote this year as there were the same number of candidates as there were vacancies to be filled, and, as a result, all candidates had been elected by acclamation.</p> <p>Keesa announced the following individuals who were elected by acclamation and appointed to the 2022 / 2023 Council:</p> <ul style="list-style-type: none"> • Allan Colpitts, Architect, AAA • Aziz Bootwala, Architect, AAA • Joylyn Teskey, Architect, AAA • Max Tayefi, Architect, AAA • Noureen Ali Dar, Architect, AAA • Tiffany Whitnack, Architect, AAA <p>Also appointed to Council this year were:</p> <ul style="list-style-type: none"> • Jonathan Monfries, Intern Architect, AAA • Carrie Lipsett, Intern Interior Designer, AAA <p>Keesa congratulated and welcomed the new members to Council.</p>
7	<p>RETIRING COUNCIL MEMBERS</p> <p>Keesa acknowledged the following retiring 2021 / 2022 AAA Councillors:</p> <ul style="list-style-type: none"> • Gordon Murray, Architect, AAA • Barry Johns, Architect, AAA • Farhad Mortezaee, Architect, AAA • Greg Beck, Architect, AAA • Jay Boyce, Architect, AAA <p>Keesa also acknowledged Mariam Djalili, Intern Architect, AAA, and Johanna Power, Intern Interior Designer, AAA, whose one-year terms were completed this year.</p> <p>She thanked all the retiring Council members for their contributions on Council and commitment to the AAA over the past few years.</p>

ITEM	ORDER OF BUSINESS
8	<p data-bbox="214 193 1101 226">RECOGNITION OF VOLUNTEERS AND MILESTONE MEMBERS</p> <p data-bbox="214 239 1471 310">Keesa recognized volunteers, milestone members and life members and asked those at the Banff Springs to stand and be recognized by their peers.</p> <p data-bbox="214 344 1500 415">Volunteers – Keesa thanked all volunteers for taking time out of their busy schedules to volunteer on the various AAA and external committees.</p> <p data-bbox="214 449 1503 625">Milestone Members (50+ and 40 years of membership with the AAA) – Keesa acknowledged these members for their years of dedication to their professions and stated that they are an inspiration to all members. It was mentioned that the list of 40-year members shown in the presentation were only the <i>newcomers</i> to the 40-49-year group, but that all would be recognized in an upcoming Bulletin.</p> <p data-bbox="214 659 1500 802">Life Members – Also recognized were the most recent additions to this category. Life membership is awarded to those in good standing with 30 or more years of membership with the AAA. Eighteen members received, or will receive, a letter of congratulations and certificate in the mail. Keesa congratulated all new life members.</p>
9	<p data-bbox="214 850 766 884">PRESIDENT’S MEDAL PRESENTATION</p> <p data-bbox="214 896 1484 1001">Keesa explained that the AAA’s President’s Medal is awarded annually to a graduating architecture student from the University of Calgary and a graduating interior design student from Mount Royal University.</p> <p data-bbox="214 1035 1455 1106">The selected students were recognized for achieving the highest level of academic excellence or completing the most outstanding final design thesis for that academic year.</p> <p data-bbox="214 1140 740 1173">This year, the deserving recipients were:</p> <ul data-bbox="263 1186 818 1262" style="list-style-type: none"> • Ji Song Sun, University of Calgary • Megan Gamble, Mount Royal University <p data-bbox="214 1295 1500 1367">Keesa mentioned that neither of the recipients were able to attend the AGM in Banff. However, she congratulated them on this achievement.</p>
10	<p data-bbox="214 1417 984 1451">TOM SUTHERLAND AWARD – LEONARD RODRIGUES</p> <p data-bbox="214 1463 1490 1568">This award is presented annually to one AAA member that personifies the qualities of the late Tom Sutherland and demonstrates Tom’s emphatic leadership and dedication in positively impacting architecture and design.</p> <p data-bbox="214 1602 1484 1673">Keesa announced this year’s recipient: Leonard (Len) Rodrigues. She stated a few facts about Len including that he has been a member of the AAA since 1979.</p> <p data-bbox="214 1707 1412 1778">Nomination letters were submitted by Naomi Minja and David Down who did not hesitate to nominate Len and indicated they could not think of a more worthy candidate for this honour.</p> <p data-bbox="214 1812 1468 1955">Len was praised for his outstanding leadership, the ability to propel and advance the practice of architecture, dedication to the profession, commitment to giving back to the community, and sustained curiosity that has led to personal accomplishments outside the field of architecture and planning.</p>

ITEM	ORDER OF BUSINESS
10	<p data-bbox="212 191 1105 226">TOM SUTHERLAND AWARD – LEONARD RODRIGUES (cont’d)</p> <p data-bbox="212 237 1430 342">He has exemplified the highest level of professional commitment, both in the excellence of his design work and in his tireless commitment to upholding and raising awareness of the highest standards of architecture and urban design practice.</p> <p data-bbox="212 380 1487 485">Len was not able to make it to Banff to accept the award in person, so the award was delivered to Len in person by Executive Director, Barbara Bruce and Director of Regulatory Affairs, Wendy Graden. Len joined the AGM virtually.</p> <p data-bbox="212 520 703 556">Keesa invited Len to say a few words.</p> <p data-bbox="212 592 1468 659">In his acceptance speech, Len stated that he was overwhelmed by being honoured with the Tom Sutherland Award. He was deeply touched and very much appreciates this recognition.</p> <p data-bbox="212 695 1502 762">Len thanked Naomi Minja and David Down for the nomination, and for the very gracious remarks in their letters.</p> <p data-bbox="212 798 1503 940">He indicated that with the turmoil in the world, we lose sight of the positive forces of family and community around us. He said the profession is such a positive force. It’s about building in the best sense of the word. The profession creates places for people that can support, inspire and express the very best of who and what we are. We need this force working in the world more than ever.</p> <p data-bbox="212 976 1503 1012">In closing, Len thanked the AAA for this honour and stated he hopes he can continue living up to it.</p> <p data-bbox="212 1047 1015 1083">Keesa read messages of congratulations from the nominators.</p> <p data-bbox="212 1119 1284 1155">She then congratulated Len for receiving this prestigious and well-deserved award.</p>
11	<p data-bbox="212 1201 813 1236">CLOSING REMARKS BY NEW PRESIDENT</p> <p data-bbox="212 1247 1474 1352">At the conclusion of the 2022 Annual General Meeting, Keesa expressed how honoured she is in being the President for the next term and looks forward to the upcoming term with excitement to work together with Council to represent AAA members to the best of their abilities.</p>
12	<p data-bbox="212 1398 448 1434">ADJOURNMENT</p> <p data-bbox="212 1444 1484 1512">With all the business of the Annual General Meeting being concluded, Keesa called for a motion to adjourn.</p> <p data-bbox="212 1547 1403 1617">Move that the May 7, 2022, Annual General Meeting of the Alberta Association of Architects be adjourned.</p> <p data-bbox="212 1646 505 1682">Moved by Kevin Mullin</p> <p data-bbox="212 1715 1052 1751">Keesa Hutchinson declared the 2022 AGM adjourned at 1:07 pm.</p> <p data-bbox="212 1785 1474 1852">Keesa thanked everyone for their attendance and participation at this year’s AGM and moved into the Member Forum.</p>