ROAD MAP TO REGISTRATION: Becoming an Architect, AAA via the Intern Architect Program (IAP)

The Alberta Association of Architects
Architects and Licensed Interior Designers

1. Complete Architecture School ✓
Complete a Canadian Architectural Certification Board (CACB) accredited architectural degree program and gain your **CACB Academic Certification** through your school.

2. Apply to the AAA IAP ✓
Visit the AAA website (www.aaa.ab.ca). Download, complete and return the required IAP application package. Approval takes 3 weeks.

Congrats! Upon application approval, you are now an 'Intern Architect, AAA'.

3. Select a Mentor ✓
Select a mentor in order to log experience hours in IAP. Your mentor will advise and guide you through the IAP. A mentor is not required to register as an Intern.

4. Select an Employer ✓
You must be employed by an AAA registered firm to log experience hours through the IAP. This employer will personally supervise and direct your work. Employment is not required to apply as an Intern.

Start Logging Hours | 0.5 yrs | 1.0 yr | 1.5 yrs | 2.0 yrs | 2.5 yrs | 3.0 yrs | Timeline

5. Log Experience Hours ✓ — 1000 hrs | 2000 hrs | 3000 hrs | 3720 hrs

Seek suitable employment to complete the 3720-hour work experience requirement under the supervision of a Registered Architect. Record your hours using the Canadian Experience Record Book (CERB).

Log up to 1000 hours of experience in 6 months. It is critical that you submit your logbooks to the AAA every 6 months for review and approval.

6. Pass the National Exams ✓
Upon completion of 2800 hours of work experience, you are eligible to write ExAC, which is offered each year in November.

7a. Apply for Registration ✓
Upon completion of the national and provincial reg. requirements, apply to become registered as an Architect. Process takes approx. 6 weeks. To apply, email intern@aaa.ab.ca to request an AB Registered Architect application.

7b. *Architects Act* Course ✓
All new members joining the AAA must complete the entire Architects Act course as part of licensure requirements. This online course can be found on the AAA website www.aaa.ab.ca.

8. Pass the Oral Interview ✓
Attend the oral interview to validate your knowledge, experience, professional judgement and competency to practice architecture in Alberta.

9. 15 Day Public Notification ✓
Your name will appear on the AAA website for 15 days to allow for public notification.

10. Congrats! You are now a Registered Architect and may use the designation 'Architect, AAA'.

Legend

- Prerequisities for IAP application
- Application to IAP, to become an Intern Architect, AAA
- National and Provincial Registration Requirements
- Application to become a Registered Architect, AAA

Notes

· **Canadian Reciprocal Licensing** is available for all Canadian jurisdictions.

· **US Reciprocal Licensing** is available in participating US jurisdictions (via NCARB/CALA Mutual Recognition Agreement), you must complete at least 2000 hrs of post registration architectural work experience in AB.

Upon completion of registration requirements, a Registered Architect in AB can:

- own a stamp/seal,
- apply for a Firm Licence or Permit to Practice,
- vote on bylaws,
- join AAA Council, and
- volunteer for AAA Boards and Committees.