The Alberta Association of Architects
Architects and Licensed Interior Designers

# Mentor Confirmation

Interns, students and syllabus students are required to select a mentor before they begin recording experience in their respective logbooks. For intern architects and students enrolled in the last year of their architecture program, this is the Canadian Experience Record Book (CERB). The mentor acts as a professional advisor who meets regularly with the intern or student to review progress in obtaining necessary experience and to offer constructive advice.

**For architectural students and intern architects**, the mentor must be a Registered Architect or a Retired Architect in good standing.

**For intern interior designers**, the mentor may be a Registered Architect, Licensed Interior Designer or Retired Architect in good standing.

Full Legal Name of Intern or Student: _____

Please select your member category:

☐ Intern Architect ☐ Intern Interior Designer ☐ Student ☐ Syllabus Student

Mentor Name: _____

Mentor Address: _____
Street

_____ City _____ Province _____ Postal Code

_____ Email Address _____ Phone Number _____ Fax Number

Province in which the mentor is registered: _____

I am pleased to act as mentor to the above-noted individual for the period of pre-registration as required and shall endeavour to act as a professional advisor conducting reviews and assessments of the practical experience and generally assisting the individual in preparing for registration in accordance with their respective internship program guidelines.

_____ Mentor Signature _____ Date

It is advised that all parties to the process of internship become familiar with the intern/student's respective internship program and the "Guidelines for Mentors and Employers" which provides information to assist mentors and employers/supervisors in fulfilling their responsibilities. These documents are available on the Alberta Association of Architects' website under the Registration & Licensing tab: www.aaa.ab.ca