Architecture is invention.

Oscar Niemeyer

Design is intelligence made visible.

Alina Wheeler
EXECUTIVE COMMITTEE
*Mandate*
› Assess performance & compensation of ED
› Acts on issues for Council in-between meetings

REGISTRATION COMMITTEE
*Mandate*
› Candidate assessment
› Registration approval

JOINT BOARD OF PRACTICE
*Mandate*
› APEGA relationship
› Architect and P.Eng firm registration

PRACTICE REVIEW BOARD
*Mandate*
› Standards of competence
› Develop, refer, advise, monitor, review/assess pre and post education (courses, workshops)
› Practice bulletins

REINSTATEMENT COMMITTEE
(Ad Hoc)

REGISTRAR
*Mandate*
› Candidate assessment
› Registration approval
› Registrar’s list

COMMUNICATIONS ADVISORY COMMITTEE

PRACTICE ADVISORY COMMITTEE

EDUCATION COMMITTEE
(Ad Hoc)

EXECUTIVE DIRECTOR (ED)
*Mandate*
› Ex-officio member of Council and all Committees

MEMBERSHIP

COMMUNICATIONS/OUTREACH
In July 2010, Council established a strategic plan for the association that highlighted the priorities and goals to be carried out from 2011 to 2014. This plan was put into effect in January 2011.

**Strengthen Governance of the AAA**
- **Objective:** Provide a clear understanding and guide of the AAA governance structure for Council, Committees, Volunteers and Administration.
- **Key Strategies:** Active leadership by Council.

**Strengthen Administrative Support of the AAA**
- **Objective:** Provide the support required to implement the strategic plan.
- **Key Strategies:** Efficient and effective workflow and administrative processes.

**Grow The Membership**
- **Objective:** To increase membership by 50 annually.
- **Key Strategies:** Proactive programs to gain additional Interns and review and enhance affiliate membership.

**Communications / Outreach**
- **Objective:** To have a communication strategy that will engage all stakeholders of AAA.
- **Key Strategies:** Develop ways and means to have “touch points” and to deliver “Our Value Proposition” with/to stakeholders.

**Increase Member Competence**
- **Objective:** To be proactive in assisting members on issues of professional practice.
- **Key Strategies:** To provide a “meaningful” professional development program (pre and post) where members look to AAA first for support to enhance their practice.

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The Alberta Association of Architects (AAA) is a self-governing professional body charged under the Architects Act, R.S.A. 2000, c. A-44 and General Regulation with the registration of Architects and the licensing of Licensed Interior Designers. The Association regulates the practice of architecture in the Province of Alberta for the protection of the public and the administration of the professions.

**VISION STATEMENT**
To enhance our members’ competence to work collaboratively; innovating safe and sustainable spaces and communities in an ever-changing world.

**MISSION STATEMENT**
To advance the profession of architecture and interior design in the Province of Alberta.

**MANDATE**
To regulate the professions and practices of architecture and interior design in Alberta, ensuring members’ continued relevance and competence to address the public’s needs.

---

2013 - 2014 COUNCIL

The Alberta Association of Architects

Back Row (left to right):
Katelyn Smith, Ron Wickman, Henry Howard, Patti Swanson, Jane Lawson, Robert Spaetgens, Dianne Johnstone, Helen Evans Warren, Peter Osborne, Gregory Sim, Jan Kroman, Peter Streith

Front Row (left to right):
Elizabeth Songer, Darryl Rewniak, Don Davidson, Mark Chambers, David Monteyne, Kendra Kusick
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- Key Strategies: To provide a “meaningful” professional development program (pre and post) where members look to AAA first for support to enhance their practice.
Another year has passed and the Council of The Alberta Association of Architects (AAA) has been steadfast in its mission to advance the profession and provide support to our members. Your elected Council and numerous volunteer Task Forces have been extremely busy reviewing the Architects Act and General Regulation and envisioning what changes may best address the changing nature of the professions of architecture and licensed interior design. The Legislation Committee proposed, and Council endorsed, the streamlining of the legislation review process by identifying the fundamental issues – Guiding Principles – which impact the Architects Act and General Regulation, and presented them to a membership vote early in 2014. The outcome of this vote reinforces and further informs the rest of the journey through to presentation to the Alberta government of the AAA’s recommendations for revisions to our legislation. Continuing the vigorous discussion and debate will be critical in establishing the most appropriate and beneficial revisions to our legislation so we can better perform our roles in the public interest.

The legislation review of the Architects Act and General Regulation, which began approximately two years ago, recently reached a milestone in the recent vote by the membership on the Guiding Principles; those key elements of the Act which need reviewing, updating, and adding relevance. As changes to the content of the Architects Act and General Regulation require motions in the Alberta Legislature, these are the most pressing issues to address while the AAA has the focus of the Government of Alberta. The AAA can attend to updating the Bylaws and Policy on our own without the need for passage by the Legislature. I would like to take a moment to thank all the AAA members who have been volunteering to chair and sit on legislation task forces as well as those members who have participated in the numerous discussions, presentations, webcasts, and other forms of member engagement.

The AAA Council has been working diligently on many initiatives. The Strategic Plan, which was developed several years ago, continues to: guide our efforts

### EXTERNAL COMMITTEE LIST 2013

- **Alberta Infrastructure: Design Build Advisory Committee**
  - Ian Morgan, Architect, AAA

- **Alberta Infrastructure: Construction Management Advisory Committee**
  - Matthew Horch, Architect, AAA

- **Banff Heritage Advisory Committee**
  - Roland Charpentier, Architect, AAA

- **City of Calgary Urban Design Review Panel**
  - Tomasz Sztuk, Architect, AAA
  - James McLaughlin, Architect, AAA
  - Carman Bennett, Architect, AAA
  - Martin Jones, Architect, AAA

- **City of Calgary Planning Commission**
  - Jeremy Sturgess, Architect, AAA

- **City of Edmonton Historical Resources Review Panel**
  - David Murray, Architect, AAA

- **Edmonton Design Committee**
  - Robert Labonte, Architect, AAA
  - Myron Nebozuk, Architect, AAA
  - Peter Osborne, Architect, AAA

- **CALA: ExAC Committee**
  - Christopher Babits, Architect, AAA

- **CALA: International Relations Committee**
  - Peter Streith, Architect, AAA

- **Safety Codes Council: Barrier Free Council**
  - Ron Wickman, Architect, AAA

- **Safety Codes Council: Building Technical Council**
  - Gregory Beck, Architect, AAA

- **Safety Codes Council: Elevator Technical Council**
  - Amir Hemani, Architect, AAA

- **Safety Codes Council: Fire Technical Sub-Council**
  - Ulrik Seward, Architect, AAA

- **University of Calgary EVDS Faculty Council**
  - Mark Chambers, Architect, AAA
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The AAA Council has been working diligently on many initiatives. The Strategic Plan, which was developed several years ago, continues to: guide our efforts to strengthen the governance and leadership capabilities of Council; strengthen the Duggan House administration so as to better serve our members and facilitate the implementation of the Strategic Plan; grow the membership by guiding intern architects and intern interior designers through the rigorous process of becoming registered and licensed; enhance our communication and advocacy in conveying our value proposition, the value architecture and licensed interior design bring to bear in the built environment; and support the development of member competence through meaningful professional development and practice support.

The AAA continues to provide annual scholarships to the four post-secondary institutions in Alberta that contribute to the education of our future registered architects and licensed interior designers as well as architectural and interior design technologists. The four schools are: the University of Calgary, Mount Royal University, SAIT, and NAIT. In addition, 2013 was the first year that proceeds from the AAA’s Annual Golf Tournament also went to the four post-secondary institutions, thus dramatically increasing the AAA’s contributions to student scholarships in the Province.

At the recent Induction Ceremony, I had the pleasure and honour of awarding the President’s Medal to the graduate with the highest academic achievement from the architecture program in the Faculty of Environmental Design at the University of Calgary as well as, for the first time, the President’s Medal to the graduate with the highest academic achievement from the Department of Interior Design at Mount Royal University.

As we are striving to grow our membership base by encouraging our interns to pursue registration, our Internship in Architecture Program (IAP)
Our professions are what we make of them.

is continually evolving to meet the needs of our interns and also addressing the move to harmonization of the internship process among all Canadian architecture jurisdictions. In order to better facilitate the process for interior designers to become licensed, the AAA is refining the Internship in Interior Design Program. The Internship in Architecture Program (IAP) has gone through a streamlining process without compromising the rigor of the program and the high standard we expect of our interns. This change, along with the continued efficiency and effectiveness of the Examination for Architects in Canada (ExAC) exams, have resulted in an increase in number of interns as well as an increase in the number of newly registered architects. A similar process is underway for the Intern Interior Designer program.

Council meetings have become more efficient and effective. Meetings alternate between Edmonton and Calgary. In Calgary we conduct one Council meeting at the University of Calgary and another Council meeting at Mount Royal University, so that Council members can engage with the students of architecture and interior design. These students are encouraged to join the AAA as student members and then embark on the registration and licensure processes as soon after graduating as is possible.

On the national front, the AAA is participating in a number of initiatives which focus on the harmonization of the education, internship, continuing education, and practice of architects across the country. I had the honour of representing our association at the Canadian Architectural Licensing Authorities (CALA) meetings in Yellowknife, Northwest Territories and Toronto, Ontario. Critical discussions around the roles of the schools of architecture, the IAP, and architectural practices themselves are intended to ensure that the present and future needs of the profession will be met. With respect to the Internship in Architecture Program, all Canadian jurisdictions are now utilizing the ExAC assessment as opposed to the National Council of Architectural Registration Boards (NCARB) testing. We look forward to the National Validation Conference in September 2014 at which time the Canadian Architectural Certification Board (CACB) and the schools of architecture will be discussing the responsibilities of meeting the competency requirements of architectural education. The Broadly Experienced Foreign Architects (BEFA) Program is underway in all jurisdictions across the country.

Internationally, CALA finalized an agreement, the Mutual Recognition Agreement (MRA), with the National Council of Architectural Registration Boards (NCARB) which enters into reciprocity agreement with the majority of states in the USA. IRC was successful in its application for a government grant to pursue other international agreements with the Architectural Council of Europe (ACE) and Asia/Pacific Economic Cooperation (APEC). Canada is providing support for the APEC Secretariat and this involvement will culminate in an international conference in Vancouver in the fall of 2014. These international initiatives are intended to streamline and facilitate the access to opportunities for our members in international markets.

The Duggan House restoration and addition is now complete, and additional grants have been awarded to the association through the Alberta Historical Resources Foundation as Duggan House is a Provincial Historical Resource, and through a Rehabilitation and Maintenance Agreement with the City of Edmonton as Duggan House is also a Municipal Historic Resource.

Administratively, AAA Council and Duggan House administration have been working effectively and efficiently together to achieve the big picture goals as identified in the Strategic Plan. These goals are intended to better fulfill our obligations as a self-regulating professional organization, to elevate the professions of architecture and licensed interior design, and to facilitate our services, opportunities, and offerings for our members.

I would like to express how honoured I have been to represent the profession of architecture, licensed interior design and our Association over this past year. I would like to thank the very many volunteers who have dedicated their time and expertise to sit on Standing Committees, Legislative Committee Task Forces, and sub-committees. Our Volunteer Recruitment program, “The Profession is What you Create”, has seen an overall increase in member participation from this past year.

Last but certainly not least, I would like to express my sincere gratitude to my fellow Council members who have provided such professional and intelligent guidance over the past year on matters related to practice, education, internship, professional development, and ensuring our association remains strong and sustainable into the future. The Strategic Plan has been and is a guiding tool, and with the dedication of time, energy, and insight provided by members of Council, our association will be able to respond effectively and efficiently to future challenges and opportunities. I encourage all members to become involved in some capacity as our professions is what we make it.
MEMBERSHIP STATISTICS

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</table>
2013 and the start of 2014 was and continues to be an extremely active term. I am honoured to have been elected to the Vice President position on Council for the year extending from the spring of 2013 to the 2014 Annual General Meeting. Following the consecutive competent and dedicated leadership of our Past President, Peter Streith, and our current President, Mark Chambers, I have been busy becoming informed of the numerous issues and files that our association is addressing both inside the province and with respect to the professions outside Alberta.

With the Government of Alberta’s request that the AAA conducts a review of the Architects Act, General Regulation, and Bylaws have set in motion an intense discourse within the professions and among members, continued through this term which remains a priority. The Legislation Committee and the numerous task forces are working diligently to distill the essence of the Act and legislation as they exist so they can be scrutinized and, if required, modified relative to our contemporary context and in anticipation of our future realities. We have found that the issues across the breadth of the Act and General Regulation are not isolated from one another and must be regarded with due consideration in a holistic manner. I thank all members who have been involved in the discussions and debate in the preparation of our position for consideration by the Alberta Legislature for next year. Working for the public good in all of its facets is a core value, and our ability to do that will, to a degree, be contingent on the outcome of our Act and Legislation review.

I have been sitting on the board for the Counsulting Architects of Alberta (CAA) as an AAA Representative since the fall of 2013. This has allowed me to have a better understanding of the CAA and their current mandate as a special interest group. The AAA will maintain a representative on the CAA board, but more importantly will continue in discussions with CAA on an executive level to ensure the CAA mandate serves the public interest and adheres to the Architects Act so that the public and AAA members are not confused with the AAA Governance and Advocacy roles and responsibilities and those of the CAA.

The Canadian Architectural Licensing Authorities (CALA) annual conference was held in Toronto in the fall of 2013 and our hosts from OAA hosted the Presidents and Executive Directors as well as Vice-President from all jurisdictions in Canada. Also present were representatives of Canadian Architectural Certification Board. Discussions focused on the Internship in Architecture Program (IAP), Broadly Experienced Foreign Architects (BEFA), and the phasing out of National Council of Architectural Registration Boards (NCARB) in Canada. With the attendance of meetings, I became acquainted with numerous provincial, interprovincial, national, and international issues as I step into the role of President of The AAA in the spring of 2014.
LEGISLATION COMMITTEE REPORT

The legislation review has the potential to change our professions dramatically.

The AAA Legislation Committee was created in 2012, after the Government of Alberta indicated its plans to update the Architects Act and General Regulation. The Legislation Committee struck seven Task Forces, which were charged with developing guidelines the AAA could use in negotiating with the province to update Alberta’s Architects Act and General Regulation.

**Task Forces:** Complaints; Professional Development; Practice Review; Professional Liability Insurance; Title, Scope and Allied Professions; Practice Entities; Registration; and Joint Board.

In 2012 five of the Task Forces began their work. With help from Duggan House Administration they researched policies in their subject areas (complaints, professional liability insurance, etc.) from other Architects’ Associations and Professional Associations in Alberta, Canada and internationally, to determine current best practices. The Task Forces used this and other information to develop recommendations and guidelines in their subject areas.

**Member Consultation**
The Task Forces’ draft recommendations were taken to AAA members for consideration and discussion in fall 2012, then in spring 2013 and finally again in fall 2013. These member dialogues happened in a number of formats: round table discussions, a web-based survey, webinars, AAA website feedback, consultations in Calgary, Edmonton, Lethbridge and Red Deer, on-line surveys and a minimum two phone calls to every member. Draft and final ‘What We Heard’ reports were created, capturing members’ comments and questions. Each Task Force also completed a final report. These reports can be found on the AAA website.

**Guiding Principles**
The Task Forces listened to members’ responses, re-drafted recommendations, re-presented them to members, and then further re-drafted. In the end 24 recommendations were created. Of these, 13 are actually the highest level principles upon which the policies and by-laws of the AAA can be developed. These 13 recommendations are the Guiding Principles which AAA members will vote on in spring 2014. If endorsed by members, these Guiding Principles will be used by the AAA as it negotiates with the Province to update the Architects Act and General Regulation. The remaining 11 recommendations will be used in the future, to direct Council and members as new AAA policies and by-laws are developed.

**What’s Next**
The work of the five Task Forces is now complete. The Legislation Committee will continue to meet on an as-needed basis, providing insight to Council on the remaining 11 recommendations. The AAA will continue to consult with members on the enactment of these recommendations.

The work of the two remaining Task Forces will be based on the 13 Guiding Principles and the 11 recommendations. The Registration Task Force and the Joint Board Task Force will begin work in spring 2014.

The AAA Council will begin to work with the Government of Alberta to negotiate into the Architects Act and General Regulation the Guiding Principles that were endorsed by members. Optimistically, it is hoped that the updated Architects Act and General Regulation will be enacted in spring 2016.
In 2013, the AAA continued its record of strong financial performance. This year’s Financial Report reflects Council’s continued focus on maintaining a balanced budget and providing financial security for the future of the Association.

The 2013 auditor’s report ensures that the necessary third party oversight has taken place and our financial statements fairly represent the Association’s financial position for the year 2013. I would like to extend Council’s thanks to the staff of Duggan House for their work in the management of our finances and for their diligence in preparing the financial statements.

Here are some highlights from 2013:

• The overall financial position of the Association continues to be strong. As indicated on the Statement of Financial Position, the Association has current assets of $2,869,015 which is more than adequate to cover its current liabilities of $1,652,683. At the same time, the Association was able to set aside $600,000 in long-term, investments which are comprised of two GICs.

• Operationally, it was a fairly good year in that an operating surplus of $298,220 was realized. As well, the Association was able to increase its reserves to provide a contingency against unexpected expenditures and legal costs relating to professional conduct matters.

• It should be emphasized that although the Association’s financial position is strong, funds will be used in 2014 for the Legislation Committee work in reviewing our governing legislation, completion of the website development, upgrading the Association’s computer equipment and the iMIS database, leadership training and archiving of old records and files.

• The renovations at Duggan House were completed. We will continue to commit to replenish the reserves for funds used for the renovations. The new work that has been underway at Duggan House is related to the Historic Restoration from which the city and province has grant funding available to pay for a portion of the work.

• The internet and website tools are becoming more and more used by our members and the public. We are continuing to upgrade and further develop our database capabilities. The use of our online surveys and blast email is slowly picking up more usage.

• The AAA continues to be engaged at the national level with CALA, CACB, CExAC and BEFA. Our work over the past year with these bodies was managed at or under budget. We are looking forward to a national validation conference with the other associations to review accreditation requirements through the CACB. We are in the transition for harmonizing the Professional Development standards which has increased this years learning units. The Association is on track for National Harmonization for the 2016-2018 reporting year.

• The Legislation Committee’s costs for the last year have increased as anticipated. We have budgeted for these costs, which are related to professional consultation for specific matters, ie legal advice. Council strongly believes this investment in our future will pay off by our having played a key role in the governance of our profession.

• We have been increasing our membership for practitioners and interns alike and continue to look for mechanism to increase membership competence.

We started 2014 in a strong financial position and remain committed to maintaining this position through good management and use of our resources. Council and the staff of Duggan House are dedicated to maintaining our goals of ensuring a long-term financial stability for the AAA in the years to come.
I am very pleased to continue in my role as the public representative to the AAA's governing Council in 2014. Over the past year I have observed the Association and the Council engaged in many valuable initiatives to advance the Architecture and Licensed Interior Design professions such as the comprehensive re-write of the Architects Act, international labour mobility initiatives and ensuring that the Association benefits from responsible financial management. These valuable pursuits are in addition to the Association’s important day-to-day role in regulating the Architecture and Licensed Interior Design professions in the interests of Albertans. I have no hesitation in reporting that the Alberta public benefits from a well-governed AAA.

It has been a pleasure and honour to serve as the Intern Representative on Council over the past two years. The passion for our vocation exhibited by council members and administration is contagious and exciting. I feel grateful that I have been afforded this opportunity and look forward to continuing active involvement in the profession going forward now that my time on council has come to a close.

Having been able to experience two terms in my current role, I believe that there is an observable and steady feeling of energy building within the Intern community. Perhaps due to the fairly recent changes in the Internship in Architecture Program (IAP), as well as, local AAA initiatives, the Intern community, I believe, is turning more and more to the AAA as resource and guide, rather than just the regulator body. With the recently signed reciprocity agreement between Canada and the United States, and the movement away from the NCARB examination system, I believe that the ExAC structure now in place allows for interns to focus on maintaining a good work-life balance. The annual exam offered in November allows Interns to focus on the important issues within their professional development instead of cramming constantly for a seemingly endless stream of tests.

Following on the success of the last two year’s Intern Information Sessions held in Edmonton and Calgary, similar gatherings were held this year. Both sessions were well attended and the Interns were eager to share their experience and questions.

This past year also saw the roll out of AAA presence on two social media platforms specifically targeted towards interns. Anyone can now follow @aaainterns on Twitter, or the like Facebook page Alberta Association of Architects Interns. With a community of only 300 some interns our uptake has been admirable but we need to do more to ensure that strong and vital conversations start and continue between the AAA and the Intern community as well as within the community itself.
EX-OFFICIO REPORTS

REPRESENTATIVE DAVID MONTEYNE

I am the newest member of Council, having replaced Tang Lee as the representative of the Architecture Program at the University of Calgary in January. I am an atypical director of an Architecture Program, because I am an architectural historian. Thus, it is valuable for me to serve on Council and meet architects in practice, immersing myself in the current issues of the profession.

STUDENT REPRESENTATIVE KENDRA KUSICK

As the 2013-2014 University of Calgary Student Representative, I’ve had the privilege to observe the intricacies of responsible policy making and professional self-regulation in action. Participating in this role has given me a chance to begin to bridge a gap between education and practice for students, and for council members.
As the Interior Design education Ex-Officio council member on the Alberta Association of Architects, I enjoyed participating in the review, discussion and proposals for Intern Licensed Interior Design to ensure ILID’s are adequately prepared for professional practice as LID’s.

The support Council has shown for interior design students as they move to professional practice has been great. This support is evidenced in the interior design student membership and in the first AAA President’s medal in Interior Design.

I am the Student Interior Design Representative for Mount Royal University. Our University connects with the AAA through our Interior Design Student Association, with which I am the Treasurer on. The AAA took the time to come into our school and talk with the 3rd years about licensing and industry standards once they graduate. It was a great insight for students that are just about to graduate to start thinking about memberships and internship qualifications. I have had an amazing experience sitting on Council as a student because I have learned so much about all of the regulations, the current concerns within our industry, and the appeal processes. I particularly learned about Interior Design’s role within the industry and the relationship that we have with the AAA. I found that Interior Designers and LID’s in particular feel that they are not represented properly and I watched as the AAA worked through conversations of how to further negotiate and create opportunities for representation to be carried out! Thank you so much for the privilege to sit on the council.
2013 REGISTRY CHANGES

Architects Under Canadian Reciprocity / U.S. Inter-Recognition Agreement / BEFA

Babuk, Darryl G.   Barker, Bradly T.   Bright, Jason C.
Bunting, Thomas   Burad, Dinesh S.   Burns Jr., Laurence
Chan, Tak Ming   Christiansen, Coben   Cholvibul, Thanyapat
Coady, Teresa F.   Conger, Clayton   Cox, Michael D.
Cristofaro, Domenic   Daoust, Renee   Dennee, Gregory
DeSimone, John   Di Cienzo, Paolo   Di Maio, Robert
Dovell, Cynthia   Dow, David Louis   Epp, Darrell
Erickson, Douglas   Faulkner, Gregory G.   Fautsch, Stephen J.
Fleischer, Jeffrey A.   Franci-Ucatius, Walter G.   Frontini, Andrew
Gonzalez Aquino, Americo   Hackett, Graeme   Green, Gregory G.
Hanway, Kent A.   Houston, Gary   Hein, Michael W.
Hengst, Kevin P.   Johnson, Daniel R.   Henriquez, Richard
Henry, Keith D.   Koerner, Michael   Huang, James
Humphreys, Mark E.   Leach, Blair   Kaznacheeva, Svetlana
Keene, Louis   Marika, James P.   Knapp, Howard Bruce
Lalonde, Benoit   McIntyre, Eric David   Lintack, Richard F.
Locati, Jerry D.   Norman, David L.   McCarthy, Jeffrey
McDonnell, Paul   Patel, Dipesh   McSorley, Lawrence
Nardin, Igor   Robson, Thomas H.   Palmer, Marilyn G.
Parent, Kevin J.   Schmidt, Tyler   Rebanks, Alexander
Reid, James   Shermshock, Timothy J.   Rohit, Handa
Saplys, Linas B.   Stark, John B.   Schrock, John B.
Serhal, Daniel N.   Strasman, Shawn C.   Smyth, Dwayne C.
St. Amand, Daun   Turje, Peter   Stevens, Mark R.
Strasman, James C.   Wagner, Sean M.   Sully, Nicholas O.W.
Sweeny, Dermot   Wong, Edward Chihung   Tyner, Russel
Venbettlehem, Frank   Wong, David H.T.   Wooldridge, Rex
Wong, David H.T.   Zahed-Zahedani, Seyed Mehdi   Wong, Ken G.
Zalany, Nicholas P.   Zebin, David James   Zakko, Reid

New Registered Architects
Ahmed Elhag, Hanaa A.M.   Lyness, Jeff
Belisle, Jocelyne   Miller, Lee
Boyce, Joy   Mohamed, Dina
Bramm, Andrew   Pare, Jason
Craig, William   Parks, Matthew
Feng, Zhao Jin   Rivard-Sirois, Esther
Giguere, Genevieve   Shilliday, Erin
Gillies, Cameron   Skinner, Devon
Grusko, Harley   Spence, Evan
Hackett, Graeme   Standeven, Nicholas J.D.
Javed, Asma   Sutcliffe, Katrina
Joslin, Christopher   Tretiak, Cara M.
Kijak, Maciej   Yehia-Alaeddin, Claudia
Lien, Kristen   Zheng, Na
Lomeland, Erik   Nyla, Chad

New Licensed Interior Designers
Surphlis, Donald

Visiting Project Architects
Barnes, James A
Bergmann, Kai-Uwe

Architect Reinstatements
Gerbitz, Niels
Intern Architects
Abu-Bakare, Farida
Agrey, Ryan
Al-Nearna, Bahaa
Alsou, William
Anderson, Katherine L.
Antac, Evelyn
Antclonula, Alan
Aref, Ahmed
Barner, Wendy
Batebe, Anna K.
Berry, Steven
Bharodia, Hemal
Brown, Kayta Marie
Burkard, Kerstin
Burzynska, Alexandra
Camacho, Adrian
Caron, Nicholas
Carr, Meghan
Cerque, Rosemarie
Chartrand, Erin
Cofocar, Michael
Coslovich, Meghan
Cutten, Spencer
de Wolf, Michael
Dejnak, Andrew
Dekens, Nathaniel
Durica, Jovica
Egberts, Alexander
Elshbaww, Mohamed
Ena, Heather
Faniran, Oluseyi
Rahil, Bahareh
Finley, Heather
Fritz, Tyler
Fung, Greg
Fung, Olivia
Gebraliwot, Addisalem
Greer, Emma
Hamid, Fadilah
Hernandez Ibarra, Veronica
Hoyles, Timothy
Hulweg, Lyssa
Ibrahim, Hany
Islam, Renaissance
Jalili, Sona
James, Jodi
Jenista, David
 Jongco, Justin
Kamal, Md. Ashraf
Kasse, Sarah
Kaur, Dalton
Kimball, Bradley
Kraus, Kimberly
Kunst, Tara
Loucks, Justin
Ma, Ivan
MacLachlan, Alison M.
Madanayake, Tharanga
Melanson, Vickie
Mitchell, Martha
Mohrman, Patricia
Moore, Carly M.
Muzzachka, Nicole
Nahlyama, Kurtis
Onulov, Adam
Pogoson, Eragbi
Pudor, Sarah
Pun, Andrew
Ravnik Bartol, Martina
Rice, Jordan
Ryan, Michael
Safarzadeh Binazanzia, Ghazaleh
Schneider, Janay
Sinha, Shuchi
So, Barry
Soleymannazhad Tabrizi, Farshad
Stady, Paul
Thomson, Ashlen
Thorpe, Kyle
Tian, Lanting
Tyl, David
Urda, Luboslav
Uscher, Maricris
Wagner, Talicia
Wolford, Donald
Woodrow, Brett
Wylegley, Julian

Intern Interior Designers
Boston, Mary C.
Hering, Lisa T.
MacLeod, Daphne
Taggart, Jaime
Thomson, Ashlan

New Retired Members
Bishar, Yuhanna
Gabriele, Costanzo M.
Ledair, Paul M.
Lee, Kenneth Mow-Chili
Nichol, Wayne D.

New Associate Members
Rowles, Michelle D.

Student Members
Xu, Langjing
McDougall, Alexander
Mustafa, Wasama
Pahavan, Rene
Paty, Andrea V.
Raeisian, Simin
Siu, Rene
Zobair, Md Abdullh Al
2013 REGISTRY CHANGES

New Corporations
Andrew Martin Architect Ltd.
aodbt architecture interior design ltd.
Axiom Architecture Inc. (Calgary)
Axiom Architecture Inc. (Red Deer)
Coupland Kraemer Architecture + Interior Design Inc.
DER + Associates Architecture Ltd.
Felicia Wurster Architecture and Design Inc.
Humphreys & Partners Architects/Canada Inc.
Integra Architecture Inc.
Janice Kong Architecture Ltd.
JSA Sport Architecture Inc.
L. Scott Lambert Architecture Ltd.
Lintack Architect Incorporated
Louis Keene Architect Inc.
Marika Architecture Ltd.
Mode Licensed Interior Design Studio Inc.
Modern Office Design and Architecture Inc.
N2 Design Architecture & Management Ltd.
Northern Architects Inc.
Owen Craig Architecture + Design Ltd.
Paul Marques Architect Inc.
PBK Architects Inc. (Red Deer)
PBK Architects Inc. (Toronto)
Peng Architecture & Consulting Ltd.
Reprise Design Architecture, LLC
Research and Design Architecture Inc.
Robert Scott Swift Architect Inc.
RTKL Architects Canada Inc.
Shape Architecture Inc.
SOM Architecture Inc.
SPECTACLE Bureau for Architecture and Urbanism Inc.
Strasman Architects Inc.
Studio 20 Two Architecture & Design Ltd.
Systemic Architecture Inc.
SZTUK Architecture Inc.
taigh Architecture Inc.

New Non Practicing Corporations
Anneliese Fris Architect Inc.
Ben Klumper Architect Inc.
Brian Corkum Architect Ltd.
Citroen Licensed Interior Design Studio Inc.
S.H.C. Architecture Inc.
Shaun Visser Architect Ltd.
Christopher Block Architect Ltd.
Dustin Couzens Architect Inc.
Poon McKenzie Architects (Alberta) Inc.

New Joint Firms
NORR Architects Engineers Planners (Calgary)
NORR Architects Engineers Planners (Edmonton)
Omnicon Architecture Engineering Ltd. (Calgary)

Licensed Interior Design Corporations
KLR Licensed Interior Design Inc.
Assaly Licensed Interior Design Inc.
New Firms (continued)
Stephen J. Fautsch, Architect
Studio B Architects
Studio K - Atelier for Contemporary Architecture
Tak Chan Architect
Zahed Architect

Corporation Change of Status
Michael Woodland Architect Ltd.

Firm/Corporation Name Changes
Barr Ryder Architects & Interior Designers TO
BR2 Architecture

Friesen Tokar Architects + Landscape + Interior Designers TO
Ft3 Architecture Landscape Interior Design

Sherri Shorten Architect Ltd. TO
Sims & Shorten Architect Inc.

SNC Lavalin Architects and Engineers Inc. TO
SNC Lavalin Architecture Inc.

URS Northern Architects, Inc. TO
Northern Architects, Inc.

Ziola Newstudio Architecture Inc. TO
Newstudio Architecture Inc.
## The Alberta Association of Architects
### Budget
#### For the period January 1 - December 31, 2014

### REVENUE

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Dues</td>
<td>$1,500,000</td>
</tr>
<tr>
<td>Interest</td>
<td>$27,000</td>
</tr>
<tr>
<td>Administration fees/charges</td>
<td>$35,320</td>
</tr>
<tr>
<td><strong>Total Operations Revenue</strong></td>
<td><strong>$1,562,320</strong></td>
</tr>
</tbody>
</table>

### EXPENSES

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Council &amp; Committees</td>
<td>$141,850</td>
</tr>
<tr>
<td>Administrative Resources</td>
<td>$872,500</td>
</tr>
<tr>
<td>Duggan House Operations</td>
<td>$387,071</td>
</tr>
<tr>
<td><strong>Total Operation Expenditures</strong></td>
<td><strong>$1,401,421</strong></td>
</tr>
</tbody>
</table>

### PROGRAMS REVENUE

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration</td>
<td>$48,000</td>
</tr>
<tr>
<td>Practice</td>
<td>$0</td>
</tr>
<tr>
<td>Professional Development</td>
<td>$214,975</td>
</tr>
<tr>
<td>Communications</td>
<td>$600,500</td>
</tr>
<tr>
<td><strong>Total Program Revenue</strong></td>
<td><strong>$863,475</strong></td>
</tr>
</tbody>
</table>

### PROGRAM EXPENSES

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration</td>
<td>$60,500</td>
</tr>
<tr>
<td>Practice</td>
<td>$142,300</td>
</tr>
<tr>
<td>Professional Development</td>
<td>$100,020</td>
</tr>
<tr>
<td>Communications</td>
<td>$473,600</td>
</tr>
<tr>
<td><strong>Total Program Expenditures</strong></td>
<td><strong>$776,420</strong></td>
</tr>
</tbody>
</table>

### Total Revenue
**$2,425,795**

### Total Expenses
**$2,177,841**

### Operations Surplus
**$247,954**

#### 2014 Budget by Expenditure Area & Summary

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Council &amp; Committees</td>
<td>$141,850</td>
</tr>
<tr>
<td>Operations</td>
<td>$1,259,571</td>
</tr>
<tr>
<td>Programs</td>
<td>$776,420</td>
</tr>
</tbody>
</table>

**TOTAL OPERATING EXPENDITURES**

**$2,177,841**

### Pie Chart

- Operations: 58%
- Programs: 36%
- Council & Committees: 6%
INDEPENDENT AUDITORS’ REPORT

To the Members of
The Alberta Association of Architects

Report on the Financial Statements
We have audited the accompanying financial statements of The Alberta Association of Architects, which comprise the statement of financial position as at December 31, 2013, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management’s Responsibility for the Financial Statements
Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors’ Responsibility
Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity’s internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion
In our opinion, the financial statements present fairly, in all material respects, the financial position of The Alberta Association of Architects as at December 31, 2013 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Edmonton, Alberta
February 19, 2014

CHARTESTERED ACCOUNTANTS
STATEMENT OF FINANCIAL POSITION

THE ALBERTA ASSOCIATION OF ARCHITECTS

Statement of Financial Position
December 31, 2013

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>CURRENT ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and short-term investments (Note 3)</td>
<td>$2,719,616</td>
<td>$2,764,269</td>
</tr>
<tr>
<td>Accounts receivable (Note 4)</td>
<td>82,775</td>
<td>8,224</td>
</tr>
<tr>
<td>Inventory</td>
<td>2,436</td>
<td>2,585</td>
</tr>
<tr>
<td>Prepaid expenses</td>
<td>64,188</td>
<td>31,380</td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td>2,869,015</td>
<td>2,806,458</td>
</tr>
<tr>
<td><strong>LONG-TERM INVESTMENTS (Note 5)</strong></td>
<td>600,000</td>
<td>0</td>
</tr>
<tr>
<td><strong>PROPERTY AND EQUIPMENT (Note 6)</strong></td>
<td>1,390,759</td>
<td>1,396,520</td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td>$4,859,774</td>
<td>$4,202,976</td>
</tr>
</tbody>
</table>

|                      |            |            |
| **LIABILITIES AND NET ASSETS** |            |            |
| **CURRENT LIABILITIES** |            |            |
| Accounts payable and accrued liabilities (Note 7) | $242,950 | $158,797 |
| Deferred contributions                  | 1,409,733 | 1,130,053 |
| Current portion of capital lease obligation | 0       | 5,287      |
| **Total Current Liabilities** | 1,652,683  | 1,294,107 |
| **NET ASSETS**                      |            |            |
| Invested in property and equipment            | 1,390,759  | 1,391,263 |
| Internally restricted (Note 8)         | 1,428,000  | 1,274,735 |
| Unrestricted                              | 390,332    | 242,873    |
| **Total Net Assets**                    | 3,207,091  | 2,908,871  |

|                      | 2013       | 2012       |
|                      | $4,859,774 | $4,202,976 |

|                      |            |            |
| **COMMITMENTS (Note 9)** |            |            |
| **CONTINGENT LIABILITY (Note 10)** |            |            |

APPROVED BY THE COUNCIL

President – Mark Chambers, Architect, AAA
Treasurer – Darryl Rewniak, Architect, AAA
THE ALBERTA ASSOCIATION OF ARCHITECTS

Statement of Operations
Year Ended December 31, 2013

REVENUE (Schedule 1)
Operations $1,625,880 $1,362,530
Programs 354,386 709,804
1,980,266 2,072,334

EXPENSES (Schedule 2)
Operations 1,368,000 1,081,093
Programs 314,046 574,518
1,682,046 1,655,611

REVENUE OVER EXPENSES
$ 298,220 $ 416,723

THE ALBERTA ASSOCIATION OF ARCHITECTS

Statement of Changes in Net Assets
Year Ended December 31, 2013

<table>
<thead>
<tr>
<th>Unrestricted</th>
<th>Duggan House</th>
<th>Internally Restricted (Note 8)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Invested In Property and Equipment</td>
<td>Maintenance and Historical Fund</td>
<td>Legal Contingency Fund</td>
</tr>
<tr>
<td>2013</td>
<td>2012</td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>Balance at beginning of year</td>
<td>$242,873</td>
<td>$1,391,263</td>
</tr>
<tr>
<td>Revenue over (under) expenses</td>
<td>353,743</td>
<td>(55,523)</td>
</tr>
<tr>
<td>Investment in property and equipment</td>
<td>(49,762)</td>
<td>49,762</td>
</tr>
<tr>
<td>Repayment of capital lease obligation</td>
<td>(5,257)</td>
<td>5,257</td>
</tr>
<tr>
<td>Transfers</td>
<td>(151,265)</td>
<td>0</td>
</tr>
<tr>
<td><strong>BALANCE AT END OF YEAR</strong></td>
<td>$390,332</td>
<td>$1,390,759</td>
</tr>
</tbody>
</table>
## THE ALBERTA ASSOCIATION OF ARCHITECTS

Statement of Cash Flows

Year Ended December 31, 2013

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>OPERATING ACTIVITIES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenue over expenses</td>
<td>$298,220</td>
<td>$416,723</td>
</tr>
<tr>
<td>Charges not affecting cash:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Amortization</td>
<td>55,523</td>
<td>94,034</td>
</tr>
<tr>
<td>Net changes in non-cash working capital items <em>(Note 11)</em></td>
<td>256,623</td>
<td>(4,775)</td>
</tr>
<tr>
<td></td>
<td>610,366</td>
<td>505,982</td>
</tr>
<tr>
<td><strong>INVESTING ACTIVITIES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Purchase of property and equipment</td>
<td>(49,762)</td>
<td>(770,760)</td>
</tr>
<tr>
<td>(Increase) decrease in long-term investments</td>
<td>(600,000)</td>
<td>161,371</td>
</tr>
<tr>
<td></td>
<td>(649,762)</td>
<td>(609,389)</td>
</tr>
<tr>
<td><strong>FINANCING ACTIVITY</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital lease obligation repayment</td>
<td>(5,257)</td>
<td>(8,535)</td>
</tr>
<tr>
<td><strong>CASH DECREASE</strong></td>
<td>(44,653)</td>
<td>(111,942)</td>
</tr>
<tr>
<td>Cash at beginning of year</td>
<td>2,764,269</td>
<td>2,876,211</td>
</tr>
<tr>
<td><strong>CASH AT END OF YEAR</strong></td>
<td>$2,719,616</td>
<td>$2,764,269</td>
</tr>
</tbody>
</table>

**CASH FLOWS SUPPLEMENTARY INFORMATION**

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest received</td>
<td>$37,776</td>
<td>$36,375</td>
</tr>
<tr>
<td>Interest paid</td>
<td>0</td>
<td>$477</td>
</tr>
</tbody>
</table>
NOTE 1--NATURE OF OPERATIONS

The Alberta Association of Architects is a not-for-profit, self-governing professional organization which regulates architects and licensed interior designers in Alberta, in accordance with the provisions of the Architects Act, RSA 2000, c.A-44. As a not-for-profit organization under the Income Tax Act, the Association is exempt from income taxes.

NOTE 2--SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation
These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations.

Cash and Short-Term Investments
Cash is defined as cash on hand and cash on deposit, net of cheques issued and outstanding at the reporting date. Short-term investments are comprised of guaranteed investment certificates which can be converted to cash on demand.

Inventory
Inventory is valued at cost, determined on a first-in first-out basis.

Long-Term Investments
Long-term investments are recorded at fair value and are comprised of non-redeemable guaranteed investment certificates with maturity terms in excess of one year.

Property and Equipment
Property and equipment are recorded at cost and amortized over their estimated useful lives using the following methods and rates:

- Building and improvements: 40 years straight-line
- Furniture and equipment: 10 years straight-line
- Equipment under capital leases: 5 years straight-line
- Computer equipment: 3 years straight-line
- Computer software: 3 years straight-line

Course software under development is not amortized until it is put into use.

Leases
Leases are classified as either capital or operating leases. A lease that transfers substantially all of the benefits and risks of ownership is classified as a capital lease; all other leases are accounted for as operating leases. At the inception of a capital lease, an asset and a payment obligation are recorded at an amount equal to the lesser of the present value of the minimum lease payments and the property's fair market value. Assets under capital leases are amortized on a straight-line basis, over their estimated useful lives. Rental payments under operating leases are expensed as incurred.

(continues)
NOTE 2--SIGNIFICANT ACCOUNTING POLICIES (continued)

Professional Conduct Matters
Costs arising from professional conduct matters are expensed as incurred. Recoveries of these costs are recognized when collection is certain.

Donated Services
The work of the Association is largely dependent on volunteer services contributed by many members. The value of donated services is not recognized in the financial statements.

Revenue Recognition
The Association follows the deferral method of accounting for contributions. Contributions are included in revenue in the year they are received or receivable, with the exception that contributions to fund a specific future period’s operating expenses are included in revenue of that later period.

Deferred contributions are comprised of membership dues collected in advance, special levies for programs to be completed in the subsequent year and amounts received with respect to discipline matters still unresolved at year end.

Administration fees, professional development, registration and communication revenue are recognized as the services are provided and collectability is reasonably assured.

Sales of documents, forms and publications are recognized once the item has been delivered.

Financial Instruments
Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost; and tested for impairment at each reporting date.

Use of Estimates
The preparation of financial statements, in conformity with Canadian accounting standards for not-for-profit organizations, requires management to make estimates and assumptions that affect the amounts reported in the financial statements. Significant estimates include amortization, allowance for doubtful accounts, allowance for inventory obsolescence, accrued liabilities and deferred contributions. By their nature, these estimates are subject to measurement uncertainty and actual results could differ.
THE ALBERTA ASSOCIATION OF ARCHITECTS

Notes to Financial Statements
December 31, 2013

NOTE 3--CASH AND SHORT-TERM INVESTMENTS

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash</td>
<td>$2,311,616</td>
<td>$1,596,026</td>
</tr>
<tr>
<td>Short-term investments</td>
<td>408,000</td>
<td>1,168,243</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$2,719,616</strong></td>
<td><strong>$2,764,269</strong></td>
</tr>
</tbody>
</table>

Cash and short-term investments include $1,426,000 (2012--$1,274,735) which has been internally restricted for specific programs, as described in Note 8.

Short-term investments consist of one guaranteed investment certificate, bearing interest at 1.3% per annum maturing December 2014.

NOTE 4--ACCOUNTS RECEIVABLE

Accounts receivable consists of the following:

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounts receivable</td>
<td>$ 182,088</td>
<td>$ 96,787</td>
</tr>
<tr>
<td>Allowance for doubtful accounts</td>
<td>(99,313)</td>
<td>(88,563)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$ 82,775</strong></td>
<td><strong>$ 8,224</strong></td>
</tr>
</tbody>
</table>

During the year, the Association recorded bad debts of $10,750 (2012--$50,689). This amount is included in operating, professional development, practice, communications and registration expenses. The allowance for doubtful accounts includes a provision for discipline case penalties of $72,842 (2012--$63,064).

NOTE 5--LONG-TERM INVESTMENTS

Included in long-term investments are the following guaranteed investment certificates:

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-redeemable GIC bearing interest at 1.8% per annum maturing December 2016</td>
<td>$ 300,000</td>
<td>$ 0</td>
</tr>
<tr>
<td>Non-redeemable GIC bearing interest at 2.2% per annum maturing December 2018</td>
<td>300,000</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$ 600,000</strong></td>
<td><strong>$ 0</strong></td>
</tr>
</tbody>
</table>
THE ALBERTA ASSOCIATION OF ARCHITECTS

Notes to Financial Statements

December 31, 2013

NOTE 6--PROPERTY AND EQUIPMENT

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Accumulated</td>
<td>Net</td>
</tr>
<tr>
<td></td>
<td>Cost</td>
<td>Amortization</td>
</tr>
<tr>
<td>Land</td>
<td>$ 123,936</td>
<td>$ 0</td>
</tr>
<tr>
<td>Building and improvements</td>
<td>1,422,174</td>
<td>249,266</td>
</tr>
<tr>
<td>Furniture and equipment</td>
<td>146,596</td>
<td>105,364</td>
</tr>
<tr>
<td>Computer equipment</td>
<td>74,214</td>
<td>54,575</td>
</tr>
<tr>
<td>Computer software</td>
<td>145,807</td>
<td>143,624</td>
</tr>
<tr>
<td>Course software under development</td>
<td>30,861</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$1,943,588</td>
<td>$552,829</td>
</tr>
</tbody>
</table>

NOTE 7--ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

Included in accounts payable and accrued liabilities is the following government remittance payable:

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>GST payable</td>
<td>$ 58,721</td>
<td>$ 64,005</td>
</tr>
</tbody>
</table>

NOTE 8--NET ASSETS

Unrestricted

The Association maintains unrestricted net assets to provide sufficient working capital for regulation of the profession and to provide services to its members.

Internally Restricted

Legal Contingency Fund

The Legal Contingency Fund was established with a minimum balance of $1,000,000 to provide for legal and other costs arising from challenges to the profession and professional conduct disciplinary matters. This balance is adjusted annually to correspond to changes in the consumer price index. In the current year, an additional annual transfer of funds was approved in order to reach the minimum balance of $1,000,000.

(continues)
NOTE 8--NET ASSETS (continued)

Financial Stabilization Fund
The Financial Stabilization Fund was established to safeguard the Association against uncertainty and to provide for unexpected expenditures and new program initiatives. The balance is adjusted annually to correspond, at a minimum, to changes in the consumer price index or by an amount determined by the Council, in order to provide for three months' operating funds. In the current year, an additional transfer of funds was approved in order to reach the minimum balance of three month's operating funds of $360,000.

Duggan House Maintenance and Historical Fund
There is a need to have funds available for the maintenance and the outside restoration of Duggan House. The Duggan House Maintenance and Historical Fund was set up to provide for any additional restoration and maintenance expenses.

NOTE 9--COMMITMENTS

The Council has designated $380,000 to be used from unrestricted net assets to fund the Legislation Committee, website development, Duggan House renovations, leadership training and capital purchases.

Legislation Review
Review and revision of the Architects Act and General Regulations.

Website Development
As part of the iMIS Implementation, the Association’s existing website was redesigned in 2011. Phase 2 is to continue the enhancement and engagement for members to access their accounts for dues and professional development management.

Leadership Training
To ensure Council and staff are provided with adequate training to perform their roles and duties on an ongoing basis.

Capital Purchases
Purchase of replacement computer equipment, furniture and database (iMIS) upgrade for Duggan House.

Archiving/File Conversion
Project to archive all the Association’s files to ensure files are stored properly and will be available for future reference.
NOTE 10--CONTINGENT LIABILITY
The Association is defending a claim filed by a former employee. Because the outcome of the claim is indeterminable, no provision has been recorded for any loss which may occur. If a loss occurs in a subsequent year, it will be charged to earnings in that year.

NOTE 11--CASH FLOW INFORMATION
Net Changes in Non-Cash Working Capital Items
Changes in non-cash working capital items and their effect of increasing (decreasing) cash are as follows:

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounts receivable</td>
<td>$(74,551)</td>
<td>$50,145</td>
</tr>
<tr>
<td>Inventory</td>
<td>149</td>
<td>286</td>
</tr>
<tr>
<td>Prepaid expenses</td>
<td>$(32,808)</td>
<td>$(633)</td>
</tr>
<tr>
<td>Accounts payable and accrued liabilities</td>
<td>84,153</td>
<td>$(42,541)</td>
</tr>
<tr>
<td>Deferred contributions</td>
<td>279,680</td>
<td>$(12,032)</td>
</tr>
<tr>
<td></td>
<td>$256,623</td>
<td>$(4,775)</td>
</tr>
</tbody>
</table>

NOTE 12--FINANCIAL INSTRUMENTS
The Association's financial instruments consist of cash and short-term investments, accounts receivable, long-term investments, and accounts payable and accrued liabilities.

The Association is exposed to the following risks through its financial instruments:

**Credit Risk**
Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation, or there is a concentration of transactions carried out with the same party. The Association is subject to credit risk through its accounts receivable.

The Association's accounts receivable are generally the result of services to its members. The Association has a large number of members which reduces the concentration of credit risk.

It is management's opinion that there is no significant credit risk as of December 31, 2013.

**Liquidity Risk**
Liquidity risk arises from the possibility that the Association might encounter difficulty in settling its debts or in meeting its obligations related to financial liabilities.

It is management's opinion that this risk has been reduced due to the large cash and short-term investment reserves on hand at December 31, 2013.
NOTE 12--FINANCIAL INSTRUMENTS (continued)

Interest Rate Risk
Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates.

The Association is exposed to interest rate risk arising from its interest bearing assets.

The Association’s cash and short-term investments and long-term investments include amounts held by financial institutions that earn interest at market rates.

The Association manages its risk by monitoring interest being earned on excess funds.
SCHEDULE 1 - SCHEDULE OF REVENUE

THE ALBERTA ASSOCIATION OF ARCHITECTS

Schedule of Revenue

Year Ended December 31, 2013

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUE FROM OPERATIONS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Annual dues</td>
<td>$1,403,259</td>
<td>$1,314,553</td>
</tr>
<tr>
<td>Duggan House restoration grant</td>
<td>149,150</td>
<td>0</td>
</tr>
<tr>
<td>Interest</td>
<td>40,506</td>
<td>37,193</td>
</tr>
<tr>
<td>Administration fees / charges</td>
<td>32,965</td>
<td>10,784</td>
</tr>
<tr>
<td></td>
<td>1,625,880</td>
<td>1,362,530</td>
</tr>
<tr>
<td><strong>REVENUE FROM PROGRAMS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Communications</td>
<td>93,400</td>
<td>514,861</td>
</tr>
<tr>
<td>Practice and complaint</td>
<td>53,612</td>
<td>6,000</td>
</tr>
<tr>
<td>Professional development</td>
<td>106,420</td>
<td>75,290</td>
</tr>
<tr>
<td>Registration</td>
<td>100,954</td>
<td>113,653</td>
</tr>
<tr>
<td></td>
<td>354,386</td>
<td>709,804</td>
</tr>
<tr>
<td><strong>TOTAL REVENUE</strong></td>
<td>$1,980,266</td>
<td>$2,072,334</td>
</tr>
</tbody>
</table>
THE ALBERTA ASSOCIATION OF ARCHITECTS

Schedule of Expenses

Year Ended December 31, 2013

<table>
<thead>
<tr>
<th>OPERATING EXPENSES</th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Human resources</td>
<td>754,649</td>
<td>$ 668,264</td>
</tr>
<tr>
<td>Duggan House operations</td>
<td>318,512</td>
<td>186,305</td>
</tr>
<tr>
<td>Council and Committees</td>
<td>218,006</td>
<td>102,674</td>
</tr>
<tr>
<td>Amortization</td>
<td>55,523</td>
<td>94,034</td>
</tr>
<tr>
<td>National levy</td>
<td>21,003</td>
<td>27,590</td>
</tr>
<tr>
<td>Bad debts</td>
<td>307</td>
<td>1,749</td>
</tr>
<tr>
<td>Interest on long-term debt</td>
<td>0</td>
<td>477</td>
</tr>
<tr>
<td><strong>Total Operating Expenses</strong></td>
<td><strong>1,368,000</strong></td>
<td><strong>1,081,093</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PROGRAM EXPENSES</th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Communications</td>
<td>93,266</td>
<td>329,295</td>
</tr>
<tr>
<td>Practice and complaint</td>
<td>132,013</td>
<td>120,927</td>
</tr>
<tr>
<td>Professional development</td>
<td>40,066</td>
<td>30,810</td>
</tr>
<tr>
<td>Registration</td>
<td>48,701</td>
<td>93,486</td>
</tr>
<tr>
<td><strong>Total Program Expenses</strong></td>
<td><strong>314,046</strong></td>
<td><strong>574,518</strong></td>
</tr>
</tbody>
</table>

**TOTAL EXPENSES**

$1,682,046   $1,655,611