# ROAD MAP TO REGISTRATION: Becoming a Licensed Interior Designer, AAA via the Intern Interior Designer Program (IIDP)

1. Complete CIDA Degree ✓

Complete a Bachelor of Interior Design degree from a Council for Interior Design Accreditation (CIDA) program.

2. Apply to the AAA IIDP ✓

Visit the AAA website (www.aaa.ab.ca). Download, complete and return the required IIDP application package. Approval takes 3 weeks.

3. Select a Mentor ✓

You need to select a mentor in order to log experience hours in IIDP. Your mentor will advise and guide you through the IIDP.

Select an Employer ✓

Your employer must be a RA or LID within a firm or organization registered with the AAA. This employer will personally supervise and direct your work. Your employer cannot also be your mentor.

Start Logging Hours

0.5 yrs

1 yr

1.5 yr

2 yrs

3 y

Congrats! Upon application approval, you are now an 'Intern Interior Designer, AAA'.



Timeline

### 5. Log Experience Hours ✓

Complete the 3720-hour work experience requirement under the supervision of a Registered Architect or Licensed Interior Designer. Record your hours using the IIDP log book.

3720 hrs

You can log up to 1000 hours (approx. 6 months) in each submission. For many IIDs it's possible to complete the hours in 3 years. Keep submitting hours until you reach the full 3720!

### 6. Pass the NCIDQ Exams ✓

Submit a copy of your NCIDQ certificate to the AAA.

#### Legend

Prerequisities for IIDP application

Application to become an Intern Interior Designer, AAA

Provincial Registration Requirements

Application to become a Licensed Interior Designer, AAA

#### **Notes**

Upon completion of registration requirements, a Licensed Interior Designer in Alberta can:

- · own a stamp/seal,
- · apply for a Firm Licence or Permit to Practice,
- · vote on bylaws,
- · join AAA Council, and
- · volunteer for AAA Boards and Committees.

## 7a. Apply for Registration ✓

Upon completion of the IIDP req'mts, apply to become registered as an LID. Process takes approx. 6 weeks. To apply, email registration1@aaa.ab.ca (names A to L) or registration2@aaa.ab.ca (names M to Z).

### 7b. Legislation Courses ✓

All new members joining the AAA must complete the *Architects Act* course and an Alberta Building Code course as part of licensure requirements.

#### Pass the Oral Interview ✓

Attend the oral interview to validate your knowledge, experience, professional judgement and competency to practice as a LID in Alberta.

## 9. 15 Day Public Notification ✓

Your name will appear on the AAA website for 15 days to allow for public notification.

10. Congrats! You are now a Licensed Interior Designer and may use the designation 'Licensed Interior Designer, AAA'.