

Date: May 21, 2020

Venue: Via GoToWebinar

Time: 9:00 am

PREAMBLE TO AGM

The 2020 Annual General Meeting (AGM) was delivered via webinar facilitated by Athabasca University, instead of in person at the biennial Banff Session conference. In her introductory remarks, Barbara Bruce, Executive Director of the Alberta Association of Architects (AAA) thanked Athabasca University's Business Development Officer, Ian Stephenson, and Client Relations Specialist, Deb Scaber, for all their guidance and support with the webinar software over the several weeks leading up to the AGM.

Barbara turned the meeting over to President of the Alberta Association of Architects, Jan Pierzchajlo.

WELCOME / OPENING REMARKS

President and Chair, Jan Pierzchajlo, welcomed members and guests to the 2020 Annual General Meeting.

Before beginning the business portion of the AGM, Jan spoke of the current crisis and the unprecedented circumstances we find ourselves in. Jan offered his best wishes to those impacted by COVID-19 and thanked all healthcare workers who are doing their best to keep us safe. He also thanked essential workers for keeping the economy running as best as possible, and as construction was deemed an essential service, thanked our members for doing their part.

Jan acknowledged that it is a difficult time for our industry, however asserted his belief that the professions of architecture and interior design are very resilient, and will emerge from this situation stronger.

Jan introduced the Honourable Jason Copping, Alberta's Minister of Labour and Immigration, and invited him to bring greetings to the membership.

MINISTER OF LABOUR MEMBER ADDRESS

Minister Copping thanked Jan and the AAA for inviting him to take part in the AGM, then provided some tidbits of history about the AAA, including that the *Architects Act* was one of 77 bills passed in the first session of the Alberta legislature in 1906. He noted that the Legislature Building, completed in 1912, stands testament to the work done by past architects.

Minister Copping commented that members of the AAA are part of a history-rich organization and should be proud of the work they do. As the MLA for Calgary Varsity, he was pleased to note that the University of Calgary's School of Architecture, established in 1971, is in his riding. He expressed confidence that AAA members will continue to play an important role in the future of the province.

He went on to speak to the impact of COVID-19 and his hopes for the safety and wellbeing of Albertans. On behalf of Premier Jason Kenney and his colleagues, Minister Copping thanked everyone for helping in limiting the spread of COVID-19. He outlined the current status of the relaunch strategy and the role that all Albertans have to play in supporting the province's economic well-being while remaining vigilant in the fight against COVID-19.

The global recession and its impact on the province was noted as another challenge facing all of us at this time. In order to address this, Minister Copping indicated that the government has already announced a number of measures including significant investment in infrastructure to get Albertans working.

MINISTER OF LABOUR MEMBER ADDRESS (cont'd)

Minister Copping stated that by working together, we will address the ongoing economic challenges with the same common sense, adaptability, and resilience Albertans have shown throughout this pandemic. The Minister suggested that there will be more announcements to come from the government over the coming weeks regarding how we are going to address this economic recession.

He urged all to continue to strive in the excellence of the work that AAA members do; continue to innovate, define new ways to serve the needs of the public and inspire those who come after you. He said these are unprecedented times and the Government of Alberta appreciates the efforts all have made to navigate this new normal and plan for the future.

He thanked the AAA again for providing him the opportunity to be part of the virtual AGM.

Jan thanked Minister Copping for his time.

CALL TO ORDER

Jan confirmed that there were over 200 members logged into the webinar and was satisfied that we had met quorum. He called the 2020 AAA Annual General Meeting (AGM) to order at 9:11 am.

IN MEMORIAM

Jan asked all webinar participants to observe a moment of silence in memory of the following members of the profession who had passed since the last AGM:

- Marc Bois
- Harold Crittenden
- Brian Eldred
- Douglas Gillmor
- Robert Scott Moffat

THANKS TO SPONSOR

Jan thanked PCL, sponsor for this year's AGM, for their continued support. PCL had generously allowed the AAA to retain the sponsorship of the 2020 AGM, even though Banff Session 2020 had been postponed to a later date.

RECOGNITION OF PAST PRESIDENTS AND COMMITTEE CHAIRS

Jan extended his thanks to the following individuals for their commitment and efforts over the past year:

- Past Presidents, who have contributed to bringing the association to where it is today.
- Standing Committee Chairs:
 - Henry Howard, who just stepped down at the end of March after serving four years as the Chair of the Registration Committee. Henry's valued perspective, wisdom, patience, and sense of humour in his leadership of the Registration portfolio was very much appreciated. Jan also welcomed back David Murray who will serve as Chair of the Registration Committee in an interim capacity for the coming year.
 - Patti Swanson, Chair, Complaint Review Committee
 - Rob Swart, Chair, Practice Review Board

THANKS TO 2019 / 2020 COUNCIL & AAA ADMINISTRATION

Jan thanked all Council members for their outstanding contributions during the past year.

Jan also thanked the Duggan House staff for their hard work and for keeping the AAA running throughout the challenges posed by the pandemic.

REMARKS FROM EXECUTIVE DIRECTOR, BARBARA BRUCE

Jan called on Barbara Bruce to say a few words.

Barbara focused her comments on the AAA's strategic plan and what has been done operationally towards the goals outlined within the plan. (See pages 4-7 in the 2019 Annual Report.)

In closing, Barbara stated that AAA administration continues to work on the day-to-day business of the AAA, despite the challenges presented by COVID-19. While the office is closed to public traffic, the team continues to offer the full range of services to the members. She thanked the administration team for their hard work over the past year and for staying flexible and positive during the past few months.

ITEM	ORDER OF BUSINESS
1	<p>ADOPTION OF THE AGENDA</p> <p>Jan called for a motion:</p> <p>That the members of the Alberta Association of Architects approve the Annual General Meeting Agenda dated May 21, 2020, as presented.</p> <p>Moved by Donna Assaly / Seconded by Patti Swanson</p> <p>There were no questions or comments from the floor. Motion was carried.</p>
2	<p>ADOPTION OF AGM MINUTES – MAY 24, 2019</p> <p>Jan called for a motion:</p> <p>Move that the members of the Alberta Association of Architects approve the May 24, 2019, Annual General Meeting Minutes as presented.</p> <p>Moved by David Murray / Seconded by Randy Krebes</p> <p>There were no questions or comments from the floor. Motion was carried.</p>
3	<p>PRESIDENT'S ADDRESS</p> <p>Jan presented the President's Address, based on his 2019 Annual Report submission (page 3).</p> <p>Jan thanked the numerous volunteers who provide their time to AAA committees and task forces as well as those who represent the AAA on external committees. As well, he thanked those who stepped forward to volunteer after the call at last year's AGM.</p> <p>Jan also thanked Council, Administration, and several key people who supported his tenure as President for the past year.</p>

ITEM	ORDER OF BUSINESS
4	<p>REGISTRAR'S REPORT</p> <p>Jan called on Grant Moore to present the Registrar's report.</p> <p>Grant presented his report based on the Registration section of the Annual Report (pages 11-12).</p> <p>As well, Grant indicated that there are several initiatives coming into effect in 2020 and 2021 that may influence future membership numbers. These include the:</p> <ul style="list-style-type: none"> • Fair Registration Practices legislation which came into effect March 1, 2020 • Experienced-based Pathway to Licensed Interior Design • 10-year limit on intern membership, coming into effect January 1, 2021 <p>Grant thanked the administration team at Duggan House for their unwavering efforts in keeping the registration processes and systems running smoothly.</p>
5	<p>TREASURER'S REPORT</p> <p>Treasurer, Greg Beck, stated that the AAA continues to be in a stable financial position and presented his report with the following highlights [note that page numbers referred to are for the 2019 Annual Report]:</p> <ul style="list-style-type: none"> • The Statement of Operations (page 17) shows that operational revenues exceeded expenses by over \$90,000, mainly due to lower-than-expected expenses from travel, HR, credit card bank fees, and legislation review expenses and higher revenue from the Building Envelope Course and interest from investments. • Since the AAA's cash position remained strong at the end of 2019, funds for various projects in 2020 have been set aside. The total for the following projects is budgeted at \$382,000 from our unrestricted funds: <ul style="list-style-type: none"> ○ Advocacy initiatives ○ Completion of the Duggan House basement meeting room and videoconference unit ○ Disaster recovery testing ○ Legislation review ○ Complaint process administration and training for Complaint Review Committee ○ Database enhancement / upgrade • As all are aware, Banff Session was cancelled this year due to the pandemic and as such, there will be an impact to the 2020 budget as a result (see 13. Subsequent Event, page 25). <p>Greg thanked the administrative team at Duggan House for the meticulous management of AAA finances and stated that it had been an honor to serve as Treasurer for the past year.</p> <p>Greg then introduced Thomas Gee from RSM, the AAA's auditor, who presented the 2019 financials.</p> <p>Financial Report by Thomas Gee</p> <p>Mr. Gee reported on the financial statements found in the 2019 Annual Report. In his comments he noted that AAA's financial position has improved a bit from the previous year and remains strong. He further commented that AAA has been able to maintain adequate reserves for unexpected events.</p>

ITEM	ORDER OF BUSINESS
5	<p>TREASURER'S REPORT (cont'd)</p> <p>Greg thanked Mr. Gee for his report and made the following motion:</p> <p>As Treasurer, I move that the members of the Alberta Association of Architects accept the Audited Financial Statements of 2019 as presented.</p> <p>Seconded by Coben Christiansen</p> <p>A question was raised from the floor. Do we forecast a change in financial position based on not having Banff Session this year? In response, Greg indicated that we expect to have a cash flow deficit in 2019, but with consecutive Banff Sessions in 2020 and 2021, the AAA should be able to maintain a solid cash position.</p> <p>With no further questions or comments from the floor, the motion was carried.</p> <p>Greg Beck went on to make a second motion:</p> <p>As Treasurer, I move that the members of the Alberta Association of Architects appoint RSM Canada as Auditor for 2020.</p> <p>Seconded by Keesa Hutchinson</p> <p>There were no questions or comments from the floor. Motion was carried.</p> <p>Jan thanked Greg and Tom Gee for their presentations.</p>
6	<p>2020-2021 COUNCIL ELECTION RESULTS</p> <p>Jan thanked the 2019-2020 Nominating Committee members, Coben Christiansen, Christopher Babits, Alexis Finlay, and Kerri Peyton. The slate was presented to the membership in accordance with our bylaws. Jan announced the following individuals appointed to the 2020 / 2021 Council:</p> <ul style="list-style-type: none"> • Barry Johns, Architect, AAA • Greg Beck, Architect, AAA • Tiffany Whitnack, Architect, AAA <p>The interns appointed to Council this year are:</p> <ul style="list-style-type: none"> • Temitayo Ajibade, Intern Architect, AAA • Johanna Power, Intern Interior Designer, AAA <p>Jan congratulated and welcomed the new members to Council.</p> <p>Jan called for a motion:</p> <p>That ballots and any associated election records and materials for the 2020 / 2021 Council Election be destroyed.</p> <p>Moved by Len Rodrigues / Seconded by Natasha Jalbert</p> <p>There were no questions or comments from the floor. Motion was carried.</p>

ITEM	ORDER OF BUSINESS		
<p>7</p> <p>RETIRING COUNCIL MEMBERS</p> <p>Jan acknowledged the retiring 2019 / 2020 AAA Councillors.</p>	Coben Christiansen, Architect, AAA	2019-2020	Immediate Past President Executive Committee Chair, Nominating Committee
		2016-2020	Chair, Advocacy Committee
		2018-2019	President
		2017-2018	Vice-President
		2014-2016	Councillor
	Dean Russell, Architect, AAA	2016-2020	Councillor
		2018-2019	Treasurer
<p>Jan also acknowledged the following ex-officio members of Council whose one-year terms were completed this year.</p> <ul style="list-style-type: none"> • Cody Johnston, Intern Architect, AAA • Kaisha Ferguson, Intern Interior Designer • Alexander Semegen, SAPL Student Representative, University of Calgary • Jaclyn Hoffman, Interior Design Student Representative, Mount Royal University <p>Jan thanked all the retiring Council members for their commitment and contributions.</p>			
<p>8</p>	<p>PRESIDENT'S SEAL CEREMONY</p> <p>Jan expressed his pleasure in announcing that Gordon Murray, Vice President, would become the 2020 / 2021 President. He said a few kind words about Gordon, and formally introduced him to the members.</p> <p>Jan removed the President's Seal Medallion and virtually passed it to Gordon who placed it around his neck.</p> <p>Gordon, in turn, thanked Jan for his achievements over the past year and added that he was honoured to follow in his footsteps.</p> <p>Due to COVID-19, Jan will be formally presented with the Past President's medallion and the President's plaque, at a later date.</p>		
<p>9</p>	<p>INCOMING PRESIDENT'S REPORT</p> <p>Gordon Murray indicated that it had been a pleasure serving as Vice President and relayed some of the work he was involved in over the past year. He looks forward to continuing working with Council on becoming a high-functioning leadership team.</p> <p>On behalf of Council, Gordon thanked Executive Director, Barbara Bruce, for providing the AAA with strong strategic and operational leadership.</p> <p>Gordon stated he also looks forward to serving the membership as the 83rd President of the AAA.</p>		

ITEM	ORDER OF BUSINESS
10	<p data-bbox="214 191 1101 226">RECOGNITION OF VOLUNTEERS AND MILESTONE MEMBERS</p> <p data-bbox="214 237 1114 273">Gordon recognized volunteers, milestone members and life members.</p> <p data-bbox="214 306 1390 378">Volunteers – Gordon thanked all volunteers for taking time out of their busy schedules to volunteer on the various AAA and external committees.</p> <p data-bbox="214 411 1500 518">Milestone Members (50 and 40 years of membership with the AAA) – Gordon thanked these members for their years of dedication to their professions and stated that they are an inspiration to all members.</p> <p data-bbox="214 552 1479 659">Life Members – In January, life membership was awarded to those in good standing with 30 or more years of membership with the AAA. These members received a letter of congratulations and certificate in the mail. Gordon congratulated all new life members.</p>
11	<p data-bbox="214 709 862 745">TOM SUTHERLAND AWARD – BARRY JOHNS</p> <p data-bbox="214 756 1503 863">Gordon stated that this award is presented annually to one AAA member that personifies the qualities of the late Tom Sutherland and demonstrates Tom’s emphatic leadership and dedication in positively impacting architecture and design.</p> <p data-bbox="214 896 1515 1003">Gordon announced this year’s recipient: Barry Johns. Barry has been a member of the AAA since 1979, became a life member in 2018, served on Council 2001-2004 and most recently completed his term as Director of Practice in December 2019.</p> <p data-bbox="214 1037 1511 1283">Nomination letters submitted by Len Rodrigues and Randy Krebs indicated that Barry embodies the finest qualities of an architect. Barry was lauded not only for making substantial professional practice contributions through his leadership in various governance boards and policy committees, but for his passion for the profession. He has practiced with great integrity and skill and has given back countless volunteer hours to the profession. His recent work as the Director of Practice saw the Practice Advisory Committee and the AAA realize considerable traction in areas of concern to both the public and the profession.</p> <p data-bbox="214 1316 1433 1388">Due to the pandemic, Barry was provided the Tom Sutherland Award via porch-drop this year. However, he will be formally honoured at next year’s AGM.</p> <p data-bbox="214 1421 745 1457">Gordon invited Barry to say a few words.</p> <p data-bbox="214 1491 1468 1598">Barry spoke, indicating that he had no idea that he was being considered for this honour until he received an email indicating that he had been selected as this year’s nominee. Barry thanked his nominators for their support and friendship over the years.</p> <p data-bbox="214 1631 1487 1738">Barry knew Tom and deeply respected his passion for the profession and its leadership obligations to the general public and larger community beyond architecture and, as such, it was an honour to be connected to this award.</p> <p data-bbox="214 1772 1450 1843">In closing, Barry thanked everyone for everything this award represents and will continue to do what he can to live up to this honour.</p> <p data-bbox="214 1877 1081 1913">Gordon congratulated Barry for receiving this well-deserved award.</p>

ITEM	ORDER OF BUSINESS
12	<p data-bbox="212 191 813 226">CLOSING REMARKS BY NEW PRESIDENT</p> <p data-bbox="212 237 1474 342">At the conclusion of the 2020 Annual General Meeting, Gordon expressed that he faces the year ahead with enthusiasm as he and Council work together to represent the members to the best of their ability and looks forward to working with the diligent administrative crew at Duggan House.</p> <p data-bbox="212 380 911 415">Date and Place of Next Annual General Meeting</p> <p data-bbox="212 422 1474 491">Gordon announced that the next AGM and Member Forum would take place on April 24, 2021, at the Fairmont Banff Springs.</p> <p data-bbox="212 527 1503 701">Gordon explained that Banff Session 2020 was rescheduled to April 22-24, 2021, and that the same conference theme, schedule, and as many of the same speakers as possible will be maintained. Costs are being controlled to ensure registration prices remain the same. Banff Session will still be held in 2022 and every two years moving forward. Gordon asked members to refer to the Banff Session website for the most up-to-date information or contact AAA staff with any questions.</p>
13	<p data-bbox="212 751 448 787">ADJOURNMENT</p> <p data-bbox="212 798 1451 867">With all business of the Annual General Meeting being concluded, Gordon called for a motion to adjourn.</p> <p data-bbox="212 903 1422 972">Move that the May 21, 2020, Annual General Meeting of the Alberta Association of Architects be adjourned.</p> <p data-bbox="212 999 540 1035">Moved by Jan Pierzchajlo</p> <p data-bbox="212 1068 1032 1104">Gordon Murray declared the 2020 AGM adjourned at 10:13 am.</p>