

Newly registered architects and licensed interior designers should consult the points and tables below to determine their professional development (PD) requirements:

- New members joining the AAA during the first six months of the two-year reporting period are required to complete 100% of the mandatory LHs by the reporting period deadline (70 LHs, with a minimum of 35 structured LHs).
  - Example: If you register between July 1, 2018 and December 31, 2018 you are required to complete/report 70 LHs by June 30, 2020.
- New members joining the AAA during the middle 12 months of the two-year reporting period are required to complete 50% of the required learning hours by the reporting period deadline (35 LHs, with a minimum of 18 Structured LHs).
  - Example: If you register between January 1, 2019 and December 31, 2019 you are required to complete/report 35 LHs by June 30, 2020.
- New members joining the AAA during the last six months of the reporting period are not required to complete/report PD for that reporting period.
  - Example: If you register between January 1, 2020 and June 30, 2020 you are not required to complete/report PD by June 30, 2020.

The new member requirements for the 2018-2020 reporting period are captured in the tables below. New members should refer to these tables to determine the timeline for completing the mandatory AAA *Architects Act* Course and the Building Envelope Course.

## Registered Architects:

Newly Registered	Total Minimum Structured LHs	Total Unstruc. LHs	Total Minimum LHs	Reporting Period Deadline	<i>Architects Act</i> Course Completion Deadline	Building Envelope Course Completion Deadline
July 1, 2018 to December 31, 2018	35	35	70	June 30, 2020	June 30, 2019	June 30, 2020
January 1, 2019 to June 30, 2019	18	17	35	June 30, 2020	June 30, 2019	June 30, 2020
July 1, 2019 to December 31, 2019	18	17	35	June 30, 2020	June 30, 2020	June 30, 2020
January 1, 2020 to June 30, 2020	None	None	None	June 30, 2020	June 30, 2020	June 30, 2020

### Licensed Interior Designers:

Newly Licensed	Total Minimum Structured LHs	Total Unstructured LHs	Total Minimum LHs	Reporting Period Deadline	<i>Architects Act</i> Course Completion Deadline
July 1, 2018 to December 31, 2018	35	35	70	June 30, 2020	June 30, 2019
January 1, 2019 to June 30, 2019	18	17	35	June 30, 2020	June 30, 2019
July 1, 2019 to December 31, 2019	18	17	35	June 30, 2020	June 30, 2020
January 1, 2020 to June 30, 2020	None	None	None		June 30, 2020

New members residing outside Alberta and having a principal practice outside Alberta can find information about the Out-of-Province policy via the online PD reporting system. The system requires members designate their primary jurisdiction each reporting period. Designating a primary jurisdiction outside Alberta means that the member would report their learning activities to their primary jurisdiction and comply with their requirements. New members residing outside Alberta and having a primary jurisdiction outside Alberta are still required to complete the AAA mandatory courses in the timeline outlined above.

New members designating Alberta as their Primary Jurisdiction can self-report their learning activities via our online PD reporting system.